

\*Consent Agenda Items

		<ul style="list-style-type: none"> <li>Henderson High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022</li> <li>East High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022</li> <li>Henderson High School X-Caliber – Wilks, PA, 12/16-12/17/2022</li> </ul>
*	4.	Approval of Revised Policy 913– Nonschool Organizations/Groups/ Individuals, Second Reading
*	5.	Approval of Revised Policy 913.2 – Dissemination by Nonschool Organizations, Groups or Individuals ( <i>formerly known as Distribution or Posting of Nonschool Organizations, Groups or Individuals</i> ) Second Reading
*	6.	Approval of 2023-2024 School Calendar, First Reading

**B. Pupil Services** ..... Director Chester

*	1.	Approval of two (2) Special Education Settlement Agreements
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**C. Personnel**..... Director Herrmann

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**D. Property and Finance**..... Vice President Bevilacqua

*	1.	Approval of Resolution to Implement Act 57 of 2022
*	2.	Approval of Updated Capital Plan
*	3.	Approval of 2023-24 Capital Reserve Project

**Other Reports**

- A. Intermediate Unit..... Director Durnell  
 B. PSBA Report..... Director Herrmann  
 C. Legislative Liaison..... Director Shaw  
 D. Equity Report ..... Director Durnell

**X. Other Business** ..... President Tiernan

*	1.	Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period October 1, 2022 to October 31, 2022
*	2.	Approval of the October 31, 2022 Financial Report
	3.	Approval of the revised Human Resources Job Description, Human Resources Specialist
	4.	Approval of the new Human Resources Job Description and Position, Human Resources Generalist
	5.	Approval of the new Human Resources Job Description and Position, Human Resources Lead Generalist
	6.	Approval of revised Technology Job Description, Communications Technician
	7.	Approval of the new Pupil Services Job Description and Position, Registered Behavior Technician
	8.	Approval of 2022-23 Non-Bargaining Support Staff Salary Ranges

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\*Consent Agenda Items



|     |                                                                                                                                                                             |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9.  | Approval of Non-Bargaining Support Staff Compensation, Benefits, and Work Environment Guide for a five (5) year term beginning on July 1, 2023 and ending on June 30, 2028. |
| 10. | Approval of the Computer Design and Integration LLC (CDI) contract                                                                                                          |

XI. Comments from Residents (Sign-in Required) ..... Ms. Cherashore

XII. Adjournment ..... President Tiernan

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## WEST CHESTER AREA SCHOOL BOARD—**Meeting of October 25, 2022**

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

### **I. Call to Order**

The West Chester Area School Board met at 7:00 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Board President Tiernan called the meeting to order and Gioia Latta, Matthew Byrne and Ava Toomer of Greystone Elementary School led the public in the Pledge of Allegiance.

### **II. Roll Call**

**Members Present:** Vice President Bevilacqua, Director Chester, Director Durnell, Director Fleming, Director Herrmann (by phone), Director Shaw, President Tiernan, Director Whomsley. Student Representatives: Emily McElreavey, East High School; Shaun Joseph, Henderson High School; C.J. McCune, Rustin High School.

**Members Absent:** Director Detre

### **III. Public Comments on Agenda Items**

There were no public comments on agenda items.

### **IV. Approval of Minutes of the September 27, 2022 Monthly School Board Meeting**

**BOARD ACTION:** It was moved by Director Durnell and seconded by Director Fleming to approve the minutes of the September 27, 2022 monthly School Board Meeting.

**On roll call vote, all members present voted “aye.” Motion carried 8-0.**

*President Tiernan announced that the Board met in Executive Session on October 17, 2022 regarding personnel and negotiations and this evening, October 25, 2022 regarding personnel.*

### **V. Approval of the October 25, 2022 School Board Meeting Agenda**

**BOARD ACTION:** It was moved by Vice President Bevilacqua and seconded by Director Chester to approve the October 25, 2022 meeting agenda.

**On roll call vote, all members present voted “aye.” Motion carried 8-0.**

## VI. Superintendent’s Report

Superintendent Sokolowski and the High School Student Representatives gave monthly report(s).

## VII. Approval of Personnel Recommendations—Dr. Ulmer (Copy In)

**BOARD ACTION:** It was moved by Vice President Bevilacqua and seconded by Director Shaw to approve the Personnel Recommendations as presented.

**On roll call vote, all members present voted “aye.” Motion carried 8-0.**

## VIII. Approval of Consent Agenda

**BOARD ACTION:** It was moved by Director Whomsley and seconded by Director Fleming to approve the following Consent Agenda Items:

| Education |                                                                                                                                                                                                                       |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.        | Approval to Establish the Following Account(s):<br>-Henderson HS - Ping Pong Club<br>-Henderson HS - Badminton Club<br>-Henderson HS - E Sports<br>-Henderson HS - Class of 2026<br>-Henderson HS - Operation Smile   |
| 2.        | Approval of the following Study/Excursion trip(s):<br>-Rustin HS Model United Nations – University of Virginia                                                                                                        |
| 3.        | Approval of Revised Policy 137 – Home Education Programs, Second Reading                                                                                                                                              |
| 4.        | Approval of Revised Policy 137.1 – Extracurricular Participation by Home Education Students, Second Reading                                                                                                           |
| 5.        | Approval to Retire Administrative Guideline 137AG2: Participation in District Activities by Home Education Students, Second Reading                                                                                   |
| 6.        | Approval of Revised Policy 913– Nonschool Organizations/Groups/ Individuals, First Reading                                                                                                                            |
| 7.        | Approval of Revised Policy 913.2 – Dissemination by Nonschool Organizations, Groups or Individuals <i>(formerly known as Distribution or Posting of Nonschool Organizations, Groups or Individuals)</i> First Reading |

| Pupil Services |                                                                                                       |
|----------------|-------------------------------------------------------------------------------------------------------|
| 1.             | Approval of the following Contract Renewal-<br>Staffing: Devereux Advanced Behavioral Health Contract |

| Personnel |                                                                       |
|-----------|-----------------------------------------------------------------------|
| 1.        | Approval of Revised Board Policy 803, School Calendar, Second Reading |

| Property & Finance |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                             |                                 |                    |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------|
| 1.                 | <p>Approval to Commit/Assign Fund Balances and to Complete Transfers from the General Fund to Other Funds</p> <p>Approval is requested to commit fund balances for health care stabilization in the amount of \$4,159,909. Approval is also requested to assign fund balances for alternative education in the amount of \$2,000,000, property assessment fluctuations in the amount of \$1,000,000, technology/distance learning in the amount of \$500,000, elementary construction in the amount of \$5,000,000, athletics in the amount of \$150,756, and millage stabilization in the amount of \$52,121,467. Approval is also requested for a transfer from the General Fund to the Capital Reserve Fund in the amount of \$6,237,264 and approval is also requested for a transfer of \$459,006 in refunding savings from the General Fund to the Capital Reserve Fund and an additional \$33,834 from the General Fund to the Capital Reserve Fund.</p> |                                                                                                             |                                 |                    |
| 2.                 | Approval of 2021-22 Budget Transfers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                             |                                 |                    |
| 3.                 | Approval of Change Orders – Renovations and Additions to Glen Acres Elementary School                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                             |                                 |                    |
|                    | <b>Project #</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Description</b>                                                                                          | <b>Amount</b>                   |                    |
|                    | <b>GC-011</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Add angle steel and furring to existing canopy that was to be removed, but now will remain.                 | \$5,905.00                      |                    |
|                    | <b>EC-001</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Breaker size and wire size changes needed to match approved cabinet unit heaters.                           | \$1,965.00                      |                    |
|                    | <b>EC-002</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Breaker size and wire size changes for exhaust fans and RTU-3                                               | \$6,095.00                      |                    |
|                    | <b>MC-001</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Assemble piping packages for the 5 UV's purchased by WCASD for Phase 1A                                     | \$6,858.60                      |                    |
|                    | <b>SC-003</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Install temporary storm water drainage piping due to supply chain issues with new UG retention basin piping | \$8,500.00                      |                    |
|                    | <b>SC-004</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Install additional millings in parking lot and driveline of the new cafeteria addition                      | \$4,500.00                      |                    |
|                    | <b>SC-005</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Remove 4 additional trees and replace at end of project                                                     | \$4,600.00                      |                    |
| 4.                 | Approval to Award Bids for 2022-23 Capital Reserve and Capital Fund Projects                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                             |                                 |                    |
|                    | <b>Project #</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Description</b>                                                                                          | <b>Vendor</b>                   | <b>Location</b>    |
|                    | <b>G-064</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Furnish and Install EMS/Cellular Booster                                                                    | RF Design and Integration, Inc. | Mary C. Howse      |
|                    | <b>G-064</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Furnish and Install EMS/Cellular Booster                                                                    | RF Design and Integration, Inc. | Sarah Starkweather |
|                    | <b>C-055</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Furnish and Install EMS/Cellular Booster                                                                    | RF Design and                   | Westtown-Thornbury |

|    |                                                                     |                                          |                                 |                    |                     |
|----|---------------------------------------------------------------------|------------------------------------------|---------------------------------|--------------------|---------------------|
|    |                                                                     |                                          | Integration, Inc.               |                    |                     |
|    | <b>C-055</b>                                                        | Furnish and Install EMS/Cellular Booster | RF Design and Integration, Inc. | Penn Wood          | \$64,725.24         |
|    |                                                                     |                                          |                                 |                    | <b>\$243,412.25</b> |
|    | <b>G-128</b>                                                        | Playground Replacement                   | George Ely Associates           | Mary C. Howse      | \$1,034.00          |
|    | <b>G-128</b>                                                        | Playground Replacement                   | George Ely Associates           | Fern Hill          | \$6,264.00          |
|    | <b>G-128</b>                                                        | Playground Replacement                   | George Ely Associates           | Exton              | \$10,025.00         |
|    | <b>G-128</b>                                                        | Playground Replacement                   | George Ely Associates           | East Bradford      | \$10,025.00         |
|    | <b>G-128</b>                                                        | Playground Replacement                   | George Ely Associates           | Penn Wood          | \$9,872.00          |
|    | <b>G-128</b>                                                        | Playground Replacement                   | George Ely Associates           | Westtown-Thornbury | \$1,517.00          |
|    |                                                                     |                                          |                                 |                    | <b>\$38,737.00</b>  |
| 5. | Approval of Revised Board Policy 808, Food Services, Second Reading |                                          |                                 |                    |                     |

## X. Other Business

|    |                                                                                                                                                       |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of September 1, 2022 to September 30, 2022 |
| 2. | Approval of the September 30, 2022 Financial Report                                                                                                   |

## IX. School Board Reports

**Education and Pupil Services Committees** - Director **Chester**

**Personnel Committee** - Director **Herrmann**

**Property and Finance Committee** - Vice President **Bevilacqua**

## D-8. Approval of 2023-24 Building Budget Allocations

**BOARD ACTION:** It was moved by Vice President Bevilacqua and seconded by Director Whomsley to approve the per pupil allocation factor of \$146.78 per weighted pupil for the 2023-24 fiscal year. The weighting factors will be 1 for full-time kindergarten and elementary students, 1.02 for middle school students, and 1.35 for high school students. The fixed activity expense budget totals \$612,360 for all 6 secondary schools which includes \$154,350 per high school and \$49,770 per middle school. The total 2023-24 building budget allocation is \$2,607,617.

**On roll call vote, all members present voted "aye." Motion carried 8-0.**

**D-6. Approval of 2023-24 Capital Fund Projects**

| Location         | Project Description                              | Estimated Budget |
|------------------|--------------------------------------------------|------------------|
| Penn Wood ES     | Re-roof Gymnasium and Seal Stone wall            | \$ 315,500       |
| Stetson MS       | Paving replacement - Stetson Parking Lots        | \$ 275,129       |
| Stetson MS       | Replace Boilers                                  | \$ 280,000       |
| Stetson MS       | Replace Emergency Generator and Control Wiring   | \$ 110,000       |
| StetsonMS        | Replace Auditorium Stage Lighting System to LEDs | \$ 85,250        |
| Peirce MS        | Replace Auditorium Stage Lighting System to LEDs | \$ 85,250        |
| Fugett MS        | Replace Emergency Generator and Control Wiring   | \$ 135,000       |
| East Bradford ES | Replace Emergency Generator and Control Wiring   | \$ 105,000       |
|                  |                                                  |                  |
|                  | 2023-2024 Fund 30 Capital Projects Allowance     | \$ 1,391,129     |
|                  | Total Estimated Costs of Fund 30 Projects        | \$ 1,391,129     |
|                  | (over)/under budget                              | \$ -             |

**BOARD ACTION:** It was moved by Vice President Bevilacqua and seconded by Director Fleming to approve the 2023-24 Capital Fund Projects not to exceed \$1,391,129.

**On roll call vote, all members present voted “aye.” Motion carried 8-0.**

**D-7. Approval of 2023-24 Capital Reserve Projects**

| Location            | Project Description                                      | Estimated Budget |
|---------------------|----------------------------------------------------------|------------------|
| District-wide       | Emergency Repairs                                        | \$ 60,000        |
| District-wide       | District-wide Concrete Sidewalk and Curb Replacement     | \$ 75,000        |
| District-wide       | District-wide Playground                                 | \$ 100,000       |
| District-wide       | Fencing Repairs/Replacement                              | \$ 75,000        |
| District-wide       | Flooring Replacement                                     | \$ 75,000        |
| District-wide       | Exterior door security                                   | \$ 125,000       |
| East HS             | Seal Paving and Re-Lining parking lots                   | \$ 115,000       |
| Operations Building | Replace Garage Doors (2)                                 | \$ 28,000        |
| Rustin HS           | Replace Back Flow Preventers at water meter pits         | \$ 175,000       |
| Rustin HS           | Add motorized loading dock plate                         | \$ 12,500        |
| Rustin HS           | Interior Building Painting                               | \$ 55,000        |
| Rustin HS           | Install door from Library to Courtyard                   | \$ 16,000        |
| Henderson HS        | Replace heating and chilled water insulation in main gym | \$ 50,000        |

| Location              | Project Description                          | Estimated Budget |
|-----------------------|----------------------------------------------|------------------|
| Henderson HS          | Replace Clocktower Controls                  | \$ 15,000        |
| Henderson HS          | Interior Building Painting                   | \$ 130,000       |
| Stetson MS            | Upgrade PA/Intercom System                   | \$ 55,000        |
| Peirce MS             | Upgrade PA/Intercom System                   | \$ 55,000        |
| Hillsdale ES          | Shingle roof at kindergarten playground      | \$ 42,500        |
| East Bradford ES      | Replace Shed with Sea Can storage            | \$ 8,000         |
| Penn Wood ES          | Replace Music Room Carpets                   | \$ 34,000        |
| Westtown Thornbury ES | Replace Head End unit for PA/Intercom        | \$ 35,000        |
|                       |                                              |                  |
| East HS               | Install Two (2) Synthetic Turf Fields        | \$ 3,500,000     |
|                       |                                              |                  |
|                       |                                              |                  |
|                       | 2023-2024 Fund 27 Capital Projects Allowance | \$ 2,392,872     |
|                       | Total Estimated Costs of Fund 27 Projects    | \$ 4,836,000     |
|                       | (over)/under budget                          | \$(2,443,128)    |

**BOARD ACTION:** It was moved by Vice President Bevilacqua and seconded by Director Fleming to approve the 2023-24 Capital Reserve Projects not to exceed \$4,836,000 funded by a general fund contribution of \$2,392,872 and the one-time utilization of Capital Reserve fund balance of \$2,443,128.

On roll call vote, all members present voted “aye.” Motion carried 8-0.

## **X. Other Business**

### **X-3. Approval of the Amendment to the Agreement between the West Chester Area School District and the West Chester Area Education Support Professionals Association**

**BOARD ACTION:** It was moved by Vice President Bevilacqua and seconded by Director Durnell to approve the Amendment to the Agreement between the West Chester Area School District and the West Chester Area Education Support Professionals Association.

On roll call vote, all members present voted “aye.” Motion carried 8-0.

### **X-4. Approval of the Proposed Agreement between the West Chester Area Education Support Professionals Association and the Board of**

**Education of the West Chester Area School District for the period of July 1, 2023 through June 30, 2028**

**BOARD ACTION:** It was moved by Vice President Bevilacqua and seconded by Director Fleming to approve the Proposed Agreement between the West Chester Area Education Support Professionals Association and the Board of Education of the West Chester Area School District for the period of July 1, 2023 through June 30, 2028

**On roll call vote, all members present voted “aye.” Motion carried 8-0.**

**XI. Comments from Residents**

| <b>Name</b>               | <b>Subject of Testimony</b>      |
|---------------------------|----------------------------------|
| <b>Constance Holloway</b> | District gender transition plans |
| <b>Alexis Cooper</b>      | Unacceptable books               |
| <b>Mike Winterode</b>     | Fern Hill ES teacher training    |
| <b>Nancy Wood</b>         | Equity                           |
| <b>Melissa Bennett</b>    | SEL and Equity                   |
| <b>Steph Anderson</b>     | Censorship                       |
| <b>Amanda Greenberg</b>   | Book policy                      |
| <b>Daniel Gillin</b>      | Fern Hill ES teacher training    |

**XII. Adjournment**

**BOARD ACTION:** On motion by Director Durnell, seconded by Director Fleming, the Board, on voice vote, agreed to adjourn at 8:40 p.m.

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Board Secretary



**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Monday, November 28, 2022

7:00 PM

Spellman Education Center

**CONSENT AGENDA**

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I recommend the Board approve the following consent agenda items:

**IX. School Board Reports**

|           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Education |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 1.        | Approval to establish the following Student Activity Account(s): <ul style="list-style-type: none"><li>• Henderson HS – Class of 2002 Book Scholarship</li><li>• Henderson HS – South Asian Student Association</li><li>• Henderson HS – Women in Business</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2.        | Approval to terminate the following Student Activity Account(s): <ul style="list-style-type: none"><li>• Henderson HS – F.B.L.A. Henderson</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3.        | <ul style="list-style-type: none"><li>• East High School Model UN Club – Washington, DC, 2/16-2/19/2023</li><li>• Henderson High School Model UN – Philadelphia, PA, 1/26-1/29/2023</li><li>• Rustin, Henderson, and East High Schools German Club – Berlin, Germany, 6/22-7/1/2023</li><li>• Rustin High School Marching Band – Oahu, Hawaii, 12/4-12/11/2022</li><li>• Rustin, Henderson, and East High Schools French – Quebec City, Canada, 6/26-6/30/2023</li><li>• Henderson High School Music Department – Boston, MA, 3/30-4/2/2023</li><li>• Rustin High School Girls Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022</li><li>• Henderson High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022</li><li>• East High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022</li><li>• Henderson High School X-Caliber – Wilks, PA, 12/16-12/17/2022</li></ul> |
| 4.        | Approval of Revised Policy 913– Nonschool Organizations/Groups/Individuals, Second Reading                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 5.        | Approval of Revised Policy 913.2 – Dissemination by Nonschool Organizations, Groups or Individuals ( <i>formerly known as Distribution or Posting of Nonschool Organizations, Groups or Individuals</i> ) Second Reading                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 6.        | Approval of 2023-2024 School Calendar, First Reading                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

|                |                                                             |
|----------------|-------------------------------------------------------------|
| Pupil Services |                                                             |
| 1.             | Approval of two (2) Special Education Settlement Agreements |

|           |  |
|-----------|--|
| Personnel |  |
|           |  |

|                    |                                                    |
|--------------------|----------------------------------------------------|
| Property & Finance |                                                    |
| 1.                 | Approval of Resolution to Implement Act 57 of 2022 |
| 2.                 | Approval of Updated Capital Plan                   |
| 3.                 | Approval of 2023-24 Capital Reserve Project        |

## X. Other Business

|    |                                                                                                                                                   |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of October 1, 2022 to October 31, 2022 |
| 2. | Approval of the October 31, 2022 Financial Report                                                                                                 |

**Responsible Staff: Dr. Sokolowski**

***Background***

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.

## I. Removal from Payroll

|    |                                                                                                 |
|----|-------------------------------------------------------------------------------------------------|
| a. | Resignations                                                                                    |
| 1. | Thomas Curtin, 1.0 2 <sup>nd</sup> Shift Custodian at Westtown Thornbury ES, effective 12/2/22. |
| 2. | Amanda Galajda, 1.0 Instructional Coach at Fern Hill ES, effective TBD.                         |
| 3. | Rosa Green, 1.0 Security Greeter at East HS, effective 5/2/22.                                  |
| 4. | Michael Oliver, 1.0 Health/Physical Education Teacher at Penn Wood ES, effective TBD.           |
| 5. | Regina Reidenberg, 1.0 Social Studies Teacher at Rustin HS, effective 12/1/22.                  |
| b. | Retirements                                                                                     |
| 1. | James DeWitt, Assistant Principal at Stetson MS, effective 6/30/23.                             |

## II. Additions to Payroll

|    |                                          |                                                                                                                                                                                                                   |
|----|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. | Professional Staff: Contract             |                                                                                                                                                                                                                   |
| 1. | Hope Phillips                            |                                                                                                                                                                                                                   |
|    | Placement                                | 1.0 Special Education Teacher (MDS) at Starkweather ES, Temporary Professional Employee (Non-Tenured), effective 1/3/23, Level 5, Step 7, \$66,018 + \$1,000 stipend.                                             |
|    | Education                                | Bachelor of Science from Saint Francis University 2011-2015, Master of Science from American College of Education 2017-2019                                                                                       |
|    | Experience                               | Grade 5 MD Special Education Teacher at Evesham Township School District 2/2016-10/2022                                                                                                                           |
|    | Certification                            | Instructional I, Grades PreK-4, Special Education PreK-8                                                                                                                                                          |
| 2. | Meghan Terry                             |                                                                                                                                                                                                                   |
|    | Placement                                | 1.0 Special Education Teacher at East Goshen ES, Professional Employee (Tenured), effective 11/16/22, Level 5, Step 5, \$64,018 + \$1,000 stipend.                                                                |
|    | Education                                | Bachelor of Arts from West Chester University 2004-2006, Master of Arts from Point Loma Nazarene University, CA 2013-2018                                                                                         |
|    | Experience                               | Special Education at CCIU 8/2017-3/2022, Special Education Co-Teacher at Coronado Unified School District, CA 8/2016-6/2017, Special Education Transition Teacher (Intern) at Excelsior Academy, CA 8/2015-6/2016 |
|    | Certification                            | Instructional II, Special Education PreK-8, Elementary K-4                                                                                                                                                        |
| b. | Professional Staff: Long Term Substitute |                                                                                                                                                                                                                   |
| 1. | Meghan Arters                            |                                                                                                                                                                                                                   |
|    | Placement                                | 1.0 English Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 3/27/23, Level 1, Step 1, \$49,087. During Ms. Cardamone's leave of absence.                                        |
|    | Education                                | Bachelor of Science from Temple University 2018-12/2022                                                                                                                                                           |
|    | Experience                               | No experience                                                                                                                                                                                                     |
|    | Certification                            | Instructional I, English 7-12, Pending                                                                                                                                                                            |
| 2. | Timothy Cory                             |                                                                                                                                                                                                                   |

Recommendations  
Supplement to the Agenda – November 28, 2022 - p.2

|    |                |                                                                                                                                                                                                                                                                                                                                                                     |
|----|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | Placement      | 1.0 Art Teacher at Fugett MS, Temporary Professional Employee (Non-Tenured), effective 1/20/23, Level 1, Step 1, \$49,087. During Ms. McCain's leave of absence.                                                                                                                                                                                                    |
|    | Education      | Bachelor of Science from Widener University 2005-2007, Art Education at Kutztown University 2020-2022                                                                                                                                                                                                                                                               |
|    | Experience     | Art Long Term Substitute at West Chester Area School District 8/2022-1/2023                                                                                                                                                                                                                                                                                         |
|    | Certification  | Instructional I, Art K-12                                                                                                                                                                                                                                                                                                                                           |
| 3. | Linda Holahan  |                                                                                                                                                                                                                                                                                                                                                                     |
|    | Placement      | 1.0 Chemistry Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 11/9/22, Level 1, Step 1, \$49,087. During Ms. Kern's leave of absence.                                                                                                                                                                                             |
|    | Education      | Bachelor of Science from Cairn University 1985-1989                                                                                                                                                                                                                                                                                                                 |
|    | Experience     | Learning Support Extended Per Diem Substitute with STS at Collegium Charter School 8/2022-current, Chemistry Teacher Long Term Substitute at Wallingford-Swarthmore School District 1/2022-6/2022, Chemistry Teacher Long Term Substitute at Garnet Valley School District 8/2021-1/2022, Chemistry Teacher at Wallingford-Swarthmore School District 1/2021-6/2021 |
|    | Certification  | Instructional I, Biology, Chemistry, Music, Elementary K-6                                                                                                                                                                                                                                                                                                          |
| 4. | Lori Mapes     |                                                                                                                                                                                                                                                                                                                                                                     |
|    | Placement      | 1.0 Grade 4 Teacher at Westtown-Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 1/17/23, Level 1, Step 1, \$49,087. During Ms. Lepka's leave of absence.                                                                                                                                                                                     |
|    | Education      | Bachelor of Science from University of Delaware 2007-2011, Master of Arts from West Chester University 2019-2022                                                                                                                                                                                                                                                    |
|    | Experience     | Grade 5 Long Term Substitute at East Bradford ES 8/2022-12/2022, Teacher at Immaculate Heart of Mary School 8/2011-6/2022                                                                                                                                                                                                                                           |
|    | Certification  | Instructional I, Elementary K-4, Grades 4-8 (ELA)                                                                                                                                                                                                                                                                                                                   |
| 5. | Joseph McGrail |                                                                                                                                                                                                                                                                                                                                                                     |
|    | Placement      | 1.0 English Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 8/29/22, Level 1, Step 1, \$49,087. During Ms. Bagatta's/Ms. Peracchia's leave of absence.                                                                                                                                                                            |
|    | Education      | Bachelor of Arts from Clemson University 2011-2015, Master of Education from West Chester University 2020-6/2022                                                                                                                                                                                                                                                    |
|    | Experience     | Substitute Teacher at Henderson HS with Kelly Education Services 8/2022-current                                                                                                                                                                                                                                                                                     |
|    | Certification  | Instructional I, English                                                                                                                                                                                                                                                                                                                                            |
| 6. | Darryl Perecko |                                                                                                                                                                                                                                                                                                                                                                     |
|    | Placement      | 1.0 School Counselor at Henderson HS, Professional Employee (Tenured), effective TBD, Level 1, Step 1, \$49,087. During Ms. Sullivan/Ms. Gamble's leave of absence.                                                                                                                                                                                                 |

Recommendations  
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|    |                                       |                                                                                                                                                                                                                                                                             |
|----|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | Education                             | Bachelor of Arts from Gannon University 1999-2003, Master of Science from Gannon University 2004-2006, Education Leadership-Principal Certification from Immaculata University 2013-2014                                                                                    |
|    | Experience                            | Director at Achievement House Cyber Charter School 9/2019-8/2021, High School Assistant Principal at Phoenixville HS 2016-2019, High School Counselor at Spring-Ford HS 2006-2016                                                                                           |
|    | Certification                         | Educational Specialist II, Secondary School Counselor, Administrative I, Principal K-12                                                                                                                                                                                     |
|    |                                       |                                                                                                                                                                                                                                                                             |
| 7. | Janice Ryan                           |                                                                                                                                                                                                                                                                             |
|    | Placement                             | 1.0 Grade 1 Teacher at Glen Acres ES, Temporary Professional Employee (Non-Tenured), effective 1/20/23, Level 1, Step 1, \$49,087. During Ms. Primus' leave of absence.                                                                                                     |
|    | Education                             | Bachelor of Science from West Chester University 1986-1987                                                                                                                                                                                                                  |
|    | Experience                            | Grade 1 Long Term Substitute at West Chester Area School District 9/2021-6/2022, Building Substitute with Kelly Services – current, Grade 1 Teacher at Prince William County Schools 8/1997-12/2012, Grade 2 Teacher at Berkeley Township School District, NJ 9/1998-6/1990 |
|    | Certification                         | Instructional I, Elementary K-6                                                                                                                                                                                                                                             |
|    |                                       |                                                                                                                                                                                                                                                                             |
| c. | Administrative Staff: Contract - None |                                                                                                                                                                                                                                                                             |
|    |                                       |                                                                                                                                                                                                                                                                             |
| d. | Support Staff: Non-Bargaining - None  |                                                                                                                                                                                                                                                                             |
|    |                                       |                                                                                                                                                                                                                                                                             |
| e. | Support Staff: Contract               |                                                                                                                                                                                                                                                                             |
| 1. | Omaria Alamo                          |                                                                                                                                                                                                                                                                             |
|    | Placement                             | 1.0 Special Education Paraprofessional at Hillsdale ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr.                                                                                                                                |
| 2. | Karen Becker                          |                                                                                                                                                                                                                                                                             |
|    | Placement                             | .5 Library/Office Assistant at East Bradford ES, 3.5 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 2, Step 1, \$20.75.                                                                                                                                         |
| 3. | Sondra Brown                          |                                                                                                                                                                                                                                                                             |
|    | Placement                             | 1.0 2 <sup>nd</sup> Shift Custodian at Glen Acres ES, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 5, Step 2, \$21.06/hr.                                                                                                                                   |
| 4. | Beth Collins                          |                                                                                                                                                                                                                                                                             |
|    | Placement                             | 1.0 Library/Office Assistant at .5 Fern Hill ES/.5 Penn Wood ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 2, Step 1, \$20.75/hr.                                                                                                                        |
| 5. | Nicholas DeLuca                       |                                                                                                                                                                                                                                                                             |
|    | Placement                             | 1.0 Technology Service Specialist II at Spellman Education Center, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 8, Step 1, \$23.00/hr.                                                                                                                      |
| 6. | Mark Higgins                          |                                                                                                                                                                                                                                                                             |
|    | Placement                             | 1.0 2 <sup>nd</sup> Shift Custodian at Exton ES, 8 hrs./day, 5 days/week, 262 days/year, effective 11/9/22, Group 5, Step 2, \$21.06/hr.                                                                                                                                    |
| 7. | Charles Hills                         |                                                                                                                                                                                                                                                                             |

Recommendations  
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|     |                           |                                                                                                                                                          |
|-----|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | Placement                 | 1.0 3 <sup>rd</sup> Shift Custodian at District, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 6, Step 2, \$21.14/hr.                     |
| 8.  | Babette Marchetti         |                                                                                                                                                          |
|     | Placement                 | 1.0 Secretary to the Assistant Principals at Henderson HS, 7.5 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 2, Step 1, \$20.75/hr.         |
| 9.  | Julie Sanders             |                                                                                                                                                          |
|     | Placement                 | 1.0 Library/Office Assistant at .5 Hillsdale ES/.5 Mary C. Howse ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 2, Step 1, \$20.75/hr. |
| 10. | Sadaayah Thomas           |                                                                                                                                                          |
|     | Placement                 | 1.0 Special Education Paraprofessional at Westtown Thornbury ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00.       |
|     |                           |                                                                                                                                                          |
| f.  | Support Staff: Substitute |                                                                                                                                                          |
| 1.  | Javette Stone             | Substitute Custodian, effective 11/28/22, \$18.00/hr.                                                                                                    |

### III. Personnel Events

#### a. Status Change

|    | Name             | Type           | From                                     | To                                | Effective Date                     |
|----|------------------|----------------|------------------------------------------|-----------------------------------|------------------------------------|
| 1. | Jacqueline Pavlo | Administrative | 1.0 Acting Principal at Mary C. Howse ES | 1.0 Principal at Mary C. Howse ES | 11/29/22, \$123,814                |
| 2. | Tyler Zarr       | Support        | 1.0 Technology Specialist II at SEC      | 1.0 Network Engineer at SEC       | TBD, Group 11, Step 7, \$38.20/hr. |

#### b. Involuntary Transfer - None

#### c. Voluntary Transfer

|    | Name          | Type         | From                                                  | To                                                    | Effective Date |
|----|---------------|--------------|-------------------------------------------------------|-------------------------------------------------------|----------------|
| 1. | Richard Clark | Custodian    | 1.0 3 <sup>rd</sup> Shift Custodian at Rustin HS      | 1.0 Utility Custodian at Rustin HS                    | 11/14/22       |
| 2. | Robert Miller | Professional | 1.0 Health/Physical Education Teacher at Greystone ES | 1.0 Health/Physical Education Teacher at Penn Wood ES | TBD            |
| 3. | Carlton Tull  | Professional | 1.0 Gifted/Math Specialist at Fern Hill ES            | 1.0 Grade 4 Teacher at Greystone ES                   | TBD            |

|    | <b>Name</b>       | <b>Type</b>  | <b>From</b>                         | <b>To</b>                               | <b>Effective Date</b> |
|----|-------------------|--------------|-------------------------------------|-----------------------------------------|-----------------------|
| 4. | Ashley Vanegas    | Professional | 1.0 Grade 4 Teacher at Greystone ES | 1.0 Instructional Coach at Fern Hill ES | TBD                   |
| 5. | Christopher Wyatt | Custodian    | 1.0 Utility Custodian at Rustin HS  | 1.0 Facilities Apprentice at Warehouse  | 11/7/22               |

#### IV. Personnel Leave

##### a. Sabbatical Leave

|    | <b>Name</b>    | <b>Position</b>                  | <b>Effective Date</b>                                 | <b>Ending Date</b>                     |
|----|----------------|----------------------------------|-------------------------------------------------------|----------------------------------------|
| 1. | Ashley Rathman | 1.0 Science Teacher at Peirce MS | 2023-2024 school year                                 | Last day of the 2023-2024 school year. |
| 2. | Kelly Subasic  | 1.0 Math Teacher at Fugett MS    | 2 <sup>nd</sup> Semester of the 2022-2023 school year | Last day of the 2022-2023 school year  |

##### b. Unpaid Leave - None

#### V. Additional Information

|     |                                                                                                                                                                                                                                                                                                                                                                                                                |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Sara Aubry's last day in the district will be 12/2/22.                                                                                                                                                                                                                                                                                                                                                         |
| 2.  | Dr. Kristen Barnello should receive a \$1,000 stipend for two months of work with additional responsibilities in the Teaching and Learning Department.                                                                                                                                                                                                                                                         |
| 3.  | Lindsay Carter's last day in the District will be 12/2/22.                                                                                                                                                                                                                                                                                                                                                     |
| 4.  | Annemarie Collins' start date was 10/31/22.                                                                                                                                                                                                                                                                                                                                                                    |
| 5.  | Dr. Rebecca Eberly should receive a \$1,000 stipend for two months of work with additional responsibilities in the Teaching and Learning Department.                                                                                                                                                                                                                                                           |
| 6.  | Kimberly Fanning's start date for her new position as Secretary to Principal at Greystone ES was 10/31/22.                                                                                                                                                                                                                                                                                                     |
| 7.  | Damon Gonzaga, Capital Program Manager, Salary is \$111,974.75.                                                                                                                                                                                                                                                                                                                                                |
| 8.  | Amanda Hale's start date was 11/14/22.                                                                                                                                                                                                                                                                                                                                                                         |
| 9.  | James Ronayne's start date was 11/15/22.                                                                                                                                                                                                                                                                                                                                                                       |
| 10. | MOU for Support Professionals Association agreement that "off chart" employees would receive a 3% raise every year of the CBA.                                                                                                                                                                                                                                                                                 |
| 11. | In accordance with the PA State Auditor's recommendation, the following list of drivers, employed by our transportation contractors Krapf's and On the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office: |

#### **KRAPF'S**

| <b>FIRST NAME</b> | <b>LAST NAME</b> | <b>DRIVER/AIDE</b> |
|-------------------|------------------|--------------------|
| Michael           | Kononchik        | Driver             |

#### **ON THE GO KIDS**

| <b>FIRST NAME</b> | <b>LAST NAME</b> | <b>DRIVER/AIDE</b> |
|-------------------|------------------|--------------------|
|-------------------|------------------|--------------------|

Recommendations  
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|         |       |        |
|---------|-------|--------|
| Edward  | Friel | Driver |
| Juliana | Smith | Aide   |

## VI. Tutoring

| Last Name   | First Name | Location | Position                                                 |
|-------------|------------|----------|----------------------------------------------------------|
| Bratton     | Heather    | HS       | Tutor                                                    |
| Corr        | Maureen    | HS       | Tutor                                                    |
| Dorsey      | Shanelle   | HS       | Tutor                                                    |
| Gallagher   | Jennifer   | HS       | Tutor                                                    |
| Gamble      | Morgan     | HS       | Tutoring Site Manager                                    |
| Hohwald     | Joan       | HS       | Tutor                                                    |
| Jakubowski  | Candy      | HS       | Tutor                                                    |
| Lewis       | Patrick    | HS       | Tutor                                                    |
| Murphy      | Connor     | HS       | Tutor                                                    |
| Rohe        | Roxana     | HS       | Tutor                                                    |
| Rucci       | Angelique  | HS       | Tutor                                                    |
| Semple      | Katharine  | HS       | Tutor                                                    |
| Singer      | Rebecca    | HS       | Tutor                                                    |
| Taylor      | Barbara    | HS       | Tutor                                                    |
| Teague      | Kathleen   | HS       | Tutor                                                    |
| Thomas      | John       | HS       | Tutor                                                    |
| Wrightstone | Makenzie   | HS       | Tutor/Homebound, 504 or Instruction in the Home Tutoring |
| Abbott      | Shayna     | MS       | Tutor                                                    |
| Barrett     | Mairead    | MS       | Tutoring Site Manager                                    |
| Brown       | Sarita     | MS       | Tutoring Site Manager/Tutor                              |
| Corcoran    | Kathleen   | MS       | Tutor                                                    |
| Crecco      | Stephanie  | MS       | Tutor                                                    |
| Czerwinski  | Tara       | MS       | Tutor                                                    |
| DeLeo       | Kimberly   | MS       | Tutor                                                    |
| Dunn        | Michael    | MS       | Tutor                                                    |
| Farrelly    | Susan      | MS       | Tutor                                                    |
| Goebel      | Lauren     | MS       | Tutor                                                    |
| Harrison    | Katherine  | MS       | Tutor                                                    |
| Hutchinson  | Eileen     | MS       | Tutor                                                    |
| Linstra     | Joelle     | MS       | Tutor                                                    |
| Lockhart    | Nicole     | MS       | Tutor                                                    |
| Neufer      | Kathleen   | MS       | Tutor                                                    |
| Rucci       | Angelique  | MS       | Tutor                                                    |
| Rushton     | Amanda     | MS       | Tutor                                                    |
| Scarpato    | Kathleen   | MS       | Tutor                                                    |
| Scolis      | Elizabeth  | MS       | Tutor                                                    |
| Yost        | Loralynne  | MS       | Tutor                                                    |
| Alder       | Karen      | ES       | Tutor                                                    |
| Amen        | Ines       | ES       | Tutor                                                    |
| Atwell      | Susan      | ES       | Tutor                                                    |
| Baer        | Katherine  | ES       | Tutor                                                    |
| Bengel      | Kristine   | ES       | Tutor/Tutoring Site Manager                              |



Recommendations

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|            |            |    |                             |
|------------|------------|----|-----------------------------|
| Bowen      | Jacqueline | ES | Tutor                       |
| Brisgone   | Nicole     | ES | Tutor                       |
| Brown      | Kristen    | ES | Tutor                       |
| Byrne      | Janice     | ES | Tutor                       |
| Cheney     | Kristen    | ES | Tutor                       |
| Cini       | Alanna     | ES | Tutor                       |
| Cinnamond  | Amanda     | ES | Tutor                       |
| Cotellese  | Alyssa     | ES | Tutor                       |
| Dailey     | Melissa    | ES | Tutor                       |
| DeAngelis  | Julia      | ES | Tutor                       |
| D'Antonio  | Jennifer   | ES | Tutor                       |
| Dougherty  | Sara       | ES | Tutor                       |
| Dunn       | Diana      | ES | Tutor                       |
| Faggiola   | Nicole     | ES | Tutor                       |
| Forbes     | Stephanie  | ES | Tutor                       |
| Flynn      | Danielle   | ES | Tutor                       |
| Giampalmi  | Lisa       | ES | Tutor                       |
| Gorrie     | Carolyn    | ES | Tutor                       |
| Jackson    | Susan      | ES | Tutor                       |
| Jilek      | Jacqueline | ES | Tutor                       |
| Joseph     | Brianna    | ES | Tutor/Tutoring Site Manager |
| Keys       | Amber      | ES | Tutor                       |
| Mastrilli  | Allison    | ES | Tutor                       |
| McBrearty  | Kristina   | ES | Tutor                       |
| Mercurio   | Harry      | ES | Tutor                       |
| Miller     | Kristen    | ES | Tutor/Tutoring Site Manager |
| Morin      | Alyssa     | ES | Tutor                       |
| Nikish     | Elizabeth  | ES | Tutor                       |
| Noone      | Alyssa     | ES | Tutor                       |
| Panichelli | Keely      | ES | Tutor                       |
| Petersheim | Kyrstin    | ES | Tutor                       |
| Ramirez    | Dashira    | ES | Tutor                       |
| Rapoport   | Renee      | ES | Tutor                       |
| Renauro    | Amanda     | ES | Tutor                       |
| Robinson   | Amy        | ES | Tutor                       |
| Root       | Kara       | ES | Tutor/Tutoring Site Manager |
| Runzer     | Martha     | ES | Tutor                       |
| Santangelo | Michelle   | ES | Tutor                       |
| Schneider  | Melissa    | ES | Tutor                       |
| Seese      | Desiree    | ES | Tutor/Tutoring Site Manager |
| Sheetz     | Jennifer   | ES | Tutor                       |
| Sommer     | Christine  | ES | Tutor/Tutoring Site Manager |
| Sweeney    | Allison    | ES | Tutor                       |
| Thomas     | Amy        | ES | Tutor                       |
| Thompson   | Allison    | ES | Tutor                       |
| Treon      | Diane      | ES | Tutor                       |
| Tull       | Carlton    | ES | Tutor                       |
| Winfield   | Carrie     | ES | Tutoring Site Manager       |

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## VII. Supplementals

| Last Name                                           | First Name  | Location | Season | Year | % of Contract | Total Contract | Position Title           |
|-----------------------------------------------------|-------------|----------|--------|------|---------------|----------------|--------------------------|
| <b>'22-'23 Additions: Fall, Annual &amp; Winter</b> |             |          |        |      |               |                |                          |
| Atkins                                              | Christopher | SMS      | Winter | 1    | 100%          | \$3,080.00     | Head Wrestling Coach     |
| Bond                                                | Molly       | SMS      | Annual | 1    | 100%          | \$2,772.00     | Drama Sponsor            |
| Buckley                                             | Abigail     | SWE      | Annual | 1    | 100%          | \$924.00       | Reading Olympics - Flex  |
| Grant                                               | Rohan       | RHS      | Winter | 3    | 100%          | \$3,780.00     | Asst. Track Coach        |
| Hazzouri                                            | Natasha     | RHS      | Winter | 1    | 100%          | \$3,696.00     | Asst. Swimming Coach     |
| Johnson                                             | Bryan       | HHS      | Winter | 13   | 100%          | \$5,172.00     | Asst. Track Coach        |
| Miller                                              | Dave        | FMS      | Annual | 1    | 50%           | \$1,386.00     | Drama Sponsor            |
| Richards                                            | Kaylin      | FMS      | Annual | 1    | 50%           | \$1,386.00     | Drama Sponsor            |
| Rosenthal                                           | Kaylie      | EHS      | Annual | 1    | 100%          | \$2,156.00     | Debate Sponsor           |
| Seaman                                              | Brannon     | SMS      | Winter | 5    | 100%          | \$2,592.00     | Asst. Wrestling Coach    |
| Tashie                                              | Marc        | SMS      | Winter | 2    | 100%          | \$2,464.00     | Asst. Wrestling Coach    |
| Teodecki                                            | Geena       | EXE      | Annual | 2    | 100%          | \$2,464.00     | Art Club - Flex          |
| Turner                                              | Kerri       | EGE      | Annual | 1    | 100%          | \$924.00       | Student Council - Flex   |
| Tykwinski                                           | Paulette    | EGE      | Annual | 1    | 100%          | \$1,848.00     | News Crew - Flex         |
| Walls                                               | Damian      | EGE      | Annual | 1    | 100%          | \$2,772.00     | After School Intramurals |
| <b>'22-'23 Removals:</b>                            |             |          |        |      |               |                |                          |

# Recommendations

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| Last Name                   | First Name | Location | Season | Year | % of Contract | Total Contract | Position Title               |
|-----------------------------|------------|----------|--------|------|---------------|----------------|------------------------------|
| Johnson                     | David      | HHS      | Winter | 8    | 100%          | \$5,152.00     | Asst. Girls Basketball Coach |
| <b>'22-'23 Adjustments:</b> |            |          |        |      |               |                |                              |
| Atkins                      | John       | PMS      | Annual | N/A  | 100%          | \$3,612.00     | Subject Chair: Science       |
| Gamble                      | Morgan     | HHS      | Annual | N/A  | 100%          | \$3,458.40     | Subject Chair: Counseling    |



**WEST CHESTER AREA SCHOOL DISTRICT**

**Education Committee  
November 28, 2022  
Action Items**

---

**Approval to establish the following Student Activity Account(s):**

- **Henderson HS – Class of 2002 Book Scholarship**
- **Henderson HS – South Asian Student Association**
- **Henderson HS – Women in Business**

Approval is requested to establish the following Student Activity Account(s):

- Henderson HS – Class of 2002 Book Scholarship
- Henderson HS – South Asian Student Association
- Henderson HS – Women in Business

*I so move.*

**Approval to terminate the following Student Activity Account(s):**

- **Henderson HS – F.B.L.A. Henderson**

Approval is requested to terminate the following Student Activity Account(s):

- Henderson HS – F.B.L.A. Henderson

*I so move.*

**Approval of the following Study/Excursion trip(s):**

- **East High School Model UN Club – Washington, DC, 2/16-2/19/2023**
- **Henderson High School Model UN – Philadelphia, PA, 1/26-1/29/2023**
- **Rustin, Henderson, and East High Schools German Club – Berlin, Germany, 6/22-7/1/2023**
- **Rustin High School Marching Band – Oahu, Hawaii, 12/4-12/11/2022**
- **Rustin, Henderson, and East High Schools French – Quebec City, Canada, 6/26-6/30/2023**
- **Henderson High School Music Department – Boston, MA, 3/30-4/2/2023**
- **Rustin High School Girls Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022**
- **Henderson High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022**
- **East High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022**
- **Henderson High School X-Caliber – Wilks, PA, 12/16-12/17/2022**

Approval is requested of the following Study/Excursion trip(s):

- East High School Model UN Club – Washington, DC, 2/16-2/19/2023
- Henderson High School Model UN – Philadelphia, PA, 1/26-1/29/2023
- Rustin, Henderson, and East High Schools German Club – Berlin, Germany, 6/22-7/1/2023
- Rustin High School Marching Band – Oahu, Hawaii, 12/4-12/11/2022
- Rustin, Henderson, and East High Schools French – Quebec City, Canada, 6/26-6/30/2023
- Henderson High School Music Department – Boston, MA, 3/30-4/2/2023
- Rustin High School Girls Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- Henderson High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- East High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- Henderson High School X-Caliber – Wilks, PA, 12/16-12/17/2022

*I so move.*

### **Approval of Revised Policy 913– Nonschool Organizations/Groups/Individuals, Second Reading**

Approval is requested of Revised Policy 913– Nonschool Organizations/Groups/Individuals, Second Reading

*I so move.*

### **Approval of Revised Policy 913.2 – Dissemination by Nonschool Organizations, Groups or Individuals (formerly known as Distribution or Posting of Nonschool Organizations, Groups or Individuals) Second Reading**

Approval is requested of Revised Policy Dissemination by Nonschool Organizations, Groups or Individuals (formerly known as Distribution or Posting of Nonschool Organizations, Groups or Individuals), Second Reading

*I so move.*

### **Approval of 2023-2024 School Calendar, First Reading**

Approval is requested of the 2023-2024 School Calendar, First Reading.

*I so move.*



**WEST CHESTER AREA SCHOOL DISTRICT  
Education Committee**

**November 14, 2022  
Spellman Education Center Board Room  
Start: 6:38 pm – Finish: 8:25 pm**

**Attending Committee Members:**

☒ Kate Shaw (Edu. Chair) ☒ Joyce Chester ☒ Daryl Durnell ☒ Laura Detre

**Other Board Members:**

☒ Gary Bevilacqua ☐ Karen Fleming ☒ Karen Herrmann ☒ Sue Tiernan ☒ Stacey Whomsley

**Administration:**

☒ Robert Sokolowski ☒ Kalia Reynolds ☐ Wayne Birster ☒ Melissa Kleiman ☒ Una Martin  
☒ Sara Missett ☐ John Scully ☐ Jeff Ulmer ☒ Michael Wagman

**Public Comment:**

| Name             | Agenda Item          |
|------------------|----------------------|
| Jeannine Hiester | Equity               |
| Amy Ficarra      | Health & Safety Plan |
| Judi Di Fonzo    | Equity               |
| Melissa Bennett  | Equity               |

**Items on Agenda:**

- Approval of October 10, 2022 Combined Education and Pupil Services Committee Meeting Minutes
- Collegium Progress Update
- Approval of 2023-24 Board Calendar, First Reading
- RFP for After-School Programming
- Equity Update
- Health & Safety Plan Review

**Education Committee Actions/Outcomes to be placed on November 28, 2022 Board Agenda for Approval:**

| Agenda Item                                                                                  | Vote |
|----------------------------------------------------------------------------------------------|------|
| Approval of October 10, 2022 Combined Education and Pupil Services Committee Meeting Minutes | 4-0  |
| Approval of 2023-24 Board Calendar, First Reading                                            | 4-0  |

**November Education Committee Consent Agenda Items:**

**Approval to establish:**

- Henderson HS – Class of 2002 Book Scholarship
- Henderson HS – South Asian Student Association
- Henderson HS – Women in Business Henderson HS - E Sports

**Approval to terminate:**

- Henderson HS – F.B.L.A. Henderson

**Approval of the following Study/Excursion trip(s):**

- East High School Model UN Club – Washington, DC, 2/16-2/19/2023
- Henderson High School Model UN – Philadelphia, PA, 1/26-1/29/2023
- Rustin, Henderson, and East High Schools German Club – Berlin, Germany, 6/22-7/1/2023
- Rustin High School Marching Band – Oahu, Hawaii, 12/4-12/11/2022
- Rustin, Henderson, and East High Schools French – Quebec City, Canada, 6/26-6/30/2023
- Henderson High School Music Department – Boston, MA, 3/30-4/2/2023
- Rustin High School Girls Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- Henderson High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- East High School Boys Cross Country PIAA Championship – Hershey, PA, 11/4-11/5/2022
- Henderson High School X-Caliber – Wilks, PA, 12/16-12/17/2022

**Approval of the following Revised Policy, 2<sup>nd</sup> Reading**

- Policy 913– Nonschool Organizations/Groups/Individuals
- Policy 913.2 – Dissemination by Nonschool Organizations, Groups or Individuals (formerly known as Distribution or Posting of Nonschool Organizations, Groups or Individuals)

**Items to be discussed at a later date:** None



WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 10/13/2022

Check appropriate box:

☐ Student Activity Account (Fund 50)

Building: Henderson High School

☒ Trust Account (Fund 51)

Name of Account: Class of 2002 Book Scholarship

State the purpose for which this account is intended:

The HHS Class of 2002 has collected money that they would like to use to establish a book scholarship for a 2023 HHS graduating Senior. The Class of 2002 waives the right to choose the recipient of the award. HHS administration retains the rights to distribute the funding.

List Source(s) of revenue:

Donations collected from members of the HHS Class of 2002.

List types of expenses to be incurred:

Book scholarship awarded in June of 2023 to a HHS graduating Senior.

How long do you plan to keep this account active: one year

Student Officer's Signature

Student Officer's Name Printed

Faculty Sponsor's Signature

Faculty Sponsor's Name Printed

Principal's Signature

Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: ☐ APPROVED

☐ DISAPPROVED

by the Board of Education at their meeting held on :

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date





WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 10/6/2022 Check appropriate box:  
☒ Student Activity Account (Fund 50)  
Building: HHS ☐ Trust Account (Fund 51)  
Name of Account: South Asian Student Association

State the purpose for which this account is intended:

Spread awareness at Henderson (& community)  
about S. Asian Students of Color.

List Source(s) of revenue:

various fundraisers

List types of expenses to be incurred:

supplies for various events

How long do you plan to keep this account active: \_\_\_\_\_

[Signature]

Student Officer's Signature

Aleesha Butt

Student Officer's Name Printed

Geraldine L. Okolosi

Faculty Sponsor's Signature

Geraldine L. Okolosi

Faculty Sponsor's Name Printed

[Signature]

Principal's Signature

[Signature]

Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: ☐ APPROVED ☐ DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

Board Secretary's Signature

Date

1 copy Director of Secondary Education, 1 copy returned to Principal, 1 copy to Business Office



WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 10/6/22

Check appropriate box:

☒ Student Activity Account (Fund 50)

Building: HHS

☐ Trust Account (Fund 51)

Name of Account: Women in Business

State the purpose for which this account is intended:

to develop students' leadership skills

List Source(s) of revenue:

Fundraising

List types of expenses to be incurred:

How long do you plan to keep this account active: 2 years

[Signature]  
Student Officer's Signature

Trisha Prasanna  
Student Officer's Name Printed

[Signature]  
Faculty Sponsor's Signature

Renee Vanderzant  
Faculty Sponsor's Name Printed

[Signature]  
Principal's Signature

[Signature]  
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: ☐ APPROVED

☐ DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_  
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Secretary's Signature

\_\_\_\_\_  
Date



WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO TERMINATE ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Check appropriate box:

Date: 10/25/22 ☒ Student Activity Account (Fund 50)

Building: Henderson ☐ Trust Account (Fund 51)

Account Number: 022221

Name of Account: F.B.L.A. Henderson

Ending Account Balance: 1011.16

Disposition of Remaining Funds: \$400.00 to DECA Henderson (018221)

\$305.58 to Best Buddies Henderson (005221)

\$305.58 to Henderson ESports (Account not yet established, delay the board on 10/25)

graduated  
Student Officer's Signature

Student Officer's Name Printed

Jamie Wagner  
Faculty Advisor's Signature

Jamie Wagner  
Faculty Advisor's Name Printed

[Signature]  
Principal's Signature

Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was ☐ APPROVED

☐ DISAPPROVED

by the Board of Education at their meeting held on: \_\_\_\_\_

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

Board Secretary's Signature

Date

1 copy Director of Secondary Education, 1 copy returned to Principal, 1 copy to Business Office



# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

|                                                                                                                                                                                                                                                |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------|---------------|-------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------|--|
| <b>Proposal</b>                                                                                                                                                                                                                                |            | <input checked="" type="checkbox"/> <b>New Trip Request</b>                     |               | <input type="checkbox"/> <b>Trip Revision Request</b> |                                                                    | <input type="checkbox"/> <b>Trip Cancellation Request</b> |  |
| School: <u>East High School</u>                                                                                                                                                                                                                |            | Grade/Subject/Club: <u>WC East Model UN Club</u>                                |               |                                                       |                                                                    |                                                           |  |
| Teacher(s) in Charge: <u>Laurren Payton</u>                                                                                                                                                                                                    |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Destination: <u>North American Invitational Model United Nations (NAIMUN) - Washington Hilton 1919 Connecticut Avenue</u>                                                                                                                      |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Trip Day(s)/Date(s): <u>February 16th - February 19th, 2023</u>                                                                                                                                                                                |            | Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |               |                                                       |                                                                    |                                                           |  |
| ~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____                 |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Special Instructions (rain date, etc.): <u>Student's bags will be checked before we leave EHS for our overnight trip</u>                                                                                                                       |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| How is it related to curriculum: <u>The NAIMUN conference is designed for the student to practice leadership, research and networking skills.</u>                                                                                              |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Objectives of the proposed trip: <u>Students learn how to network and problem solving that is required for a future in politics.</u>                                                                                                           |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Also, students have the option to take college tours in Washington, DC                                                                                                                                                                         |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Number of Pupils: <u>30</u>                                                                                                                                                                                                                    |            | Total Passengers: <u>32</u>                                                     |               | Per Pupil Cost: <u>434.17</u>                         |                                                                    |                                                           |  |
| Adult Chaperone to Student Ratio: <u>1 / 16</u>                                                                                                                                                                                                |            |                                                                                 |               | % of Eligible Students Going: <u>100.00%</u>          |                                                                    |                                                           |  |
| Names of Teacher/Staff Chaperones: <u>Laurren Payton</u>                                                                                                                                                                                       |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| ~ Other Adult Chaperones: _____                                                                                                                                                                                                                |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)                                                                                                                            |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| <b>Estimated Cost</b>                                                                                                                                                                                                                          |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
|                                                                                                                                                                                                                                                | # Staff    | # Days                                                                          | Cost/Day      | Total Cost                                            | %                                                                  | Budget Code/Account/Project                               |  |
| Substitute(s) Needed:                                                                                                                                                                                                                          | <u>2</u>   | <u>2</u>                                                                        | <u>202.13</u> | <u>808.52</u>                                         | <u>100%</u>                                                        | <u>1-1110-000-20-40-222 315</u>                           |  |
| Agency Nurses Needed:                                                                                                                                                                                                                          |            |                                                                                 | <u>0.00</u>   | <u>0.00</u>                                           |                                                                    |                                                           |  |
| Name of Staff Member Driving Students: _____                                                                                                                                                                                                   |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Mileage/Tolls: (if applicable)                                                                                                                                                                                                                 |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                                                            |            |                                                                                 |               | <u>9,245.93</u>                                       |                                                                    | <u>50-000-222 017-222</u>                                 |  |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                                                                     |            |                                                                                 |               | <u>2,995.00</u>                                       |                                                                    | <u>50-000-222 017-222</u>                                 |  |
| Other Costs:                                                                                                                                                                                                                                   |            |                                                                                 |               | <u>350.00</u>                                         |                                                                    | <u>50-000-222 017-222</u>                                 |  |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
|                                                                                                                                                                                                                                                | # Vehicles | # Days                                                                          | Cost/Vehicle  | Total Cost                                            | %                                                                  | Budget Code/Account/Project                               |  |
| Buses/Rentals/Coaches                                                                                                                                                                                                                          |            |                                                                                 |               | <u>0.00</u>                                           |                                                                    |                                                           |  |
| ~ Rental Company/Carrier: <u>Amtrak</u>                                                                                                                                                                                                        |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Students Leaving From:                                                                                                                                                                                                                         |            | <u>Wilmington Amtrak Train Station</u>                                          | at            | <u>9:00</u>                                           | <input checked="" type="checkbox"/> am <input type="checkbox"/> pm |                                                           |  |
| Students Returning To:                                                                                                                                                                                                                         |            | <u>Wilmington Amtrak Train Station</u>                                          | at            | <u>4:00</u>                                           | <input type="checkbox"/> am <input checked="" type="checkbox"/> pm |                                                           |  |
| ~ Request Drop off/Pick up (only if using Krapf):                                                                                                                                                                                              |            | <input type="checkbox"/> Yes <input type="checkbox"/> No                        | Drop at:      |                                                       | <input type="checkbox"/> am <input type="checkbox"/> pm            |                                                           |  |
|                                                                                                                                                                                                                                                |            |                                                                                 | Pick up at:   |                                                       | <input type="checkbox"/> am <input type="checkbox"/> pm            |                                                           |  |
| What are the planned activities to assist students who require financial assistance: _____                                                                                                                                                     |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____                                                                                                                                                          |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Total Cost of Trip: \$ <u>13,833.62</u> Pupil Cost: \$ <u>13,025.10</u> Other Funded: _____ Total Cost to the District: \$ <u>808.52</u>                                                                                                       |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Requested By: <u>Laurren Payton</u>                                                                                                                                                                                                            |            | Signature: <u>[Signature]</u>                                                   |               | Date: <u>10/26/2022</u>                               |                                                                    |                                                           |  |
| <b>Approval</b>                                                                                                                                                                                                                                |            |                                                                                 |               |                                                       |                                                                    |                                                           |  |
| Principal                                                                                                                                                                                                                                      |            | Approved <u>[Signature]</u>                                                     |               | Date: <u>10/31/22</u>                                 |                                                                    |                                                           |  |
| Supervisor                                                                                                                                                                                                                                     |            | Approved _____                                                                  |               | Date: _____                                           |                                                                    |                                                           |  |
| Director of: <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services                                                                                                                    |            | Approved _____                                                                  |               | Date: _____                                           |                                                                    |                                                           |  |
| Transportation: _____                                                                                                                                                                                                                          |            |                                                                                 |               | Date: _____                                           |                                                                    |                                                           |  |
| Schedule Dates: _____                                                                                                                                                                                                                          |            | Contractor: _____                                                               |               |                                                       |                                                                    |                                                           |  |

# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

| <b>Proposal</b> <input checked="" type="checkbox"/> <b>New Trip Request</b> <input type="checkbox"/> <b>Trip Revision Request</b> <input type="checkbox"/> <b>Trip Cancellation Request</b>                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| School: <u>Henderson High School</u> Grade/Subject/Club: <u>Model UN</u>                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Teacher(s) in Charge: <u>Ms. Purnell-Bratcher, Mr. Stephen Norris</u>                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Destination: <u>Philadelphia Marriott Downtown Hotel, 1200 Filbert St, Philadelphia, PA 19107</u>                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Trip Day(s)/Date(s): <u>Thursday, January 26, 2023, Friday, January 27th, 2023, Saturday, January 28, 2023, Sunday January 29, 2023</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      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         |        |              |            |   |                             |                       |          |          |               |               |  |                           |                                            |  |  |  |  |  |  |                        |                                            |    |                 |  |                                                                    |  |                        |                                            |    |                |  |                                                                    |  |                                                                                                                                                                                                                                                                                                          |  |  |  |  |  |  |                                                                                                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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| ~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country    Name Tour Company: _____                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Special Instructions (rain date, etc.): <u>None</u>                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| How is it related to curriculum: <u>Supports public speaking, current event awareness, and argumentative essay development skills</u>                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Objectives of the proposed trip: <u>To compete in Model UN competition, support students in educational development regarding the social studies and English curriculums</u>                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Number of Pupils: <u>32</u> Total Passengers: <u>34</u> Per Pupil Cost: <u>379.67</u> <b>359.16</b>                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Adult Chaperone to Student Ratio: <u>2</u> / <u>32</u> % of Eligible Students Going: <u>100.00%</u>                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Names of Teacher/Staff Chaperones: <u>Taryn Purnell-Bratcher, Stephen Norris</u>                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| ~ Other Adult Chaperones: _____                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    (refer to 121AG6)                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| <b>Estimated Cost</b>                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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|                                                                                                                                                                                                                                                                                                          | <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Substitute(s) Needed:</td> <td><u>2</u></td> <td><u>2</u></td> <td><u>159.31</u></td> <td><u>637.24</u></td> <td><u>100</u></td> <td><u>50-000-221-017-221</u> <b>KL</b></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td></td> <td></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td><u>1-1110-000-20-40</u><br/><u>221 315</u></td> </tr> <tr> <td>Name of Staff Member Driving Students:</td> <td colspan="6"></td> </tr> <tr> <td>Mileage/Tolls: (if applicable)</td> <td colspan="3"></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> <tr> <td>Hotel/Food/Airfare: (if applicable)</td> <td colspan="3"></td> <td><u>7,000.00</u></td> <td></td> <td><u>50-000-221-017-221</u></td> </tr> <tr> <td>Registration/Entrance Fee: (if applicable)</td> <td colspan="3"></td> <td><u>3,990.00</u></td> <td></td> <td><u>50-000-221-017-221</u></td> </tr> <tr> <td>Other Costs:</td> <td colspan="3"></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> <tr> <td colspan="7"> <input type="checkbox"/> Walking    <input type="checkbox"/> Parent Provided Transportation    <input type="checkbox"/> Public Transportation         </td> </tr> <tr> <td colspan="7"> <input checked="" type="checkbox"/> Bus    <input type="checkbox"/> Van/Car Rental    <input type="checkbox"/> Coach         </td> </tr> <tr> <td></td> <td># Vehicles</td> <td># Days</td> <td>Cost/Vehicle</td> <td>Total Cost</td> <td>%</td> <td>Budget Code/Account/Project</td> </tr> <tr> <td>Buses/Rentals/Coaches</td> <td><u>1</u></td> <td><u>2</u></td> <td><u>251.50</u></td> <td><u>503.00</u></td> <td></td> <td><u>50-000-221-017-221</u></td> </tr> <tr> <td colspan="7">         ~ Rental Company/Carrier: <u>Krapf Bus</u> </td> </tr> <tr> <td>Students Leaving From:</td> <td><u>Henderson High School Main Entrance</u></td> <td>at</td> <td><u>12:00 PM</u></td> <td></td> <td><input type="checkbox"/> am    <input checked="" type="checkbox"/> pm</td> <td></td> </tr> <tr> <td>Students Returning To:</td> <td><u>Henderson High School Main Entrance</u></td> <td>at</td> <td><u>3:00 PM</u></td> <td></td> <td><input type="checkbox"/> am    <input checked="" type="checkbox"/> pm</td> <td></td> </tr> <tr> <td colspan="7">         ~ Request Drop off/Pick up (only if using Krapf):    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No    Drop at: <u>Philadelphia Marriott Hotel Entrance, 1200 Filbert St, Philadelphia, PA 19107</u> at <u>1:00</u> <input type="checkbox"/> am    <input checked="" type="checkbox"/> pm       </td> </tr> <tr> <td colspan="7">         Pick up at: <u>Philadelphia Marriott Hotel Entrance, 1200 Filbert St, Philadelphia, PA 19107</u> at <u>2:00</u> <input type="checkbox"/> am    <input checked="" type="checkbox"/> pm       </td> </tr> <tr> <td colspan="7">         What are the planned activities to assist students who require financial assistance:       </td> </tr> <tr> <td colspan="7"> <u>Bake Sales and Local Restaurant Night</u> </td> </tr> <tr> <td colspan="7">         Additional Information (bus w/lift, star seat, ski boxes, special instructions)       </td> </tr> <tr> <td colspan="7"> <u>None</u> </td> </tr> <tr> <td colspan="7"> <b>Total Cost of Trip:</b> \$ <u>12,130.24</u>    <b>Pupil Cost:</b> \$ <u>12,130.24</u>    <b>Other Funded:</b> \$ <u>-</u>    <b>Total Cost to the District:</b> \$ <u>637.24</u> </td> </tr> <tr> <td colspan="7">         Requested By: <u>Taryn Purnell-Bratcher</u>    Signature: <u>Taryn Purnell-Bratcher</u>    Date: <u>10/25/22</u> </td> </tr> <tr> <td colspan="7"> <b>Approval</b> </td> </tr> <tr> <td colspan="2">Principal</td> <td colspan="2">Approved: <u>[Signature]</u></td> <td colspan="2">Date: <u>10/26/22</u></td> <td></td> </tr> <tr> <td colspan="2">Supervisor</td> <td colspan="2">Approved: <u>[Signature]</u></td> <td colspan="2">Date: _____</td> <td></td> </tr> <tr> <td colspan="2">Director of:    <input type="checkbox"/> Elementary    <input checked="" type="checkbox"/> Secondary    <input type="checkbox"/> Pupil Services</td> <td colspan="2">Approved: <u>[Signature]</u></td> <td colspan="2">Date: <u>10/31/22</u></td> <td></td> </tr> <tr> <td colspan="2">Transportation:</td> <td colspan="2">_____</td> <td colspan="2">Date: _____</td> <td></td> </tr> <tr> <td colspan="2">Schedule Dates:</td> <td colspan="2">_____</td> <td colspan="2">Contractor: _____</td> <td></td> </tr> </tbody></table> |                              | # Staff         | # Days                | Cost/Day                                                           | Total Cost                                | % | Budget Code/Account/Project | Substitute(s) Needed: | <u>2</u> | <u>2</u> | <u>159.31</u> | <u>637.24</u> | <u>100</u> | <u>50-000-221-017-221</u> <b>KL</b> | Agency Nurses Needed: |  |  | <u>0.00</u> | <u>0.00</u> |  | <u>1-1110-000-20-40</u><br><u>221 315</u> | Name of Staff Member Driving Students: |  |  |  |  |  |  | Mileage/Tolls: (if applicable) |  |  |  | <u>0.00</u> |  |  | Hotel/Food/Airfare: (if applicable) |  |  |  | <u>7,000.00</u> |  | <u>50-000-221-017-221</u> | Registration/Entrance Fee: (if applicable) |  |  |  | <u>3,990.00</u> |  | <u>50-000-221-017-221</u> | Other Costs: |  |  |  | <u>0.00</u> |  |  | <input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation |  |  |  |  |  |  | <input checked="" type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach |  |  |  |  |  |  |  | # Vehicles | # Days | Cost/Vehicle | Total Cost | % | Budget Code/Account/Project | Buses/Rentals/Coaches | <u>1</u> | <u>2</u> | <u>251.50</u> | <u>503.00</u> |  | <u>50-000-221-017-221</u> | ~ Rental Company/Carrier: <u>Krapf Bus</u> |  |  |  |  |  |  | Students Leaving From: | <u>Henderson High School Main Entrance</u> | at | <u>12:00 PM</u> |  | <input type="checkbox"/> am <input checked="" type="checkbox"/> pm |  | Students Returning To: | <u>Henderson High School Main Entrance</u> | at | <u>3:00 PM</u> |  | <input type="checkbox"/> am <input checked="" type="checkbox"/> pm |  | ~ Request Drop off/Pick up (only if using Krapf): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    Drop at: <u>Philadelphia Marriott Hotel Entrance, 1200 Filbert St, Philadelphia, PA 19107</u> at <u>1:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm |  |  |  |  |  |  | Pick up at: <u>Philadelphia Marriott Hotel Entrance, 1200 Filbert St, Philadelphia, PA 19107</u> at <u>2:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm |  |  |  |  |  |  | What are the planned activities to assist students who require financial assistance: |  |  |  |  |  |  | <u>Bake Sales and Local Restaurant Night</u> |  |  |  |  |  |  | Additional Information (bus w/lift, star seat, ski boxes, special instructions) |  |  |  |  |  |  | <u>None</u> |  |  |  |  |  |  | <b>Total Cost of Trip:</b> \$ <u>12,130.24</u> <b>Pupil Cost:</b> \$ <u>12,130.24</u> <b>Other Funded:</b> \$ <u>-</u> <b>Total Cost to the District:</b> \$ <u>637.24</u> |  |  |  |  |  |  | Requested By: <u>Taryn Purnell-Bratcher</u> Signature: <u>Taryn Purnell-Bratcher</u> Date: <u>10/25/22</u> |  |  |  |  |  |  | <b>Approval</b> |  |  |  |  |  |  | Principal |  | Approved: <u>[Signature]</u> |  | Date: <u>10/26/22</u> |  |  | Supervisor |  | Approved: <u>[Signature]</u> |  | Date: _____ |  |  | Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services |  | Approved: <u>[Signature]</u> |  | Date: <u>10/31/22</u> |  |  | Transportation: |  | _____ |  | Date: _____ |  |  | Schedule Dates: |  | _____ |  | Contractor: _____ |  |  |
|                                                                                                                                                                                                                                                                                                          | # Staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | # Days                       | Cost/Day        | Total Cost            | %                                                                  | Budget Code/Account/Project               |   |                             |                       |          |          |               |               |            |                                     |                       |  |  |             |             |  |                                           |                                        |  |  |  |  |  |  |                                |  |  |  |             |  |  |                                     |  |  |  |                 |  |                           |                                            |  |  |  |                 |  |                           |              |  |  |  |             |  |  |                                                                                                                                         |  |  |  |  |  |  |                                                                                                                |  |  |  |  |  |  |  |            |        |              |            |   |                             |                       |          |          |               |               |  |                           |                                            |  |  |  |  |  |  |                        |                                            |    |                 |  |                                                                    |  |                        |                                            |    |                |  |                                                                    |  |                                                                                                                                                                                                                                                                                                          |  |  |  |  |  |  |                                                                                                                                                                                    |  |  |  |  |  |  |                                                                                      |  |  |  |  |  |  |                                              |  |  |  |  |  |  |                                                                                 |  |  |  |  |  |  |             |  |  |  |  |  |  |                                                                                                                                                                            |  |  |  |  |  |  |                                                                                                            |  |  |  |  |  |  |                 |  |  |  |  |  |  |           |  |                              |  |                       |  |  |            |  |                              |  |             |  |  |                                                                                                                                        |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| Substitute(s) Needed:                                                                                                                                                                                                                                                                                    | <u>2</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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                               | <u>50-000-221-017-221</u> <b>KL</b>       |   |                             |                       |          |          |               |               |            |                                     |                       |  |  |             |             |  |                                           |                                        |  |  |  |  |  |  |                                |  |  |  |             |  |  |                                     |  |  |  |                 |  |                           |                                            |  |  |  |                 |  |                           |              |  |  |  |             |  |  |                                                                                                                                         |  |  |  |  |  |  |                                                                                                                |  |  |  |  |  |  |  |   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| Agency Nurses Needed:                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                               | <u>1-1110-000-20-40</u><br><u>221 315</u> |   |                             |                       |          |          |               |               |            |                                     |                       |  |  |             |             |  |                                           |                                        |  |  |  |  |  |  |                                |  |  |  |             |  |  |                                     |  |  |  |                 |  |                           |                                            |  |  |  |                 |  |                           |              |  |  |  |             |  |  |                                                                                                                                         |  |  |  |  |  |  |                                                                                                                |  |  |  |  |  |  |  |   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| Name of Staff Member Driving Students:                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Other Costs:                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Buses/Rentals/Coaches                                                                                                                                                                                                                                                                                    | <u>1</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| ~ Rental Company/Carrier: <u>Krapf Bus</u>                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Students Leaving From:                                                                                                                                                                                                                                                                                   | <u>Henderson High School Main Entrance</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  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| Students Returning To:                                                                                                                                                                                                                                                                                   | <u>Henderson High School Main Entrance</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  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| ~ Request Drop off/Pick up (only if using Krapf): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    Drop at: <u>Philadelphia Marriott Hotel Entrance, 1200 Filbert St, Philadelphia, PA 19107</u> at <u>1:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Pick up at: <u>Philadelphia Marriott Hotel Entrance, 1200 Filbert St, Philadelphia, PA 19107</u> at <u>2:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| What are the planned activities to assist students who require financial assistance:                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| <u>Bake Sales and Local Restaurant Night</u>                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Additional Information (bus w/lift, star seat, ski boxes, special instructions)                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| <u>None</u>                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |
| <b>Total Cost of Trip:</b> \$ <u>12,130.24</u> <b>Pupil Cost:</b> \$ <u>12,130.24</u> <b>Other Funded:</b> \$ <u>-</u> <b>Total Cost to the District:</b> \$ <u>637.24</u>                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Requested By: <u>Taryn Purnell-Bratcher</u> Signature: <u>Taryn Purnell-Bratcher</u> Date: <u>10/25/22</u>                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| <b>Approval</b>                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Principal                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Approved: <u>[Signature]</u> |                 | Date: <u>10/26/22</u> |                                                                    |                                           |   |                             |                       |          |          |               |               |            |                                     |                       |  |  |             |             |  |                                           |                                        |  |  |  |  |  |  |                                |  |  |  |             |  |  |                                     |  |  |  |                 |  |                           |                                            |  |  |  |                 |  |                           |              |  |  |  |             |  |  |                                                                                                                                         |  |  |  |  |  |  |                                                                                                                |  |  |  |  |  |  |  |   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| Supervisor                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Transportation:                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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| Schedule Dates:                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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                               |                                           |   |                             |                       |          |          |               |               |            |                                     |                       |  |  |             |             |  |                                           |                                        |  |  |  |  |  |  |                                |  |  |  |             |  |  |                                     |  |  |  |                 |  |                           |                                            |  |  |  |                 |  |                           |              |  |  |  |             |  |  |                                                                                                                                         |  |  |  |  |  |  |                                                                                                                |  |  |  |  |  |  |  |   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                                           |  |                              |  |                       |  |  |                 |  |       |  |             |  |  |                 |  |       |  |                   |  |  |



# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

|                                                                                                                                                                                                      |                                                                                                                                                                                                |                                                         |                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|---------------------------------------------------------------------|
| <b>Proposal</b>                                                                                                                                                                                      | <input checked="" type="checkbox"/> <b>New Trip Request</b>                                                                                                                                    | <input type="checkbox"/> <b>Trip Revision Request</b>   | <input type="checkbox"/> <b>Trip Cancellation Request</b>           |
| School                                                                                                                                                                                               | <u>RHS, HHS, EHS</u>                                                                                                                                                                           |                                                         |                                                                     |
| Teacher(s) in Charge:                                                                                                                                                                                | <u>Matthew Taglang &amp; Mark Winfield</u>                                                                                                                                                     |                                                         |                                                                     |
| Destination:                                                                                                                                                                                         | <u>Berlin, Germany</u>                                                                                                                                                                         |                                                         |                                                                     |
| Trip Day(s)/Date(s):                                                                                                                                                                                 | <u>June 22, 2023 - July 1, 2023</u>                                                                                                                                                            | Competition                                             | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| ~ Overnight Trip:                                                                                                                                                                                    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/> Out of Country | Name Tour Company: <u>Explorica</u>                     |                                                                     |
| Special Instructions (rain date, etc.): _____                                                                                                                                                        |                                                                                                                                                                                                |                                                         |                                                                     |
| How is it related to curriculum: <u>For the German students it will give them the opportunity to use German. For Social Studies, we will be visiting sites related to the Cold War.</u>              |                                                                                                                                                                                                |                                                         |                                                                     |
| Objectives of the proposed trip: <u>To gain an appreciation for the German language and culture as well as an appreciation of the impact the United States had upon Germany in the Cold War era.</u> |                                                                                                                                                                                                |                                                         |                                                                     |
| Number of Pupils:                                                                                                                                                                                    | <u>15</u>                                                                                                                                                                                      | Total Passengers:                                       | <u>17</u>                                                           |
| Adult Chaperone to Student Ratio:                                                                                                                                                                    | <u>1</u> / <u>7</u>                                                                                                                                                                            | Per Pupil Cost:                                         | <u>4,082.00</u>                                                     |
| Names of Teacher/Staff Chaperones:                                                                                                                                                                   | <u>Matt Taglang, Mark Winfield</u>                                                                                                                                                             |                                                         |                                                                     |
| ~ Other Adult Chaperones: _____                                                                                                                                                                      |                                                                                                                                                                                                |                                                         |                                                                     |
| Nurses required on this trip:                                                                                                                                                                        | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)                                                                                                          |                                                         |                                                                     |
| <b>Estimated Cost</b>                                                                                                                                                                                |                                                                                                                                                                                                |                                                         |                                                                     |
|                                                                                                                                                                                                      | # Staff                                                                                                                                                                                        | # Days                                                  | Cost/Day                                                            |
| Substitute(s) Needed:                                                                                                                                                                                | <u>0</u>                                                                                                                                                                                       | <u>0</u>                                                | <u>159.31</u>                                                       |
| Agency Nurses Needed:                                                                                                                                                                                |                                                                                                                                                                                                |                                                         | <u>0.00</u>                                                         |
| Name of Staff Member Driving Students: _____                                                                                                                                                         |                                                                                                                                                                                                |                                                         |                                                                     |
| Mileage/Tolls: (if applicable)                                                                                                                                                                       | _____                                                                                                                                                                                          |                                                         |                                                                     |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                  | _____                                                                                                                                                                                          |                                                         |                                                                     |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                           | _____                                                                                                                                                                                          |                                                         |                                                                     |
| Other Costs:                                                                                                                                                                                         | _____                                                                                                                                                                                          |                                                         |                                                                     |
| <input type="checkbox"/> Walking                                                                                                                                                                     | <input type="checkbox"/> Parent Provided Transportation                                                                                                                                        |                                                         |                                                                     |
| <input type="checkbox"/> Bus                                                                                                                                                                         | <input type="checkbox"/> Public Transportation                                                                                                                                                 |                                                         |                                                                     |
| <input type="checkbox"/> Van/Car Rental                                                                                                                                                              | <input type="checkbox"/> Coach                                                                                                                                                                 |                                                         |                                                                     |
|                                                                                                                                                                                                      | # Vehicles                                                                                                                                                                                     | # Days                                                  | Cost/Vehicle                                                        |
| Buses/Rentals/Coaches                                                                                                                                                                                |                                                                                                                                                                                                |                                                         | <u>0.00</u>                                                         |
| ~ Rental Company/Carrier: _____                                                                                                                                                                      |                                                                                                                                                                                                |                                                         |                                                                     |
| Students Leaving From:                                                                                                                                                                               | at _____                                                                                                                                                                                       | <input type="checkbox"/> am <input type="checkbox"/> pm |                                                                     |
| Students Returning To:                                                                                                                                                                               | at _____                                                                                                                                                                                       | <input type="checkbox"/> am <input type="checkbox"/> pm |                                                                     |
| ~ Request Drop off/Pick up (only if using Krapf):                                                                                                                                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                       | Drop at: _____                                          | at _____ <input type="checkbox"/> am <input type="checkbox"/> pm    |
|                                                                                                                                                                                                      |                                                                                                                                                                                                | Pick up at: _____                                       | at _____ <input type="checkbox"/> am <input type="checkbox"/> pm    |
| What are the planned activities to assist students who require financial assistance:                                                                                                                 |                                                                                                                                                                                                |                                                         |                                                                     |
| Fundraisers _____                                                                                                                                                                                    |                                                                                                                                                                                                |                                                         |                                                                     |
| Additional Information (bus w/lift, star seat, ski boxes, special instructions)                                                                                                                      |                                                                                                                                                                                                |                                                         |                                                                     |
| Total Cost of Trip:                                                                                                                                                                                  | \$ <u>61,230.00</u>                                                                                                                                                                            | Pupil Cost:                                             | \$ <u>4,082.00</u>                                                  |
| Other Funded:                                                                                                                                                                                        | \$ <u>-</u>                                                                                                                                                                                    | Total Cost to the District:                             | \$ <u>-</u>                                                         |
| Requested By:                                                                                                                                                                                        | <u>Matthew Taglang, Mark Winfield</u>                                                                                                                                                          | Signature:                                              | <u>[Signature]</u>                                                  |
|                                                                                                                                                                                                      |                                                                                                                                                                                                | Date:                                                   | <u>9/14/22</u>                                                      |
| <b>Approval</b>                                                                                                                                                                                      |                                                                                                                                                                                                |                                                         |                                                                     |
| Principal                                                                                                                                                                                            | Approved                                                                                                                                                                                       | <u>[Signature]</u>                                      | Date: <u>9/14/22</u>                                                |
| Supervisor                                                                                                                                                                                           | Approved                                                                                                                                                                                       | _____                                                   | Date: _____                                                         |
| Director of: <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services                                                                          | Approved                                                                                                                                                                                       | _____                                                   | Date: _____                                                         |
| Transportation:                                                                                                                                                                                      | _____                                                                                                                                                                                          | _____                                                   | Date: _____                                                         |
| Schedule Dates:                                                                                                                                                                                      | _____                                                                                                                                                                                          | Contractor:                                             | _____                                                               |

# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

|                                                                                                                                                                                                                                                           |            |                                                                  |                                                                                                        |                                                           |                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-------------------------------|
| <input type="checkbox"/> <b>New Trip Request</b>                                                                                                                                                                                                          |            | <input checked="" type="checkbox"/> <b>Trip Revision Request</b> |                                                                                                        | <input type="checkbox"/> <b>Trip Cancellation Request</b> |                               |
| School: <u>Rustin High School</u>                                                                                                                                                                                                                         |            |                                                                  | Grade/Subject/Club: <u>Rustin Marching Band</u>                                                        |                                                           |                               |
| Teacher(s) in Charge: <u>M. Shoremount</u>                                                                                                                                                                                                                |            |                                                                  |                                                                                                        |                                                           |                               |
| Destination: <u>Oahu, Hawaii</u>                                                                                                                                                                                                                          |            |                                                                  |                                                                                                        |                                                           |                               |
| Trip Day(s)/Date(s): <u>Sunday 12/4/2022 - Sunday 12/11/2022 (Flight returning on 12/11/22)</u>                                                                                                                                                           |            |                                                                  | Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                        |                                                           |                               |
| ~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country                                          |            |                                                                  | Name Tour Company: _____                                                                               |                                                           |                               |
| Special Instructions (rain date, etc.): _____                                                                                                                                                                                                             |            |                                                                  |                                                                                                        |                                                           |                               |
| How is it related to curriculum: <u>The Students will perform in the 81st Anniversary Pearl Harbor Memorial Parade on 12/7/22, and in the American Musical Salute tribute performance at the USS Missouri Memorial on either 12/6 or 12/8.</u>            |            |                                                                  |                                                                                                        |                                                           |                               |
| Objectives of the proposed trip: <u>The students will perform their personal best as the sole representative from Pennsylvania and representing the USS Pennsylvania.</u>                                                                                 |            |                                                                  |                                                                                                        |                                                           |                               |
| Number of Pupils: <u>50</u>                                                                                                                                                                                                                               |            | Total Passengers: <u>60</u>                                      |                                                                                                        | Per Pupil Cost: <u>2,716.32</u>                           |                               |
| Adult Chaperone to Student Ratio: <u>1 / 5</u>                                                                                                                                                                                                            |            |                                                                  |                                                                                                        | % of Eligible Students Going: <u>100.00%</u>              |                               |
| Names of Teacher/Staff Chaperones: <u>M. Shoremount, K Risch, M. Elder, J. Muliawan, R. Ragsdale, E. Castinieras, S. Migias</u>                                                                                                                           |            |                                                                  |                                                                                                        |                                                           |                               |
| ~ Other Adult Chaperones: <u>3 Parent Chaperones.</u>                                                                                                                                                                                                     |            |                                                                  |                                                                                                        |                                                           |                               |
| Nurses required on this trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (refer to 121AG6)                                                                                                                                       |            |                                                                  |                                                                                                        |                                                           |                               |
| <b>Estimated Cost</b>                                                                                                                                                                                                                                     |            |                                                                  |                                                                                                        |                                                           |                               |
|                                                                                                                                                                                                                                                           | # Staff    | # Days                                                           | Cost/Day                                                                                               | Total Cost                                                | % Budget Code/Account/Project |
| Substitute(s) Needed:                                                                                                                                                                                                                                     | <u>2</u>   | <u>5</u>                                                         | <u>159.31</u>                                                                                          | <u>1,593.10</u>                                           | <u>Rustin Band Boosters</u>   |
| Agency Nurses Needed:                                                                                                                                                                                                                                     | <u>0</u>   |                                                                  | <u>0.00</u>                                                                                            | <u>0.00</u>                                               |                               |
| Name of Staff Member Driving Students: _____                                                                                                                                                                                                              |            |                                                                  |                                                                                                        |                                                           |                               |
| Mileage/Tolls: (if applicable) _____                                                                                                                                                                                                                      |            |                                                                  |                                                                                                        |                                                           |                               |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                                                                       |            |                                                                  |                                                                                                        | <u>174,968.00</u>                                         | <u>Rustin Band Boosters</u>   |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                                                                                |            |                                                                  |                                                                                                        |                                                           |                               |
| Other Costs: _____                                                                                                                                                                                                                                        |            |                                                                  |                                                                                                        |                                                           |                               |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input checked="" type="checkbox"/> Coach |            |                                                                  |                                                                                                        |                                                           |                               |
|                                                                                                                                                                                                                                                           | # Vehicles | # Days                                                           | Cost/Vehicle                                                                                           | Total Cost                                                | % Budget Code/Account/Project |
| Buses/Rentals/Coaches                                                                                                                                                                                                                                     |            |                                                                  |                                                                                                        | <u>0.00</u>                                               |                               |
| ~ Rental Company/Carrier: <u>DuVall's Coaches</u>                                                                                                                                                                                                         |            |                                                                  |                                                                                                        |                                                           |                               |
| Students Leaving From: <u>Rustin HS Auditorium</u>                                                                                                                                                                                                        |            |                                                                  | at <u>TBD (Dependent on Flight)</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm |                                                           |                               |
| Students Returning To: <u>Rustin HS Auditorium</u>                                                                                                                                                                                                        |            |                                                                  | at <u>TBD (Dependent on Flight)</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm |                                                           |                               |
| ~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                |            |                                                                  |                                                                                                        |                                                           |                               |
| Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                                                                                                        |            |                                                                  |                                                                                                        |                                                           |                               |
| What are the planned activities to assist students who require financial assistance:                                                                                                                                                                      |            |                                                                  |                                                                                                        |                                                           |                               |
| <u>Students will fundraise through various means. Students with financial need will be offered partial to full scholarship by the Rustin Band Boosters.</u>                                                                                               |            |                                                                  |                                                                                                        |                                                           |                               |
| Additional Information (bus w/lift, star seat, ski boxes, special instructions)                                                                                                                                                                           |            |                                                                  |                                                                                                        |                                                           |                               |
| Total Cost of Trip: \$ <u>176,561.10</u> Pupil Cost: \$ <u>176,561.10</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>-</u>                                                                                                               |            |                                                                  |                                                                                                        |                                                           |                               |
| Requested By: <u>M. Shoremount</u>                                                                                                                                                                                                                        |            | Signature: <u>[Signature]</u>                                    |                                                                                                        | Date: <u>10/12/2022</u>                                   |                               |
| <b>Approval</b>                                                                                                                                                                                                                                           |            |                                                                  |                                                                                                        |                                                           |                               |
| Principal                                                                                                                                                                                                                                                 |            | Approved <u>[Signature]</u>                                      |                                                                                                        | Date: <u>10/12/22</u>                                     |                               |
| Supervisor                                                                                                                                                                                                                                                |            | Approved <u>[Signature]</u>                                      |                                                                                                        | Date: <u>10/14/22</u>                                     |                               |
| Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services                                                                                                                    |            | Approved <u>[Signature]</u>                                      |                                                                                                        | Date: <u>10/18/22</u>                                     |                               |
| Transportation:                                                                                                                                                                                                                                           |            |                                                                  |                                                                                                        | Date: _____                                               |                               |
| Schedule Dates:                                                                                                                                                                                                                                           |            | Contractor:                                                      |                                                                                                        |                                                           |                               |
| Krapf Costs:                                                                                                                                                                                                                                              |            | Additional Costs:                                                |                                                                                                        |                                                           |                               |



# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

|                                                                                                                                                                                                                                                |                                                                     |                                                                         |                                                       |                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------------|---------------------------------------------------------------------|
| <b>Proposal</b>                                                                                                                                                                                                                                |                                                                     | <input checked="" type="checkbox"/> <b>New Trip Request</b>             | <input type="checkbox"/> <b>Trip Revision Request</b> | <input type="checkbox"/> <b>Trip Cancellation Request</b>           |
| School                                                                                                                                                                                                                                         | West Chester East, Rustin and Henderson                             |                                                                         | Grade/Subject/Club: French rising 9-12                |                                                                     |
| Teacher(s) in Charge:                                                                                                                                                                                                                          | Margaret Page and Melody DeLaCruz                                   |                                                                         |                                                       |                                                                     |
| Destination:                                                                                                                                                                                                                                   | Quebec City CA                                                      |                                                                         |                                                       |                                                                     |
| Trip Day(s)/Date(s):                                                                                                                                                                                                                           | June 26-June 30, 2023 <i>Year is needed</i>                         |                                                                         | Competition                                           | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| ~ Overnight Trip:                                                                                                                                                                                                                              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> In State <input type="checkbox"/> Out of State | <input checked="" type="checkbox"/> Out of Country    | Name Tour Company: Jump Street                                      |
| Special Instructions (rain date, etc.):                                                                                                                                                                                                        |                                                                     |                                                                         |                                                       |                                                                     |
| How is it related to curriculum: Students will practice their French language skills and learn the culture                                                                                                                                     |                                                                     |                                                                         |                                                       |                                                                     |
| Objectives of the proposed trip: Students will learn the practices, perspectives and language of a Francophone Culture                                                                                                                         |                                                                     |                                                                         |                                                       |                                                                     |
| Number of Pupils:                                                                                                                                                                                                                              | 20-40                                                               | Total Passengers:                                                       | up to 40                                              | Per Pupil Cost: \$ 1100-1500                                        |
| Adult Chaperone to Student Ratio:                                                                                                                                                                                                              | 1 / 10                                                              | %                                                                       |                                                       | of Eligible Students Going: all                                     |
| Names of Teacher/Staff Chaperones: Margaret Page Melody DeLaCruz                                                                                                                                                                               |                                                                     |                                                                         |                                                       |                                                                     |
| ~ Other Adult Chaperones: TBD upon numbers who enroll                                                                                                                                                                                          |                                                                     |                                                                         |                                                       |                                                                     |
| Nurses required on this trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (refer to 121AG6)                                                                                                                            |                                                                     |                                                                         |                                                       |                                                                     |
| <b>Estimated Cost</b>                                                                                                                                                                                                                          |                                                                     |                                                                         |                                                       |                                                                     |
|                                                                                                                                                                                                                                                | # Staff                                                             | # Days                                                                  | Cost/Day                                              | Total Cost % Budget Code/Account/Project                            |
| Substitute(s) Needed:                                                                                                                                                                                                                          |                                                                     |                                                                         | 159.31                                                | 0.00 N/A                                                            |
| Agency Nurses Needed:                                                                                                                                                                                                                          |                                                                     |                                                                         | 0.00                                                  | 0.00 N/A                                                            |
| Name of Staff Member Driving Students:                                                                                                                                                                                                         |                                                                     |                                                                         |                                                       |                                                                     |
| Mileage/Tolls: (if applicable)                                                                                                                                                                                                                 |                                                                     |                                                                         |                                                       |                                                                     |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                                                            |                                                                     |                                                                         |                                                       |                                                                     |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                                                                     |                                                                     |                                                                         |                                                       |                                                                     |
| Other Costs:                                                                                                                                                                                                                                   |                                                                     |                                                                         |                                                       |                                                                     |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach |                                                                     |                                                                         |                                                       |                                                                     |
|                                                                                                                                                                                                                                                | # Vehicles                                                          | # Days                                                                  | Cost/Vehicle                                          | Total Cost % Budget Code/Account/Project                            |
| Buses/Rentals/Coaches                                                                                                                                                                                                                          |                                                                     |                                                                         |                                                       | 0.00 N/A                                                            |
| ~ Rental Company/Carrier:                                                                                                                                                                                                                      |                                                                     |                                                                         |                                                       |                                                                     |
| Students Leaving From:                                                                                                                                                                                                                         | West Chester East High School                                       | at                                                                      | TBD                                                   | <input type="checkbox"/> am <input checked="" type="checkbox"/> pm  |
| Students Returning To:                                                                                                                                                                                                                         | West Chester East High School                                       | at                                                                      | 9pm                                                   | <input type="checkbox"/> am <input checked="" type="checkbox"/> pm  |
| ~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: at <input type="checkbox"/> am <input type="checkbox"/> pm                                                                 |                                                                     |                                                                         |                                                       |                                                                     |
| Pick up at: at <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                                                                                                         |                                                                     |                                                                         |                                                       |                                                                     |
| What are the planned activities to assist students who require financial assistance:                                                                                                                                                           |                                                                     |                                                                         |                                                       |                                                                     |
| Fundraiser such as bake sale                                                                                                                                                                                                                   |                                                                     |                                                                         |                                                       |                                                                     |
| Additional Information (bus w/lift, star seat, ski boxes, special instructions)                                                                                                                                                                |                                                                     |                                                                         |                                                       |                                                                     |
| Total Cost of Trip:                                                                                                                                                                                                                            | 1100-1500                                                           | Pupil Cost:                                                             | 1100-1500                                             | Other Funded: \$ - Total Cost to the District: \$ -                 |
| Requested By:                                                                                                                                                                                                                                  | Margaret Page                                                       | Signature:                                                              | Margaret Page                                         | Date: 09/27/2022                                                    |
| <b>Approval</b>                                                                                                                                                                                                                                |                                                                     |                                                                         |                                                       |                                                                     |
| Principal                                                                                                                                                                                                                                      | Approved                                                            |                                                                         | Date: 9-30-22                                         |                                                                     |
| Supervisor                                                                                                                                                                                                                                     | Approved                                                            |                                                                         | Date: 10/6/22                                         |                                                                     |
| Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services                                                                                                         | Approved                                                            |                                                                         | Date: 10/11/22                                        |                                                                     |
| Transportation:                                                                                                                                                                                                                                |                                                                     |                                                                         | Date:                                                 |                                                                     |
| Schedule Dates:                                                                                                                                                                                                                                |                                                                     |                                                                         | Contractor:                                           |                                                                     |



# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

| <b>Proposal</b> <input checked="" type="checkbox"/> <b>New Trip Request</b> <input type="checkbox"/> <b>Trip Revision Request</b> <input type="checkbox"/> <b>Trip Cancellation Request</b>                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      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| School: <u>Henderson High School</u> Grade/Subject/Club: <u>Music Department</u>                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Teacher(s) in Charge: <u>Jonathan Kreamer, Katrina Kelly, Kendra Woywod</u>                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Destination: <u>Boston, MA</u>                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Trip Day(s)/Date(s): <u>March 30, 2023-April 2, 2023</u> Competition: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| ~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Out of Country         Name Tour Company: <u>Educational Travel Consultants</u> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Special Instructions (rain date, etc.): _____                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| How is it related to curriculum: <u>Performing while on tour allows students to bond together while making music, state standard of music.</u>                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Objectives of the proposed trip: <u>Performing while on tour - visiting USA historic sites, walking tours, witch trials.</u>                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| <u>Performing for others that have never heard us before, being an ambassador for HHS and WCASD.</u>                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Number of Pupils: <u>120</u> Total Passengers: <u>130</u> Per Pupil Cost: <u>799.00</u>                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Adult Chaperone to Student Ratio: <u>10 / 12</u> % of Eligible Students Going: <u>100.00%</u>                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Names of Teacher/Staff Chaperones: <u>Jonathan Kreamer, Kendra Woywod, Katrina Kelly</u>                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| ~ Other Adult Chaperones: <u>selected parent chaperones</u>                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| <b>Estimated Cost</b>                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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|                                                                                                                                                                                                                                                                                   | <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Substitute(s) Needed:</td> <td><u>2</u></td> <td><u>2</u></td> <td><u>159.31</u></td> <td><u>637.24</u></td> <td><u>100%</u></td> <td></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td></td> <td></td> <td><u>0.00</u></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> <tr> <td colspan="7">           Name of Staff Member Driving Students: _____         </td> </tr> <tr> <td colspan="7">           Mileage/Tolls: (if applicable) _____         </td> </tr> <tr> <td colspan="7">           Hotel/Food/Airfare: (if applicable) _____         </td> </tr> <tr> <td colspan="7">           Registration/Entrance Fee: (if applicable) _____         </td> </tr> <tr> <td colspan="7">           Other Costs: _____         </td> </tr> <tr> <td colspan="7"> <input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation         </td> </tr> <tr> <td colspan="7"> <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach         </td> </tr> <tr> <td></td> <td># Vehicles</td> <td># Days</td> <td>Cost/Vehicle</td> <td>Total Cost</td> <td>%</td> <td>Budget Code/Account/Project</td> </tr> <tr> <td>Buses/Rentals/Coaches</td> <td><u>0</u></td> <td></td> <td></td> <td><u>0.00</u></td> <td></td> <td></td> </tr> <tr> <td colspan="7">           ~ Rental Company/Carrier: _____         </td> </tr> <tr> <td colspan="7">           Students Leaving From: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm         </td> </tr> <tr> <td colspan="7">           Students Returning To: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm         </td> </tr> <tr> <td colspan="7">           ~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm         </td> </tr> <tr> <td colspan="7">           Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm         </td> </tr> <tr> <td colspan="7">           What are the planned activities to assist students who require financial assistance:         </td> </tr> <tr> <td colspan="7"> <u>The Music Department will identify these students are work on fundraising with them. 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Kreamer</u> Signature: <u>[Signature]</u> Date: <u>11/3/22</u> </td> </tr> <tr> <td colspan="7"> <b>Approval</b> </td> </tr> <tr> <td colspan="7">           Principal: _____ Approved: <u>[Signature]</u> Date: <u>11/3/22</u> </td> </tr> <tr> <td colspan="7">           Supervisor: _____ Approved: _____ Date: _____         </td> </tr> <tr> <td colspan="7">           Director of: <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services Approved: _____ Date: _____         </td> </tr> <tr> <td colspan="7">           Transportation: _____ Date: _____         </td> </tr> <tr> <td colspan="7">           Schedule Dates: _____ Contractor: _____         </td> </tr> <tr> <td colspan="7">           Krapf Costs: _____ Additional Costs: _____         </td> </tr> <tr> <td colspan="7"> <u>Spellman Office Only:</u> Overnight Trip will appear on the _____ Board Consent Agenda.         </td> </tr> </tbody></table> |          | # Staff       | # Days        | Cost/Day    | Total Cost                  | % | Budget Code/Account/Project | Substitute(s) Needed: | <u>2</u> | <u>2</u> | <u>159.31</u> | <u>637.24</u> | <u>100%</u> |  | Agency Nurses Needed: |  |  | <u>0.00</u> | <u>0.00</u> |  |  | Name of Staff Member Driving Students: _____ |  |  |  |  |  |  | Mileage/Tolls: (if applicable) _____ |  |  |  |  |  |  | Hotel/Food/Airfare: (if applicable) _____ |  |  |  |  |  |  | Registration/Entrance Fee: (if applicable) _____ |  |  |  |  |  |  | Other Costs: _____ |  |  |  |  |  |  | <input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation |  |  |  |  |  |  | <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach |  |  |  |  |  |  |  | # Vehicles | # Days | Cost/Vehicle | Total Cost | % | Budget Code/Account/Project | Buses/Rentals/Coaches | <u>0</u> |  |  | <u>0.00</u> |  |  | ~ Rental Company/Carrier: _____ |  |  |  |  |  |  | Students Leaving From: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm |  |  |  |  |  |  | Students Returning To: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm |  |  |  |  |  |  | ~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm |  |  |  |  |  |  | Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm |  |  |  |  |  |  | What are the planned activities to assist students who require financial assistance: |  |  |  |  |  |  | <u>The Music Department will identify these students are work on fundraising with them. 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|                                                                                                                                                                                                                                                                                   | # Staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | # Days   | Cost/Day      | Total Cost    | %           | Budget Code/Account/Project |   |                             |                       |          |          |               |               |             |  |                       |  |  |             |             |  |  |                                              |  |  |  |  |  |  |                                      |  |  |  |  |  |  |                                           |  |  |  |  |  |  |                                                  |  |  |  |  |  |  |                    |  |  |  |  |  |  |                                                                                                                                         |  |  |  |  |  |  |                                                                                                     |  |  |  |  |  |  |  |            |        |              |            |   |                             |                       |          |  |  |             |  |  |                                 |  |  |  |  |  |  |                                                                                               |  |  |  |  |  |  |                                                                                               |  |  |  |  |  |  |                                                                                                                                                                                            |  |  |  |  |  |  |                                                                                    |  |  |  |  |  |  |                                                                                      |  |  |  |  |  |  |                                                                                                                                                    |  |  |  |  |  |  |                                                                                 |  |  |  |  |  |  |                                                                                                                                                |  |  |  |  |  |  |                                                                                             |  |  |  |  |  |  |                 |  |  |  |  |  |  |                                                                    |  |  |  |  |  |  |                                               |  |  |  |  |  |  |                                                                                                                                                         |  |  |  |  |  |  |                                   |  |  |  |  |  |  |                                         |  |  |  |  |  |  |                                            |  |  |  |  |  |  |                                                                                            |  |  |  |  |  |  |
| Substitute(s) Needed:                                                                                                                                                                                                                                                             | <u>2</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <u>2</u> | <u>159.31</u> | <u>637.24</u> | <u>100%</u> |                             |   |                             |                       |          |          |               |               |             |  |                       |  |  |             |             |  |  |                                              |  |  |  |  |  |  |                                      |  |  |  |  |  |  |                                           |  |  |  |  |  |  |                                                  |  |  |  |  |  |  |                    |  |  |  |  |  |  |                                                                                                                                         |  |  |  |  |  |  |                                       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| Agency Nurses Needed:                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Name of Staff Member Driving Students: _____                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Buses/Rentals/Coaches                                                                                                                                                                                                                                                             | <u>0</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           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| Students Returning To: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| ~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| What are the planned activities to assist students who require financial assistance:                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| <u>The Music Department will identify these students are work on fundraising with them. We have donations from other parents that can be used.</u>                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              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| Additional Information (bus w/lift, star seat, ski boxes, special instructions)                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Total Cost of Trip: \$ <u>95,880.00</u> Pupil Cost: \$ <u>95,242.76</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>637.24</u>                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Requested By: <u>Jonathan K. Kreamer</u> Signature: <u>[Signature]</u> Date: <u>11/3/22</u>                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   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| <b>Approval</b>                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Principal: _____ Approved: <u>[Signature]</u> Date: <u>11/3/22</u>                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Supervisor: _____ Approved: _____ Date: _____                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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| Director of: <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services Approved: _____ Date: _____                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Transportation: _____ Date: _____                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Schedule Dates: _____ Contractor: _____                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| Krapf Costs: _____ Additional Costs: _____                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    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 |                                                                                            |  |  |  |  |  |  |
| <u>Spellman Office Only:</u> Overnight Trip will appear on the _____ Board Consent Agenda.                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             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 |                                                                                            |  |  |  |  |  |  |

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED: August 19, 2019

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

|                                                                                                                    |  |                                                                                      |                                                |                                            |
|--------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------------|
| <b>PROPOSAL</b>                                                                                                    |  | <input checked="" type="checkbox"/> New Trip Request                                 | <input type="checkbox"/> Trip Revision Request | <input type="checkbox"/> Trip Cancellation |
| School: <u>Rustin High School</u>                                                                                  |  | Sport: <u>Girls XC</u>                                                               |                                                |                                            |
| Coach(s) In charge: <u>Andrew White</u>                                                                            |  | In Season: <input type="checkbox"/> Post Season: <input checked="" type="checkbox"/> |                                                |                                            |
| Destination: <u>Hershey, PA</u>                                                                                    |  |                                                                                      |                                                |                                            |
| Trip Day(s)/Date(s): <u>11/4/22 - 11/5/22</u>                                                                      |  |                                                                                      |                                                |                                            |
| Number of Students: <u>5</u> Total Passengers: <u>6</u> % of Eligible Students going: <u>100</u>                   |  |                                                                                      |                                                |                                            |
| Adult Chaperone to Student ratio: <u>1</u>                                                                         |  |                                                                                      |                                                |                                            |
| Names of Coach/Staff Chaperones: <u>Andrew White</u>                                                               |  |                                                                                      |                                                |                                            |
| ~ Other Adult Chaperones: _____                                                                                    |  |                                                                                      |                                                |                                            |
| Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6) |  |                                                                                      |                                                |                                            |

| ESTIMATED COST                                                                                                                                                                                                                                                                      | Number | Cost                                   | Budget/Activity Code                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------------------------------------|---------------------------------------------------------|
| Substitute(s) needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If so, how many: <u>1</u>                                                                                                                                                                 |        | 159.31                                 |                                                         |
| Name of Staff Member Driving Students: <u>Andrew White</u>                                                                                                                                                                                                                          |        |                                        |                                                         |
| Mileage/Tolls: (if applicable)                                                                                                                                                                                                                                                      |        | 50.00                                  |                                                         |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                                                                                                 |        | 300.00                                 |                                                         |
| Meal(s): (allowance \$31.50/Adult, \$20.00/Student)                                                                                                                                                                                                                                 |        | 200.00                                 |                                                         |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                                                                                                          |        |                                        |                                                         |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches _____ |        |                                        |                                                         |
|                                                                                                                                                                                                                                                                                     |        | 441.56                                 |                                                         |
| ~ Rental Company/Carrier: <u>Enterprise West Chester</u>                                                                                                                                                                                                                            |        |                                        |                                                         |
| ~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                      |        |                                        |                                                         |
| Drop at: _____                                                                                                                                                                                                                                                                      |        | at _____                               | <input type="checkbox"/> AM <input type="checkbox"/> PM |
| Pick up: _____                                                                                                                                                                                                                                                                      |        | at _____                               | <input type="checkbox"/> AM <input type="checkbox"/> PM |
| Students Leaving From: <u>Rustin 11/4</u>                                                                                                                                                                                                                                           | at 9   | <input checked="" type="checkbox"/> AM | <input type="checkbox"/> PM                             |
| Students Returning To: <u>Rustin 11/5</u>                                                                                                                                                                                                                                           | at 6   | <input type="checkbox"/> AM            | <input checked="" type="checkbox"/> PM                  |
| TOTAL Cost of Trip: \$ 1150.87                                                                                                                                                                                                                                                      |        | Pupil Cost: \$                         | TOTAL Cost to the District: \$ 1150.87                  |
| Requested Travel Advance (Min. \$300): \$ 1000.00 <span style="float: right;">LS</span>                                                                                                                                                                                             |        |                                        |                                                         |

Requested by: Andrew White Signature: Andrew White Date: 11/1/22

### APPROVAL

Principal: Mike Marano  
Athletic Director: Devan Landgraff  
Assistant Superintendent: \_\_\_\_\_

Approved: Mike Marano Date: 11/1/22  
Approved: Devan Landgraff Date: 11/1/22  
Approved: John P. [Signature] Date: 11/1/22

Transportation: \_\_\_\_\_

Scheduled Date: \_\_\_\_\_

Contractor: \_\_\_\_\_

Krapf Cost: \_\_\_\_\_

Additional Cost: \_\_\_\_\_

Spellman Office Only: Overnight Trip will appear on the \_\_\_\_\_ Board Consent Agenda.

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED: August 19, 2019

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

|                                                                                                                    |  |                                                                                      |                                                |                                            |
|--------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------|------------------------------------------------|--------------------------------------------|
| <b>PROPOSAL</b>                                                                                                    |  | <input checked="" type="checkbox"/> New Trip Request                                 | <input type="checkbox"/> Trip Revision Request | <input type="checkbox"/> Trip Cancellation |
| School: <u>West Chester Henderson</u>                                                                              |  | Sport: <u>PIAA Boys PIAA XC Championship</u>                                         |                                                |                                            |
| Coach(s) in charge: <u>Kevin Kelly,</u>                                                                            |  | In Season: <input type="checkbox"/> Post Season: <input checked="" type="checkbox"/> |                                                |                                            |
| Destination: <u>Hershey Pa</u>                                                                                     |  |                                                                                      |                                                |                                            |
| Trip Day(s)/Date(s): <u>11/4/2022 and 11/5/2022</u>                                                                |  |                                                                                      |                                                |                                            |
| Number of Students: <u>3</u> Total Passengers: <u>6</u> % of Eligible Students going: <u>100%</u>                  |  |                                                                                      |                                                |                                            |
| Adult Chaperone to Student ratio: <u>3</u> / <u>1</u>                                                              |  |                                                                                      |                                                |                                            |
| Names of Coach/Staff Chaperones: <u>Kevin Kelly, Bryan Johnson</u>                                                 |  |                                                                                      |                                                |                                            |
| ~ Other Adult Chaperones: _____                                                                                    |  |                                                                                      |                                                |                                            |
| Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6) |  |                                                                                      |                                                |                                            |

  

| ESTIMATED COST                                                                                                                                                                                                                                                                         | Number   | Cost                                                                                          | Budget/Activity Code                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| Substitute(s) needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No if so, how many: <u>3</u>                                                                                                                                                                    |          | \$525.00                                                                                      |                                                                    |
| Name of Staff Member Driving Students: <u>Kevin Kelly</u>                                                                                                                                                                                                                              |          |                                                                                               |                                                                    |
| Mileage/Tolls: (If applicable)                                                                                                                                                                                                                                                         |          | \$120.00                                                                                      |                                                                    |
| Hotel/Food/Airfare: (If applicable)                                                                                                                                                                                                                                                    |          |                                                                                               |                                                                    |
| Meal(s): (allowance \$31.50/Adult, \$20.00/Student)                                                                                                                                                                                                                                    |          | 300.00                                                                                        |                                                                    |
| Registration/Entrance Fee: (If applicable)                                                                                                                                                                                                                                             |          |                                                                                               |                                                                    |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>1</u> |          |                                                                                               |                                                                    |
|                                                                                                                                                                                                                                                                                        |          | \$150.00                                                                                      |                                                                    |
| ~ Rental Company/Carrier: <u>Fred Bean Ford</u>                                                                                                                                                                                                                                        |          |                                                                                               |                                                                    |
| ~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                         |          |                                                                                               |                                                                    |
|                                                                                                                                                                                                                                                                                        | Drop at: | at                                                                                            | <input type="checkbox"/> AM <input type="checkbox"/> PM            |
|                                                                                                                                                                                                                                                                                        | Pick up: | at                                                                                            | <input type="checkbox"/> AM <input type="checkbox"/> PM            |
| Students Leaving From: <u>Henderson on 11/4/21</u>                                                                                                                                                                                                                                     |          | at 7:00                                                                                       | <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM |
| Students Returning To: <u>Henderson on 11/5/21</u>                                                                                                                                                                                                                                     |          | at 9:00                                                                                       | <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM |
| TOTAL Cost of Trip: \$ <u>\$945.00</u>                                                                                                                                                                                                                                                 |          | Pupil Cost: \$ <u>0</u>                                                                       | TOTAL Cost to the District: \$ <u>945.00</u>                       |
|                                                                                                                                                                                                                                                                                        |          | Requested Travel Advance (Min. \$300): \$ <u>420.00</u> <span style="float: right;">LS</span> |                                                                    |

  

|                                  |                               |                       |
|----------------------------------|-------------------------------|-----------------------|
| Requested by: <u>Kevin Kelly</u> | Signature: <u>Kevin Kelly</u> | Date: <u>10-31-22</u> |
|----------------------------------|-------------------------------|-----------------------|

  

|                           |                              |                       |  |
|---------------------------|------------------------------|-----------------------|--|
| <b>APPROVAL</b>           |                              |                       |  |
| Principal:                | Approved: <u>[Signature]</u> | Date: <u>10-31-22</u> |  |
| Athletic Director:        | Approved: <u>[Signature]</u> | Date: <u>10-31-22</u> |  |
| Assistant Superintendent: | Approved: <u>[Signature]</u> | Date: <u>10/31/22</u> |  |
| Transportation:           |                              | Date:                 |  |
| Scheduled Date:           | Contractor:                  |                       |  |
| Krapf Cost:               | Additional Cost:             |                       |  |

  

Spellman Office Only: Overnight Trip will appear on the \_\_\_\_\_ Board Consent Agenda.

# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED: August 19, 2019

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

|                                                                                                                    |                                                      |                                                                                      |                                            |
|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------|
| <b>PROPOSAL</b>                                                                                                    | <input checked="" type="checkbox"/> New Trip Request | <input type="checkbox"/> Trip Revision Request                                       | <input type="checkbox"/> Trip Cancellation |
| School: <u>West Chester East</u>                                                                                   |                                                      | Sport: <u>Boys Cross Country</u>                                                     |                                            |
| Coach(s) in charge: <u>Kareem Lanier</u>                                                                           |                                                      | In Season: <input type="checkbox"/> Post Season: <input checked="" type="checkbox"/> |                                            |
| Destination: <u>PIAA State Championships - Hershey, PA</u>                                                         |                                                      |                                                                                      |                                            |
| Trip Day(s)/Date(s): <u>Friday, November 4 through Saturday, November 5, 2022</u>                                  |                                                      |                                                                                      |                                            |
| Number of Students: <u>2</u> Total Passengers: <u>1</u> % of Eligible Students going: <u>100</u>                   |                                                      |                                                                                      |                                            |
| Adult Chaperone to Student ratio: <u>1</u> / <u>2</u>                                                              |                                                      |                                                                                      |                                            |
| Names of Coach/Staff Chaperones: <u>Kareem Lanier</u>                                                              |                                                      |                                                                                      |                                            |
| - Other Adult Chaperones: _____                                                                                    |                                                      |                                                                                      |                                            |
| Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6) |                                                      |                                                                                      |                                            |

| ESTIMATED COST                                                                                                                                                                                                                                                                                                        | Number | Cost             | Budget/Activity Code                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|------------------|---------------------------------------|
| Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No if so, how many: _____                                                                                                                                                                                                      |        |                  |                                       |
| Name of Staff Member Driving Students: <u>Kareem Lanier</u>                                                                                                                                                                                                                                                           |        |                  |                                       |
| Mileage/Tolls: (if applicable)                                                                                                                                                                                                                                                                                        |        | \$75.00          | 1-3200-000-20-30-953-580              |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                                                                                                                                   |        | \$380.00         | 1-3200-000-20-30-953-580              |
| Meal(s): (allowance \$31.50/Adult, \$20.00/Student)                                                                                                                                                                                                                                                                   |        | \$143.00         | 1-3200-000-20-30-953-580              |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                                                                                                                                            |        | \$30.00          | 1-3200-000-20-30-953-580              |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches _____ \$300.00 1-3200-000-20-30-953-444 |        |                  |                                       |
| - Rental Company/Carrier: <u>Enterprise</u>                                                                                                                                                                                                                                                                           |        |                  |                                       |
| - Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ AM <input type="checkbox"/> PM <input type="checkbox"/>                                                                                                                                        |        |                  |                                       |
| Pick up: _____ at _____ AM <input type="checkbox"/> PM <input type="checkbox"/>                                                                                                                                                                                                                                       |        |                  |                                       |
| Students Leaving From: <u>WC East</u> at 12:00 AM <input type="checkbox"/> PM <input checked="" type="checkbox"/>                                                                                                                                                                                                     |        |                  |                                       |
| Students Returning To: <u>WC East</u> at 4:00 AM <input type="checkbox"/> PM <input checked="" type="checkbox"/>                                                                                                                                                                                                      |        |                  |                                       |
| TOTAL Cost of Trip: \$ \$628.00                                                                                                                                                                                                                                                                                       |        | Pupil Cost: \$ 0 | TOTAL Cost to the District: \$ 628.00 |
| Requested Travel Advance (Min. \$300): \$ 428.00 # 420.00 <i>LS</i>                                                                                                                                                                                                                                                   |        |                  |                                       |

Requested by: KAREEM LANIER Signature: Kareem Lanier Date: 10/28/22

### APPROVAL

Principal: [Signature] Approved: [Signature] Date: 10/30/22  
 Athletic Director: [Signature] Approved: [Signature] Date: 10/28/22  
 Assistant Superintendent: [Signature] Approved: [Signature] Date: 10/31/22  
 Transportation: \_\_\_\_\_ Date: \_\_\_\_\_  
 Scheduled Date: \_\_\_\_\_ Contractor: \_\_\_\_\_  
 Krapf Cost: \_\_\_\_\_ Additional Cost: \_\_\_\_\_

Spellman Office Only: Overnight Trip will appear on the \_\_\_\_\_ Board Consent Agenda.



# WEST CHESTER AREA SCHOOL DISTRICT

ADMINISTRATIVE GUIDELINE  
APPROVED: September 25, 2017  
REVISED: August 19, 2019

## 121AG8 Application for Approval of Overnight PIAA Sanctioned Athletic Trip

|                                                                                                                    |                                                      |                                                                                      |                                            |
|--------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------|
| <b>PROPOSAL</b>                                                                                                    | <input checked="" type="checkbox"/> New Trip Request | <input type="checkbox"/> Trip Revision Request                                       | <input type="checkbox"/> Trip Cancellation |
| School: <u>West Chester Henderson</u>                                                                              |                                                      | Sport: <u>X-Caliber Wilks PA</u>                                                     |                                            |
| Coach(s) in charge: <u>Rob Beighley</u>                                                                            |                                                      | In Season: <input checked="" type="checkbox"/> Post Season: <input type="checkbox"/> |                                            |
| Destination: <u>Wilks PA</u>                                                                                       |                                                      |                                                                                      |                                            |
| Trip Day(s)/Date(s): <u>12/16/2022 and 12/17/2022</u>                                                              |                                                      |                                                                                      |                                            |
| Number of Students: <u>18</u> Total Passengers: <u>22</u> % of Eligible Students going: <u>100%</u>                |                                                      |                                                                                      |                                            |
| Adult Chaperone to Student ratio: <u>3</u> / <u>1</u>                                                              |                                                      |                                                                                      |                                            |
| Names of Coach/Staff Chaperones: <u>Rob Beighley, Caleb Edwards, Cody Lind</u>                                     |                                                      |                                                                                      |                                            |
| ~ Other Adult Chaperones: _____                                                                                    |                                                      |                                                                                      |                                            |
| Nurse required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Refer to 121AG6) |                                                      |                                                                                      |                                            |

| ESTIMATED COST                                                                                                                                                                                                                                                                                | Number           | Cost                                                               | Budget/Activity Code |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------------|----------------------|
| Substitute(s) needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No if so, how many: _____                                                                                                                                                                              | 0                |                                                                    |                      |
| Name of Staff Member Driving Students: <u>Rob Beighley, Caleb Edwards, Cody Lind</u>                                                                                                                                                                                                          |                  |                                                                    |                      |
| Mileage/Tolls: (if applicable)                                                                                                                                                                                                                                                                |                  | 0.00                                                               |                      |
| Hotel/Food/Airfare: (if applicable)                                                                                                                                                                                                                                                           |                  | .00                                                                | Booster Pay          |
| Meal(s): (allowance \$31.50/Adult, \$20.00/Student)                                                                                                                                                                                                                                           |                  | 0                                                                  |                      |
| Registration/Entrance Fee: (if applicable)                                                                                                                                                                                                                                                    |                  | 0                                                                  |                      |
| <input type="checkbox"/> Walking <input type="checkbox"/> Parent Providing Trans. <input type="checkbox"/> Public Transportation<br><input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach # of Buses/Rentals/Coaches <u>3</u> 450.00 |                  |                                                                    |                      |
| ~ Rental Company/Carrier: <u>Fred Bean Ford</u>                                                                                                                                                                                                                                               |                  |                                                                    |                      |
| ~ Request Drop and Pick (Krapf Only): <input type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                |                  |                                                                    |                      |
| Drop at: _____                                                                                                                                                                                                                                                                                | at _____         | <input type="checkbox"/> AM <input type="checkbox"/> PM            |                      |
| Pick up: _____                                                                                                                                                                                                                                                                                | at _____         | <input type="checkbox"/> AM <input type="checkbox"/> PM            |                      |
| Students Leaving From: <u>Henderson on 12/16/2022</u>                                                                                                                                                                                                                                         | at 3:00          | <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM |                      |
| Students Returning To: <u>Henderson on 12/17/2022</u>                                                                                                                                                                                                                                         | at 11:00         | <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM |                      |
| TOTAL Cost of Trip: \$ 450.00                                                                                                                                                                                                                                                                 | Pupil Cost: \$ 0 | TOTAL Cost to the District: \$ 450.00                              |                      |
| Requested Travel Advance (Min. \$300): \$ _____                                                                                                                                                                                                                                               |                  |                                                                    |                      |

|                                                                                     |                                |                       |
|-------------------------------------------------------------------------------------|--------------------------------|-----------------------|
| Requested by: <u>Rob Beighley</u>                                                   | Signature: <u>Rob Beighley</u> | Date: <u>10/20/22</u> |
| <b>APPROVAL</b>                                                                     |                                |                       |
| Principal: _____                                                                    | Approved: <u>[Signature]</u>   | Date: <u>10/20/22</u> |
| Athletic Director: _____                                                            | Approved: <u>[Signature]</u>   | Date: <u>10/20/22</u> |
| Assistant Superintendent: _____                                                     | Approved: <u>[Signature]</u>   | Date: <u>10/21/22</u> |
| Transportation: _____                                                               |                                | Date: _____           |
| Scheduled Date: _____                                                               | Contractor: _____              |                       |
| Krapf Cost: _____                                                                   | Additional Cost: _____         |                       |
| Spellman Office Only: Overnight Trip will appear on the _____ Board Consent Agenda. |                                |                       |

|               |                                            |
|---------------|--------------------------------------------|
| Book          | Policy Manual                              |
| Section       | 900 Community                              |
| Title         | Nonschool Organizations/Groups/Individuals |
| Code          | 913                                        |
| Status        | Second Reading                             |
| Adopted       | August 1, 2015                             |
| Last Revised  | March 23, 2020                             |
| Last Reviewed | July 27, 2015                              |

### **Purpose**

Any requests from nonschool organizations, groups, or individuals seeking to have students participate in nonschool-sponsored activities, awards, or scholarships shall be governed by this policy.

### **Definitions**

**Dissemination – any non-school organizations, groups, or individuals distributing or publicly displaying non-school materials to others:**

**1. On school property or during school-sponsored events; placing such material upon desks, tables, on or in lockers, walls, doors, bulletin boards, or easels; by handing out such materials to other persons; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions; or**

**2. At any time or location when creating, posting, or sending information using technical or digital resources owned, provided, or sponsored by the district.**

**When email, text messaging, or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by Board policy.[2][3]**

**Nonschool organizations, groups, or individuals** – those entities that are not part of the school program, school sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[1]

**Nonschool materials** - any printed, technological, **digital**, or written materials, **regardless of form, source or authorship**, prepared by nonschool organizations, groups, or individuals for posting or general distribution which are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites, and the like.

**Nonschool organizations, groups, or individuals** - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[1]

~~**Distribution**—issuing nonschool materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions. When email, text messaging, or other technological delivery is used as a means of distributing or accessing nonschool written materials via use of school equipment or while on school property or at school functions, it shall be governed by Board policy.[2][3]~~

**Posting** - publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

**Prohibited activities and materials** shall mean activities and materials that:

1. Violate federal, state or local laws, Board policy or district rules or regulations;
2. Are libelous, defamatory, obscene, lewd, vulgar or profane;
3. Advocate **for** the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/nicotine **vaping products**, alcohol or illegal drugs;
4. Incite violence, advocate use of force or threaten serious harm to the school or community;
5. Are likely to ~~or do~~ materially or substantially **disrupt or** interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions;
6. Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs; **or**
7. Violate written district administrative regulations or procedures on time, place and manner for ~~posting and distribution~~ **dissemination** of otherwise protected expression.

~~Posting and distribution~~ **Dissemination** by nonschool organizations, groups or individuals is governed by Board Policy 913.2.[3]

### **Authority**

It is the policy of the Board that district facilities be used in accordance with the guidelines established in Board policy.[4]

The Board prohibits **dissemination of nonschool materials for the purpose of** advertisement or promotion by nonschool organizations, groups, or individuals during instructional time or at school-sponsored locations or activities not otherwise open to nonschool organizations, groups, or individuals.  
[5][6]

The district may enter into sponsorship and advertising agreements with outside entities in accordance with Board policy.[7]

### **Delegation of Responsibility**

The Superintendent or his/her designee shall **develop administrative guidelines to implement this policy (913AG1)**. ~~be responsible for carrying out the provisions of this policy, unless otherwise~~

~~specifically noted in this policy.~~

### **Guidelines**

~~The Superintendent or his/her designee will be responsible for developing guidelines for this policy (913AG1).~~

- |       |                                |
|-------|--------------------------------|
| Legal | 1. Pol. 220                    |
|       | 2. Pol. 913                    |
|       | 3. Pol. 913.2                  |
|       | 4. Pol. 707                    |
|       | 5. <a href="#">24 P.S. 510</a> |
|       | 6. <a href="#">24 P.S. 511</a> |
|       | 7. Pol. 913.1                  |
|       | <a href="#">24 P.S. 775</a>    |
|       | <a href="#">24 P.S. 779</a>    |
|       | Pol. 000                       |
|       | Pol. 240                       |



|               |                                                                            |
|---------------|----------------------------------------------------------------------------|
| Book          | Policy Manual                                                              |
| Section       | 900 Community                                                              |
| Title         | Dissemination by Nonschool Organizations, Groups or Individuals (new name) |
| Code          | 913.2                                                                      |
| Status        | Second Reading                                                             |
| Adopted       | August 1, 2015                                                             |
| Last Revised  | March 23, 2020                                                             |
| Last Reviewed | July 27, 2015                                                              |

## **Purpose**

The purpose of this policy is to improve communication with parents/guardians by ~~distributing or posting~~ **disseminating** information that, while not necessarily generated by the schools, may be beneficial to students. ~~Any requests from nonschool organizations, groups or individuals seeking to have students participate in or be informed of the opportunity to participate in nonschool-sponsored activities shall be governed by this policy.~~

Any organization or person seeking to ~~distribute~~ **disseminate** information on school property must have approval by the Superintendent or designee.

Activities or school-related information and materials from nonschool organizations, groups or individuals that are integrated with or presented as part of the district's curriculum or an approved school event or student organization are approved and governed by Board policies related to curriculum and student activities, and are not governed by this policy.[1][2][3]

## **Definitions**

**Dissemination** – any non-school organizations, groups, or individuals distributing or publicly displaying non-school materials to others:

1. On school property or during school-sponsored events; placing such material upon desks, tables, on or in lockers, walls, doors, bulletin boards, or easels; by handing out such materials to other persons; or engaging in any other manner of delivery of nonschool written materials to others while on school property or during school functions; or
2. At any time or location when creating, posting, or sending information using technical or digital resources owned, provided, or sponsored by the district.

~~**Nonschool organizations, groups or individuals**~~—those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. ~~When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by other Board policy.[4]~~

**Nonschool materials** - any printed, technological, **digital**, or written materials, **regardless of form, source, or authorship** ~~prepared by nonschool organizations, groups or individuals for electronic~~

~~posting or general distribution~~ which are not prepared as a part of the curricular or approved extracurricular programs of the district. This includes such things as fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, nonschool organization websites and the like.

**Nonschool organizations, groups or individuals** - those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a nonschool organization or group, or on their own behalf, this policy applies to them. Students are governed by other Board policy.[4]

~~**Distribution** – issuing nonschool materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool materials to others while on school property or during school functions.~~

**Posting** - publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

~~**Prohibited activities and materials**—activities and materials which:~~

- ~~1. Are libelous, defamatory, obscene, lewd, vulgar, or profane.~~
- ~~2. Violate federal, state or local laws.~~
- ~~3. Violate Board policy or district regulations.~~
4. Advocate **for** the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco/**vaping products** ~~nicotine~~, alcohol or illegal drugs.
- ~~5. Incite violence, advocate the use of force or threaten serious harm to the school or community.~~
- ~~6. Advocate use of force or urge violation of federal, state or municipal law, Board policy or district regulations.~~
- ~~7. Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.~~
8. Are likely to ~~or do~~ materially or substantially **disrupt or** interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions.
- ~~9. Are political campaign materials.~~ **or**
10. Violate written district administrative regulations or procedures on time, place and manner for ~~posting and distribution~~ **dissemination** of otherwise protected speech.

### **Authority**

It is the policy of the Board that district facilities be used in accordance with the guidelines established in **this** Board policy.[5]

The Board prohibits the **dissemination of nonschool materials for the purposes of** advertisement or promotion by nonschool organizations, groups or individuals during instructional time or at school-sponsored locations or **activities** events not otherwise open to nonschool organizations, groups or individuals.[6][7]

Fundraising, scholarships, awards, travel services, foreign trips, commercial activities, advertising, and sponsorship are governed by other Board policies.

## Delegation of Responsibility

The Superintendent or designee shall be responsible for carrying out the provisions of this policy, unless otherwise specifically noted in this policy.

## Guidelines

### Distribution **Dissemination** of Nonschool Materials

In some cases, there may be a request to ~~distribute~~ **disseminate** printed nonschool materials **on school property or through district resources. Dissemination** ~~Distribution~~ of printed nonschool materials must be submitted to the Superintendent or his/her designee in writing along with a copy of the printed nonschool materials. Nonschool materials for programs/events/activities that are not school-sponsored must include the following disclaimer: "The West Chester Area School District does not sponsor or sanction this program/event/activity."

**Requests for dissemination of nonschool materials through district social media channels shall be addressed through Board policy on district social media. [8]**

**The Board directs that the review and consideration of any nonschool materials requested under this policy shall not discriminate on the basis of content or viewpoint.**

The district will only consider **dissemination** ~~distribution~~ of nonschool materials for:

1. Nonprofit groups serving students in the West Chester Area School District;
2. ~~PTO~~ **Parent-teacher organizations, Home School Associations,** and ~~B~~ booster groups serving students in the West Chester Area School District; **and**
3. Events involving children and sponsored by municipalities in the West Chester Area School District.

Others may be considered for posting on the electronic bulletin board.

Requests must be submitted at least two (2) weeks prior to the requested **dissemination** ~~distribution~~ date.

Once approval has been granted or denied, each building principal and secretary will receive a copy of the printed nonschool material indicating its approval status. Submitting organizations will also be notified of the decision.

Upon approval of hard copy distribution, organizations must reproduce the printed nonschool material, bundle them by classroom or as needed, and deliver them to each building. The district will provide the organization with the classroom counts or enrollments upon approval, or earlier if requested.

**If approval is granted, the nonschool organization shall comply with Board policy and administrative regulations, and the district's time, place, and manner restrictions for dissemination of materials.**

**Nonschool materials shall not be disseminated during instructional time or school-sponsored activities.**

### Posting - Electronic Bulletin Board

Requests for permission to post to the district electronic bulletin board must be via email with a copy of the requested nonschool material attached and forwarded to the Superintendent or his/her designee. Nonschool material for programs/events/activities that are not school-sponsored must include the following disclaimer: "The West Chester Area School District does not sponsor or sanction this program/event/activity."

The district prohibits all posting on school property, other than to the district's electronic bulletin board or as otherwise permitted herein.

#### Non-Interference ~~With School Distributions~~ Dissemination

The ~~distribution~~ **dissemination** of nonschool materials shall not be permitted to interfere with the ~~distribution~~ **dissemination** of school-related materials.

#### Exception for Polling Places

This policy shall not apply to the portion of a school that is in use on an election day as a polling location. Campaign and related political materials may be ~~distributed~~ **disseminated** and placed upon school grounds at such location on an election day, as permitted by law and/or Board policy.

#### Distribution/Posting **Dissemination** in Accordance ~~With~~ Law

The district's distribution or posting of nonschool materials shall conform to federal and state laws and regulations.

#### No Vested Right or Contractual Relationship

The Superintendent's or his/her designee's approval of the **dissemination** ~~distribution or posting~~ of materials for nonschool organizations, groups or individuals shall only pertain to a particular request and shall confer no right to have future requests granted (as circumstances and procedures may change); nor shall the Superintendent's or his/her designee's approval create any contractual obligation on behalf of the district.

#### No Open Public Forum

By the adoption of this policy, the district does not intend to create an open public forum, as defined by law, for access to district **dissemination** ~~distribution or posting~~ of materials. The provisions of this policy will limit such **dissemination** ~~distribution or posting~~.

#### Disclaimer

Permission to ~~distribute or post~~ **disseminate** materials does not signify an endorsement by the ~~school~~ district.

The district reserves the right to approve or deny any request for electronic ~~posting~~ or physical ~~distribution~~ **dissemination** of materials or products.

|       |                |
|-------|----------------|
| Legal | 1. Pol. 105    |
|       | 2. Pol. 122    |
|       | 3. Pol. 230    |
|       | 4. Pol. 220    |
|       | 5. Pol. 707    |
|       | 6. 24 P.S. 510 |
|       | 7. 24 P.S. 511 |

# 23-24 Draft School Board Calendar

First Reading  
November 28, 2022

August 2023

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    |    | 1  | 2  | 3  | 4  | 5  |
| 6  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |    |    |

Days: Student 4/ Teacher 8

**Total S-4, T-8**

December 2023

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

Days: Student 16/ Teacher 16

**Total S-77, T-84**

April 2024

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 |    |    |    |    |

Days: Student 19/ Teacher 20

**Total S-155, T-163**

September 2023

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

Days: Student 18/ Teacher 18

**Total S-22, T-26**

January 2024

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    | 1  | 2  | 3  | 4  | 5  | 6  |
| 7  | 8  | 9  | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |    |    |    |

Days: Student 21/ Teacher 21

**Total S-98, T-105**

May 2024

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |    |

Days: Student 21/ Teacher 22

**Total S-176, T-185**

October 2023

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
| 1  | 2  | 3  | 4  | 5  | 6  | 7  |
| 8  | 9  | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 |    |    |    |    |

Days: Student 21/ Teacher 22

**Total S-43, T-48**

February 2024

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    | 1  | 2  | 3  |
| 4  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 |    |    |

Days: Student 20/ Teacher 20

**Total S-118, T-125**

June 2024

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    |    | 1  |
| 2  | 3  | 4  | 5  | 6  | 7  | 8  |
| 9  | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 |    |    |    |    |    |    |

Days: Student 9/ Teacher 9

**Total S-185, T-194**

November 2023

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    | 1  | 2  | 3  | 4  |
| 5  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 |    |    |

Days: Student 18/ Teacher 20

**Total S-61, T-68**

March 2024

| S  | M  | T  | W  | R  | F  | S  |
|----|----|----|----|----|----|----|
|    |    |    |    |    | 1  | 2  |
| 3  | 4  | 5  | 6  | 7  | 8  | 9  |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 |    |    |    |    |    |    |

Days: Student 18/ Teacher 18

**Total S-136, T-143**

|  |                                           |
|--|-------------------------------------------|
|  | Teacher Inservice, schools closed         |
|  | Half-Day, PM Teacher Inservice            |
|  | Schools Closed                            |
|  | First Day of School                       |
|  | Last Day of School - Students & Staff     |
|  | End of Marking Period                     |
|  | End of Trimesters                         |
|  | Parent Conferences                        |
|  | AM Teacher Conferences, PM schools closed |

**Students: 185, Teacher: 194, 3 Snow Days Built in**

| Date   | Holiday      | Date   | Holiday         | Date   | Holiday      |
|--------|--------------|--------|-----------------|--------|--------------|
| Sep 4  | Labor Day    | Dec 24 | Christmas Eve   | Mar 11 | Ramadan      |
| Sep 16 | Rosh Hashana | Dec 25 | Christmas Day   | Mar 31 | Easter       |
| Sep 25 | Yom Kippur   | Dec 31 | New Year's Eve  | Apr 10 | Eid Al Fitr  |
| Nov 7  | Election Day | Jan 1  | New Year's Day  | May 27 | Memorial Day |
| Nov 12 | Diwali       | Jan 15 | MLK Jr. Day     | Jun 19 | Juneteenth   |
| Nov 23 | Thanksgiving | Feb 19 | President's Day |        |              |

**WEST CHESTER AREA SCHOOL DISTRICT**  
**Pupil Services Committee**  
**November 28, 2022**

**ACTION ITEMS**

**Approval of two (2) Special Education Settlement Agreements**

Approval is requested of two (2) Special Education Settlement Agreements.

*I so move.*



**WEST CHESTER AREA SCHOOL DISTRICT  
Pupil Services Committee**

**November 14, 2022  
Spellman Education Center Board Room A  
Start: 8:29 pm – Finish: 9:20 pm**

**Attending Committee Members:**

☒ Kate Shaw (Chair) ☒ Joyce Chester ☒ Daryl Durnell ☒ Laura Detre

**Other Board Members:**

☒ Gary Bevilacqua ☐ Karen Fleming ☒ Karen Herrmann ☒ Sue Tiernan ☒ Stacey Whomsley

**Administration:**

☒ Robert Sokolowski ☒ Kalia Reynolds ☐ Wayne Birster ☐ Melissa Kleiman  
☒ Sara Missett ☒ John Scully ☐ Jeff Ulmer

**Public Comment: None**

**Items on Agenda:**

- Approval of October 10, 2022 Pupil Services Committee Meeting Minutes
- Mental Health Supports and Statistics Presentation
- Communication Department Presentation

**November Pupil Services Committee Actions/Outcomes:**

| Agenda Item                                                               | Vote |
|---------------------------------------------------------------------------|------|
| Approval of the October 10, 2022 Pupil Services Committee Meeting Minutes | 4-0  |

**Board Consent Agenda Items: None**

**Items to be discussed at a later date: None**

WEST CHESTER AREA SCHOOL DISTRICT  
*Property & Finance Committee*  
November 28, 2022 – ACTION ITEMS

**Approval of Resolution to Implement Act 57 of 2022**

Approval is requested of the Resolution to Implement Act 57 of 2022 Property Tax Penalty Waiver Provisions.

*I so move.*

**Approval of Updated Capital Plan**

Approval is requested of the updated Capital Plan.

*I so move.*

**Approval of 2023-2024 Capital Reserve Project**

Approval is requested of the 2023-24 Capital Reserve project listed below:

| <b>Project</b> | <b>Description</b>                            | <b>Vendor</b>                | <b>Project Budget</b> | <b>Award Amount</b> |
|----------------|-----------------------------------------------|------------------------------|-----------------------|---------------------|
| G-163          | Two- artificial turf fields, East High School | Keystone Sports Construction | \$3,500,000           | \$3,425,848         |

*I so move.*



Committee Meeting Minutes  
WEST CHESTER AREA SCHOOL DISTRICT  
November 21, 2022 – Property & Finance Committee

Attending Committee Members: Director Bevilacqua-Chair, Director Fleming, Director Herrmann, Director Whomsley

Other Board Members: Director Chester, Director Detre, Director Durnell, Director Shaw, Director Tiernan

Administration: Mr. John Scully, Dr. Robert Sokolowski, Mr. Wayne Birster, Mr. Justin Matys, Mr. Mark Groves, Mr. Michael Wagman

Also Present: Members of the public

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Action or outcomes from the meeting: (Unless noted, all votes were 4-0.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |
| Public Comment was made by the following residents on agenda items as indicated:<br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |
| The committee approved the October 17, 2022 Property & Finance Committee Minutes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Mr. Bevilacqua |
| Mr. Scully reviewed the Budget Forecast Model and advised the Committee that changes to the 2022-23 expense projections include decreases related to transportation expenses of \$700,000 and a reduction in charter school tuition of \$250,000. Changes to the 2022-23 revenues include an increase in current real estate taxes of \$1,400,000, EIT of \$500,000, and an increase in investment earnings of \$500,000. The changes to the 2022-23 projection resulted in an increase in fund balance designation for future millage increases of \$3,350,000. Mr. Scully advised the Committee that this month's model includes updated budget salary figures for the 2023-24 school year. The updates include actual budgeted salary amounts for existing employees as well as staffing additions for 2023-24. The changes to the 2023-24 expense projections include an increase in salaries for existing staff in the amount of \$1,034,536 and an increase in salaries related to new staffing in the amount of \$3,433,795. The increase related to new staffing was partially offset by a reduction in professional and tech services of \$1,188,047. The total net increase to the 2023-24 expenses total \$3,280,284. Changes to the 2023-24 revenue projections include an increase in State subsidy of \$397,529 related to social security and PSERs. The net of all changes in November resulted in a 2023-24 budget gap decrease of \$467,245. The Administration will continue to review projections for potential savings to reduce the millage impact for the 2023-24 Budget. This is an informational item and no Board action is required. | Mr. Scully     |
| Mr. Scully presented information on Act 57 of 2022 which took effect on October 10, 2022 and amended the Local Tax Collection Law utilized by the District to enforce property tax collection. Act 57 requires districts that impose taxes on real property to adopt a resolution or ordinance within 90 days of the effective date of Act 57, directing the tax collector to waive penalty charges for real estate taxes in limited and certain circumstances for tax years which begin on or after January 1, 2023. The resolution will allow the District to waive penalties for taxpayers who did not receive a tax bill on a property they acquired within the 12-month window prior to WCASD's issuance of a tax bill. The original Local Tax Collection language stated: "Failure to receive notice shall not relieve any taxpayer from the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Mr. Scully     |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                               |                              |                |              |                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------|----------------|--------------|----------------------------|
| payment of any taxes imposed by any taxing district, and such taxpayer shall be charged with his taxes as though he had received notice.”<br>Once approved the Resolution will allow the WCASD tax collectors the ability to waive penalties for property owners provided property owners follow the stipulations required within the Resolution.<br>The committee recommended approval of Resolution Act 52 of 2022.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                              |                |              |                            |
| Mr. Birster and Mr. Scully provided the Committee with an update to the 20-year Capital Plan. Mr. Scully advised the committee that the last formal presentation of the capital plan occurred in 2018 when the decision was made to build Greystone elementary. Mr. Scully provided an overview of the process and the timeline for gathering the data for new housing starts from the municipalities. Mr. Scully reviewed the current District enrollment and advised the committee that based on the pending and approved residential new housing plans within municipalities, the District could see an additional 1,672 new units over the next few years. Mr. Scully reviewed the 5-year anticipated enrollment projections which include assumptions based on birth rates, cohort movement and students from new housing. The projections indicate an increase over 5 years of 488 students K-12. Mr. Birster reviewed the current and future operational capacities of the buildings. Mr. Birster reviewed the long-term capital project list, cost estimates and timeline. Mr. Birster advised the committee that the cost estimates do include inflationary increases due to the passage of time until project completion dates. Mr. Scully reviewed the debt service borrowing schedules and advised the committee that the annual debt service payments associated with the proposed long-term capital plan do not exceed 10% of our operating budget in accordance with Board Policy. The Committee discussed the process for prioritizing projects and the concerns around safety. The Committee recommended approval of the updated 20-year Capital Plan. |                                               |                              |                |              | Mr. Birster/<br>Mr. Scully |
| Mr. Birster reviewed the bid award for the 2023-2024 Capital Reserve Project listed below:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                               |                              |                |              | Mr. Birster                |
| Project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Description                                   | Vendor                       | Project Budget | Award Amount |                            |
| G-163                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Two- artificial turf fields, East High School | Keystone Sports Construction | \$3,500,000    | \$3,425,848  |                            |
| Keystone Sports Construction is a Costar participant. The entire project budget of \$3,500,000 is needed in order to employ professional services to assist with the project and respond to any unforeseen changes in the project scope.<br>The Committee recommended approval of the bid award for the 2023-24 Capital Reserve project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                               |                              |                |              |                            |
| Items to be placed on board agenda November 28, 2022:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                              |                |              |                            |
| <ul style="list-style-type: none"><li>• Approval of Resolution to Implement Act 57 of 2022</li><li>• Approval of Updated Capital Plan</li><li>• Approval of 2023-24 Capital Reserve Project Award</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |                              |                |              |                            |
| Items to discuss at a later date:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                              |                |              |                            |

Next Meeting Date: **December 19, 2022**

# **WEST CHESTER AREA SCHOOL DISTRICT**

## **Resolution To Implement Act 57 of 2022 Property Tax Penalty Waiver Provisions**

**WHEREAS**, the West Chester Area School District ("School District") is a taxing district under the Local Tax Collection Law; and

**WHEREAS**, the School District adopts its annual budget on or before June 30 of each year, and issues its real estate tax bills thereafter on or about July 1 of each year; and

**WHEREAS**, Act 57 of 2022 ("Act 57"), amending the Local Tax Collection Law, was signed by Governor Wolf on July 22, 2022, and took effect on October 10, 2022; and

**WHEREAS**, Act 57 requires taxing districts that impose taxes on the assessed value of real property to adopt a resolution or ordinance within 90 days of the effective date of Act 57, directing the tax collector to waive additional charges for real estate taxes in limited and certain circumstances, where the taxpayer has complied with the requirements of Act 57; and

**WHEREAS**, Act 57 requires the School District to adopt a resolution to require its real estate tax collector(s) to waive certain additional charges for real estate taxes in limited and certain circumstances, subject to a taxpayer's compliance with the requirements of Act 57, for the tax years which begin on or after January 1, 2023.

**NOW, THEREFORE, BE IT RESOLVED**, that the tax collector(s) of the West Chester Area School District shall comply with the provisions of Act 57 and this Resolution for the tax years which begin on or after January 1, 2023, which in the case of the School District will be the tax years beginning on or after July 1, 2023.

**FURTHER RESOLVED**, that the following words and phrases shall have the meanings given to them within this Resolution unless the context clearly indicates otherwise:

- **Additional charge:** any interest, fee, penalty, or charge accruing to and in excess of the face amount of the real estate tax as provided in the real estate tax notice.

- **Qualifying event:**

1. For the purposes of real property, the date of transfer of ownership.
2. For manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location or relocation of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home. The term does not include the renewal of a lease for the same location.

- **Tax Collector:** The elected tax collector for the West Chester Area School District, any authorized or designated delinquent tax collector, the Chester County Tax Claim Bureau, the Delaware County Tax Claim Bureau or any alternative collector of taxes as provided for in the Act of July 7, 1947 (P.L. 1368, No. 542), known as the "Real Estate Tax Sale Law," an employee, agent, or assignee authorized to collect the tax, a purchaser of claim for the tax or any other person authorized by law or contract to secure collection of, or take any action at law or in equity against the person or property of the taxpayer for the real estate tax or amounts, liens, or claims derived from the real estate tax.

***FURTHER RESOLVED***, that the tax collector(s) shall, for tax years beginning on or after July 1, 2023, grant a request to waive additional charges for the late payment of real estate taxes for a particular property, if the taxpayer does all of the following:

- A. Provides a waiver request of additional charges, on a form provided by the state Department of Community and Economic Development, to the tax collector in possession of the claim within twelve (12) months of a qualifying event;
- B. Attests that the real estate tax notice was not received;
- C. Provides the tax collector in possession of the claim with one of the following:
  1. A copy of the deed showing the date of real property transfer; or
  2. A copy of the title following the acquisition of a mobile or manufactured home subject to taxation as real estate showing the date of issuance or a copy of an executed lease agreement between the owner of a mobile or manufactured home and the owner of a parcel of land on which the mobile or manufactured home will be situated showing the date the lease commences; and

D. Pays the face value amount of the tax notice for the real estate tax with the waiver request.

**FURTHER RESOLVED**, that a tax collector that accepts a waiver and payment in good faith in accordance with Act 57 and with this Resolution shall not be personally liable for any amount due or arising from the real estate tax that is the subject in the waiver.

**ENACTED AND RESOLVED**, this \_\_\_\_ day \_\_\_\_\_, 2022.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

# West Chester Area School District

Capital Plan Update  
November 2022

Wayne Birster

John Scully



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  - Cost of Projects
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# Section 1- Current Enrollment 2022-23

|        | <i>East Bradford</i> | <i>East Goshen</i> | <i>Exton</i> | <i>Fern Hill</i> | <i>Glen Acres</i> | <i>Greystone</i> | <i>Hillsdale</i> | <i>M.C.Howse</i> | <i>Penn Wood</i> | <i>Starkweather</i> | <i>Westtown-Thornbury</i> | <i>Subtotal</i> | <i>Fugett M.S.</i> | <i>Peirce M.S.</i> | <i>Stetson M.S.</i> | <i>East H.S.</i> | <i>Henderson H.S.</i> | <i>Rustin H.S.</i> | <i>Subtotal</i> | <u>TOTAL</u> |
|--------|----------------------|--------------------|--------------|------------------|-------------------|------------------|------------------|------------------|------------------|---------------------|---------------------------|-----------------|--------------------|--------------------|---------------------|------------------|-----------------------|--------------------|-----------------|--------------|
| K-Full | 70                   | 89                 | 72           | 53               | 73                | 88               | 83               | 81               | 67               | 98                  | 79                        | 853             |                    |                    |                     |                  |                       |                    |                 | 853          |
| 1      | 71                   | 82                 | 81           | 80               | 75                | 80               | 97               | 88               | 66               | 83                  | 80                        | 883             |                    |                    |                     |                  |                       |                    |                 | 883          |
| 2      | 87                   | 70                 | 82           | 60               | 87                | 103              | 84               | 75               | 91               | 104                 | 88                        | 931             |                    |                    |                     |                  |                       |                    |                 | 931          |
| 3      | 79                   | 95                 | 69           | 81               | 90                | 82               | 88               | 77               | 85               | 92                  | 101                       | 939             |                    |                    |                     |                  |                       |                    |                 | 939          |
| 4      | 71                   | 81                 | 64           | 53               | 78                | 107              | 105              | 96               | 68               | 117                 | 100                       | 940             |                    |                    |                     |                  |                       |                    |                 | 940          |
| 5      | 91                   | 93                 | 77           | 68               | 81                | 79               | 88               | 76               | 86               | 84                  | 97                        | 920             |                    |                    |                     |                  |                       |                    |                 | 920          |
| 6      |                      |                    |              |                  |                   |                  |                  |                  |                  |                     |                           |                 | 305                | 344                | 277                 |                  |                       |                    | 926             | 926          |
| 7      |                      |                    |              |                  |                   |                  |                  |                  |                  |                     |                           |                 | 276                | 317                | 270                 |                  |                       |                    | 863             | 863          |
| 8      |                      |                    |              |                  |                   |                  |                  |                  |                  |                     |                           |                 | 329                | 357                | 296                 |                  |                       |                    | 982             | 982          |
| 9      |                      |                    |              |                  |                   |                  |                  |                  |                  |                     |                           |                 |                    |                    |                     | 314              | 370                   | 302                | 986             | 986          |
| 10     |                      |                    |              |                  |                   |                  |                  |                  |                  |                     |                           |                 |                    |                    |                     | 312              | 376                   | 287                | 975             | 975          |
| 11     |                      |                    |              |                  |                   |                  |                  |                  |                  |                     |                           |                 |                    |                    |                     | 315              | 344                   | 303                | 962             | 962          |
| 12     |                      |                    |              |                  |                   |                  |                  |                  |                  |                     |                           |                 |                    |                    |                     | 315              | 349                   | 322                | 986             | 986          |
|        |                      |                    |              |                  |                   |                  |                  |                  |                  |                     |                           |                 |                    |                    |                     |                  |                       |                    |                 |              |
| TOTAL  | 469                  | 510                | 445          | 395              | 484               | 539              | 545              | 493              | 463              | 578                 | 545                       | 5466            | 910                | 1018               | 843                 | 1256             | 1439                  | 1214               | 6680            | 12146        |



## Section 1 – New Housing Starts

|                          | Apartment Units | Carriage Homes | Single Family Homes | Townhomes | Total |
|--------------------------|-----------------|----------------|---------------------|-----------|-------|
| Additional Housing Units | 724             | 245            | 302                 | 401       | 1672  |

5 Year projected increase in housing starts based on approved development plans from WCASD townships

# Section 1 – New Housing Starts

| Municipality           | Location                    | Balance to be completed | Type            | Bedrooms | Unit Count |
|------------------------|-----------------------------|-------------------------|-----------------|----------|------------|
| East Bradford Township | Daily Local News Property   | 50%                     | Carriage Houses | 3 or 4   | 56         |
| East Bradford Township | Darlington Ridge            | 25%                     | Carriage Houses | 3 or 4   | 26.5       |
| Thornbury Township -DC | 183 Locksley Rd             | New                     | Single Family   | 4        | 22         |
| Thornbury Township -DC | 594 Cheyney Road            |                         | Single Family   | 4        | 16         |
| West Chester Borough   | Rubenstein Property         |                         | Apartment Units | 1        | 270        |
| West Chester Borough   | Melton Center               | 75%                     | Apartment Units | 1 or 2   | 30.75      |
| West Chester Borough   | Melton Center               | 75%                     | Townhomes       | 3 or 4   | 7.5        |
| West Goshen Township   | Goshen Walk - 5 Points Road | New                     | Single Family   | 4        | 16         |
| West Goshen Township   | Woodlands at Greystone      | 33%                     | Carriage Homes  | 3 or 4   | 36.3       |
| West Goshen Township   | Woodlands at Greystone      | 33%                     | Single Family   | 4        | 49.83      |
| West Goshen Township   | Woodlands at Greystone      | 33%                     | Single Family   | 4        | 9.24       |
| West Goshen Township   | Woodlands at Greystone      | 33%                     | Townhomes       | 2 or 3   | 15.84      |

# Section 1 – New Housing Starts

| Municipality   | Location                                   | Balance to be completed | Type            | Bedrooms | Unit Count |
|----------------|--------------------------------------------|-------------------------|-----------------|----------|------------|
| West Whiteland | 1364 Grove Road                            |                         | Single Family   | 4        | 8          |
| West Whiteland | Dunwoody Drive                             | 25%                     | Carriage Homes  | 3 or 4   | 27         |
| West Whiteland | Hanover Exton Square                       | 25%                     | Apartment Units | 1 or 2   | 85.5       |
| West Whiteland | Exton Knoll - Rte 30 ( SSPJ & Church Farm) |                         | Carriage Homes  | 3 or 4   | 99         |
| West Whiteland | 740 Livingston Lane                        | 25%                     | Single Family   | 4        | 0.5        |
| West Whiteland | NVR Homes - Rte 30 ( Ship and Laborers)    |                         | Single Family   | 4        | 95         |
| West Whiteland | 740 Livingston Lane                        | 50%                     | Townhomes       | 2 or 3   | 70         |
| West Whiteland | Exton Knoll - Rte 30 ( SSPJ & Church Farm) |                         | Townhomes       | 3 or 4   | 220        |
| West Whiteland | NVR Homes - Rte 30 ( Ship and Laborers)    |                         | Townhomes       | 3 or 4   | 68         |
| West Whiteland | 301 West Lincoln Highway                   | 25%                     | Apartment Units | 1        | 60         |
| West Whiteland | 350 and 385 Creamery Way                   | 25%                     | Apartment Units | 1 or 2   | 72.75      |
| West Whiteland | Main Street at Exton                       | 50%                     | Apartment Units | 1        | 205        |
| Westtown       | Jacqueline Drive                           |                         | Single Family   | 4        | 18         |
| Westtown       | Stokes Estate                              | New                     | Single Family   | 4        | 68         |
| Westtown       | S. Concord Road (Saw Mill Crt)             | New                     | Twin Homes      | 3 or 4   | 20         |
|                |                                            |                         | Total           |          | 1672.71    |

# Section 1 – Future Enrollment over 5 Years

— Based on Births and Approved Housing Starts

|         | East Bradford | East Goshen | Exton | Fern Hill | Glen Acres | Greystone | Hillsdale | MC Howse | Penn Wood | Starkweather | Westtown-Thornbury | Elementary Subtotal | Fugett MS | Peirce MS | Stetson MS | East HS | Henderson HS | Rustin HS | Secondary Subtotal | TOTAL  |
|---------|---------------|-------------|-------|-----------|------------|-----------|-----------|----------|-----------|--------------|--------------------|---------------------|-----------|-----------|------------|---------|--------------|-----------|--------------------|--------|
| 2023-24 | 455           | 515         | 473   | 385       | 483        | 565       | 552       | 507      | 452       | 604          | 548                | 5,539               | 931       | 994       | 826        | 1,294   | 1,461        | 1,205     | 6,711              | 12,250 |
|         |               |             |       |           |            |           |           |          |           |              |                    |                     |           |           |            |         |              |           |                    |        |
| 2024-25 | 455           | 528         | 511   | 386       | 482        | 557       | 537       | 495      | 455       | 590          | 543                | 5,539               | 968       | 1,061     | 857        | 1,278   | 1,447        | 1,187     | 6,798              | 12,337 |
|         |               |             |       |           |            |           |           |          |           |              |                    |                     |           |           |            |         |              |           |                    |        |
| 2025-26 | 453           | 531         | 550   | 365       | 473        | 582       | 545       | 511      | 445       | 609          | 544                | 5,608               | 1,038     | 1,051     | 876        | 1,294   | 1,430        | 1,193     | 6,882              | 12,490 |
|         |               |             |       |           |            |           |           |          |           |              |                    |                     |           |           |            |         |              |           |                    |        |
| 2026-27 | 440           | 561         | 572   | 365       | 468        | 583       | 554       | 527      | 428       | 615          | 555                | 5,668               | 1,049     | 1,083     | 911        | 1,335   | 1,403        | 1,174     | 6,955              | 12,623 |
|         |               |             |       |           |            |           |           |          |           |              |                    |                     |           |           |            |         |              |           |                    |        |
| 2027-28 | 444           | 575         | 597   | 341       | 474        | 608       | 551       | 527      | 436       | 642          | 576                | 5,771               | 1,117     | 1,057     | 868        | 1,317   | 1,430        | 1,178     | 6,967              | 12,738 |

|                                              | East Bradford | East Goshen | Exton | Fern Hill | Glen Acres | Greystone | Hillsdale | Mary C. Howse      | Penn Wood | Starkweather | Westtown-Thornbury | Total Elementary |  | Fugett | Pierce | Stetson | Total Middle School |  | East | Henderson | Rustin | Total High School |
|----------------------------------------------|---------------|-------------|-------|-----------|------------|-----------|-----------|--------------------|-----------|--------------|--------------------|------------------|--|--------|--------|---------|---------------------|--|------|-----------|--------|-------------------|
| Operational Capacities Prior to Construction | 421           | 538         | 562   | 492       | 562        | 562       | 562       | 492                | 492       | 633          | 562                | 5878             |  | 926    | 926    | 879     | 2731                |  | 1425 | 1493      | 1309   | 4227              |
|                                              |               |             |       |           |            |           |           |                    |           |              |                    |                  |  |        |        |         |                     |  |      |           |        |                   |
| Operational Capacities After Construction    | 421           | 538         | 562   | 492       | 562        | 562       | 562       | 562                | 492       | 681          | 562                | 5996             |  | 926    | 1038   | 879     | 2843                |  | 1425 | 1493      | 1309   | 4227              |
|                                              |               |             |       |           |            |           |           |                    |           |              |                    |                  |  |        |        |         |                     |  |      |           |        |                   |
|                                              |               |             |       |           |            |           |           | Increased Capacity |           |              |                    | 118              |  |        |        |         | 112                 |  |      |           |        | 0                 |

## Section 3 – Capital Project List – Cost Estimates

| Project                                      | Years     | Today's Cost   | With Inflation |
|----------------------------------------------|-----------|----------------|----------------|
| Glen Acres Renovation and Addition           | 2022-2025 | \$ 23,500,000  | \$ 23,500,000  |
| Mary C Howse Renovation and Addition         | 2022-2027 | \$ 22,000,000  | \$ 22,000,000  |
| Hillsdale Renovation and Addition            | 2022-2028 | \$ 24,000,000  | \$ 24,000,000  |
| Starkweather Renovation and Addition         | 2024-2030 | \$ 24,000,000  | \$ 24,000,000  |
| Exton Remove Mods and Connector              | 2028-2031 | \$ 1,500,000   | \$ 1,500,000   |
| Henderson New Field House                    | 2027-2031 | \$ 5,500,000   | \$ 5,500,000   |
| Henderson Auditorium Renovation and Addition | 2028-2032 | \$ 7,000,000   | \$ 7,000,000   |
| East Bleacher & Lockerroom                   | 2028-2032 | \$ 4,500,000   | \$ 4,500,000   |
| Stetson Renovation                           | 2029-2035 | \$ 38,475,000  | \$ 46,679,955  |
| Peirce Renovation and Addition               | 2032-2038 | \$ 40,025,000  | \$ 52,754,861  |
| Henderson Renovation                         | 2035-2042 | \$ 81,795,000  | \$ 117,121,668 |
| East Renovation                              | 2040-2047 | \$ 89,775,000  | \$ 147,581,350 |
|                                              | Total     | \$ 362,070,000 | \$ 476,137,834 |

[illegible]



# Section 4 – Debt Service Estimates

## WEST CHESTER AREA SCHOOL DISTRICT Summary of Master Capital Improvement Plan PRELIMINARY - ESIMATES ONLY

|                        | 1                   | 2                   | 3                   | 4                   | 5                   | 6                   | 7                   | 8                   | 9                   | 10                  | 11                  |
|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                        | Step 1              | Step 2              | Step 3              | Step 4              | Step 5              | Step 6              | Step 7              | Step 8              | Step 9              | Step 10             | Step 11             |
| <b>Principal</b>       | <b>\$10,000,000</b> | <b>\$20,000,000</b> | <b>\$15,000,000</b> | <b>\$15,000,000</b> | <b>\$10,000,000</b> | <b>\$20,000,000</b> | <b>\$15,000,000</b> | <b>\$20,000,000</b> | <b>\$20,000,000</b> | <b>\$20,000,000</b> | <b>\$20,000,000</b> |
| <b>Issuance Timing</b> | August 2024         | July 2025           | July 2026           | July 2027           | August 2028         | July 2029           | September 2030      | October 2031        | November 2032       | November 2033       | December 2034       |
| <b>Term</b>            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            |
| <b>Assumed PE%</b>     | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               |

Note: Timing and amount of bonds issues based on preliminary projections from District. Actual issuance timing may vary depending on financing needs in the future.

| 21                 | 22                                   | 23                                  | 24                                  | 25                                  | 26                                  | 27                                  | 28                                  | 29                                  | 30                                  | 31                                  | 32                                  | 33                                  |
|--------------------|--------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Fiscal Year Ending | Existing Debt Service <sup>(1)</sup> | \$10,000,000 Estimated Debt Service | \$20,000,000 Estimated Debt Service | \$15,000,000 Estimated Debt Service | \$15,000,000 Estimated Debt Service | \$10,000,000 Estimated Debt Service | \$20,000,000 Estimated Debt Service | \$15,000,000 Estimated Debt Service | \$20,000,000 Estimated Debt Service | \$20,000,000 Estimated Debt Service | \$20,000,000 Estimated Debt Service | \$20,000,000 Estimated Debt Service |
| 6/30/2023          | 27,998,421                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2024          | 27,275,078                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2025          | 27,214,215                           | 442,493                             |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2026          | 27,310,965                           | 565,906                             | 976,004                             |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2027          | 27,290,190                           | 565,646                             | 1,123,985                           | 730,213                             |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2028          | 27,671,390                           | 565,385                             | 1,123,725                           | 842,187                             | 728,647                             |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2029          | 26,600,378                           | 565,124                             | 1,123,464                           | 841,927                             | 840,391                             | 438,503                             |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2030          | 25,821,803                           | 564,862                             | 1,123,203                           | 841,666                             | 840,131                             | 560,850                             | 971,543                             |                                     |                                     |                                     |                                     |                                     |
| 6/30/2031          | 20,191,178                           | 1,004,600                           | 1,932,941                           | 1,396,405                           | 1,349,870                           | 870,590                             | 1,118,871                           | 587,172                             |                                     |                                     |                                     |                                     |
| 6/30/2032          | 20,197,383                           | 1,006,148                           | 1,930,154                           | 1,397,117                           | 1,347,936                           | 899,147                             | 1,118,611                           | 1,267,213                           | 690,438                             |                                     |                                     |                                     |
| 6/30/2033          | 9,767,740                            | 1,008,285                           | 1,935,095                           | 1,396,142                           | 1,349,694                           | 871,888                             | 1,798,350                           | 1,269,593                           | 1,689,633                           | 1,146,811                           |                                     |                                     |
| 6/30/2034          | 9,766,380                            | 1,004,852                           | 1,932,221                           | 1,393,468                           | 1,349,769                           | 868,583                             | 1,797,524                           | 1,270,581                           | 1,689,473                           | 1,644,104                           | 1,096,919                           |                                     |
| 6/30/2035          | 9,768,200                            | 1,006,876                           | 1,931,491                           | 1,394,093                           | 1,348,149                           | 869,420                             | 1,799,898                           | 1,270,215                           | 1,692,631                           | 1,644,724                           | 1,651,886                           | 505,499                             |
| 6/30/2036          | 9,771,475                            | 1,006,956                           | 1,932,691                           | 1,397,504                           | 1,344,822                           | 869,131                             | 1,799,968                           | 1,268,542                           | 1,693,898                           | 1,643,665                           | 1,647,246                           | 1,689,633                           |
| 6/30/2037          | 9,772,750                            | 1,004,824                           | 1,930,299                           | 1,393,499                           | 1,349,578                           | 872,706                             | 1,797,808                           | 1,270,455                           | 1,693,334                           | 1,645,978                           | 1,651,187                           | 1,689,473                           |
| 6/30/2038          | 9,771,625                            | 1,005,847                           | 1,933,805                           | 1,397,155                           | 1,346,918                           | 869,744                             | 1,798,372                           | 1,265,679                           | 1,690,796                           | 1,646,460                           | 1,648,238                           | 1,692,631                           |
| 6/30/2039          | 9,772,700                            | 1,004,856                           | 1,933,357                           | 1,392,558                           | 1,346,934                           | 870,534                             | 1,796,113                           | 1,269,468                           | 1,691,271                           | 1,644,972                           | 1,648,720                           | 1,693,898                           |
| 6/30/2040          | 8,635,400                            | 1,006,776                           | 1,934,165                           | 1,395,491                           | 1,348,999                           | 869,694                             | 1,796,079                           | 1,266,093                           | 1,689,480                           | 1,646,501                           | 1,647,232                           | 1,693,334                           |
| 6/30/2041          | 3,333,200                            | 1,006,168                           | 1,930,805                           | 1,395,550                           | 1,348,325                           | 871,694                             | 1,797,767                           | 1,265,854                           | 1,690,158                           | 1,645,768                           | 1,648,761                           | 1,690,796                           |
| 6/30/2042          |                                      | 1,003,000                           | 1,932,973                           | 1,392,630                           | 1,345,058                           | 872,473                             | 1,795,428                           | 1,268,318                           | 1,693,083                           | 1,642,514                           | 1,648,028                           | 1,691,271                           |
| 6/30/2043          |                                      | 1,007,080                           | 1,935,045                           | 1,396,512                           | 1,349,098                           | 871,225                             | 1,799,715                           | 1,267,876                           | 1,692,763                           | 1,646,784                           | 1,649,774                           | 1,689,480                           |
| 6/30/2044          |                                      | 1,007,865                           | 1,931,362                           | 1,396,588                           | 1,344,672                           | 873,185                             | 1,795,266                           | 1,269,987                           | 1,688,748                           | 1,642,824                           | 1,648,775                           | 1,690,158                           |
| 6/30/2045          |                                      | 1,005,575                           | 1,931,985                           | 1,392,587                           | 1,347,020                           | 872,935                             | 1,797,226                           | 1,269,510                           | 1,691,656                           | 1,645,471                           | 1,649,815                           | 1,693,083                           |
| 6/30/2046          |                                      |                                     | 1,931,763                           | 1,394,555                           | 1,345,315                           | 870,447                             | 1,794,752                           | 1,268,350                           | 1,691,113                           | 1,644,771                           | 1,647,185                           | 1,692,763                           |
| 6/30/2047          |                                      |                                     |                                     | 1,397,220                           | 1,349,598                           | 870,554                             | 1,797,788                           | 1,270,308                           | 1,691,993                           | 1,645,902                           | 1,651,485                           | 1,688,748                           |
| 6/30/2048          |                                      |                                     |                                     |                                     | 1,349,588                           | 867,998                             | 1,795,419                           | 1,265,780                           | 1,688,749                           | 1,643,462                           | 1,647,337                           | 1,691,656                           |
| 6/30/2049          |                                      |                                     |                                     |                                     |                                     | 867,970                             | 1,797,701                           | 1,267,806                           | 1,691,329                           | 1,642,192                           | 1,649,897                           | 1,691,113                           |
| 6/30/2050          |                                      |                                     |                                     |                                     |                                     |                                     | 1,799,450                           | 1,265,853                           | 1,688,839                           | 1,641,760                           | 1,648,345                           | 1,691,993                           |
| 6/30/2051          |                                      |                                     |                                     |                                     |                                     |                                     |                                     | 1,270,200                           | 1,691,331                           | 1,641,566                           | 1,647,629                           | 1,688,749                           |
| 6/30/2052          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     | 1,693,600                           | 1,646,375                           | 1,647,148                           | 1,691,329                           |
| 6/30/2053          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     | 1,645,968                           | 1,646,667                           | 1,688,839                           |
| 6/30/2054          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     | 1,651,260                           | 1,691,331                           |
| 6/30/2055          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     | 1,693,600                           |
| 6/30/2056          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2057          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2058          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2059          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2060          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2061          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2062          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2063          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2064          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| 6/30/2065          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |
| <b>TOTAL</b>       | <b>337,930,469</b>                   | <b>18,357,123</b>                   | <b>36,390,529</b>                   | <b>26,975,052</b>                   | <b>26,670,504</b>                   | <b>17,539,568</b>                   | <b>35,563,617</b>                   | <b>25,952,851</b>                   | <b>34,514,312</b>                   | <b>34,038,570</b>                   | <b>34,073,532</b>                   | <b>34,329,373</b>                   |

Includes all debt issued as of October 18, 2022

For illustrative purposes only, assumes total overall expenditures grow at 2.00% per year

# Section 4 – Debt Service Estimates

WEST CHESTER AREA SCH  
Summary of Master Capital Imp  
**PRELIMINARY - ESIMATES C**

|                        | 12                  | 13                  | 14                  | 15                  | 16                  | 17                  | 18                  | 19                 | 20                   |
|------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------|----------------------|
|                        | Step 12             | Step 13             | Step 14             | Step 15             | Step 16             | Step 17             | Step 18             | Step 19            | TOTAL                |
| <b>Principal</b>       | <b>\$25,000,000</b> | <b>\$20,000,000</b> | <b>\$35,000,000</b> | <b>\$25,000,000</b> | <b>\$25,000,000</b> | <b>\$30,000,000</b> | <b>\$35,000,000</b> | <b>\$7,000,000</b> | <b>\$387,000,000</b> |
| <b>Issuance Timing</b> | January 2038        | March 2037          | January 2038        | March 2039          | March 2040          | January 2041        | February 2042       | January 2043       |                      |
| <b>Term</b>            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years            | 20 years           |                      |
| <b>Assumed PE%</b>     | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%               | 0.00%              |                      |

Note: Timing and amount of bonds issues based on preliminary projections from District. Actual issuance timing may vary depending on financing needs in the future.

| 21                 | 22                                   | 34                                  | 35                                  | 36                                  | 37                                  | 38                                  | 39                                  | 40                                  | 41                                 | 42                               | 43                                                | 44                                        |
|--------------------|--------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|------------------------------------|----------------------------------|---------------------------------------------------|-------------------------------------------|
| Fiscal Year Ending | Existing Debt Service <sup>(1)</sup> | \$25,000,000 Estimated Debt Service | \$20,000,000 Estimated Debt Service | \$35,000,000 Estimated Debt Service | \$25,000,000 Estimated Debt Service | \$25,000,000 Estimated Debt Service | \$30,000,000 Estimated Debt Service | \$35,000,000 Estimated Debt Service | \$7,000,000 Estimated Debt Service | \$387,000,000 Total Debt Service | Projected Total Expenditure Budget <sup>(2)</sup> | Debt Service as a % of Total Expenditures |
| 6/30/2023          | 27,998,421                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 27,998,421                       | 290,655,872                                       | 9.63%                                     |
| 6/30/2024          | 27,275,078                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 27,275,078                       | 290,488,989                                       | 9.20%                                     |
| 6/30/2025          | 27,214,215                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 27,656,708                       | 302,398,399                                       | 9.15%                                     |
| 6/30/2026          | 27,310,985                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 28,852,875                       | 308,446,337                                       | 9.35%                                     |
| 6/30/2027          | 27,290,190                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 29,710,034                       | 314,615,263                                       | 9.44%                                     |
| 6/30/2028          | 27,671,390                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 30,931,334                       | 320,907,569                                       | 9.64%                                     |
| 6/30/2029          | 26,600,378                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 30,409,786                       | 327,325,720                                       | 9.29%                                     |
| 6/30/2030          | 25,821,803                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 30,724,056                       | 333,872,234                                       | 9.20%                                     |
| 6/30/2031          | 20,191,178                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 28,451,625                       | 340,549,679                                       | 8.35%                                     |
| 6/30/2032          | 20,197,383                           |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 29,824,144                       | 347,360,673                                       | 8.59%                                     |
| 6/30/2033          | 9,767,740                            |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 22,231,228                       | 354,307,886                                       | 6.27%                                     |
| 6/30/2034          | 9,766,380                            |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 23,813,872                       | 361,394,044                                       | 6.59%                                     |
| 6/30/2035          | 9,768,200                            |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 24,883,040                       | 368,621,925                                       | 6.75%                                     |
| 6/30/2036          | 9,771,475                            | 464,113                             |                                     |                                     |                                     |                                     |                                     |                                     |                                    | 26,529,641                       | 375,964,363                                       | 7.06%                                     |
| 6/30/2037          | 9,772,750                            | 1,397,339                           | 232,488                             |                                     |                                     |                                     |                                     |                                     |                                    | 27,701,712                       | 383,514,250                                       | 7.22%                                     |
| 6/30/2038          | 9,771,625                            | 1,397,081                           | 1,136,014                           | 659,812                             |                                     |                                     |                                     |                                     |                                    | 29,260,174                       | 391,184,535                                       | 7.48%                                     |
| 6/30/2039          | 9,772,700                            | 1,396,821                           | 1,135,756                           | 1,984,437                           |                                     |                                     |                                     |                                     |                                    | 30,582,392                       | 399,008,226                                       | 7.66%                                     |
| 6/30/2040          | 8,635,400                            | 1,396,560                           | 1,135,496                           | 1,984,179                           |                                     |                                     |                                     |                                     |                                    | 31,146,133                       | 406,988,391                                       | 7.65%                                     |
| 6/30/2041          | 3,333,200                            | 1,396,298                           | 1,135,235                           | 1,983,919                           | 1,415,683                           | 1,700,656                           | 565,542                             |                                     |                                    | 27,822,477                       | 415,128,159                                       | 6.70%                                     |
| 6/30/2042          |                                      | 2,511,037                           | 1,134,973                           | 1,983,658                           | 1,415,423                           | 1,415,683                           | 1,701,625                           | 571,837                             |                                    | 27,019,010                       | 423,430,722                                       | 6.38%                                     |
| 6/30/2043          |                                      | 2,512,237                           | 1,134,712                           | 1,983,397                           | 1,415,162                           | 1,415,423                           | 1,701,387                           | 1,984,437                           | 147,295                            | 28,599,379                       | 431,899,336                                       | 6.62%                                     |
| 6/30/2044          |                                      | 2,510,051                           | 1,134,449                           | 1,983,135                           | 1,414,900                           | 1,415,162                           | 1,701,107                           | 1,984,179                           | 400,719                            | 28,833,130                       | 440,537,323                                       | 6.54%                                     |
| 6/30/2045          |                                      | 2,514,455                           | 1,134,186                           | 1,982,873                           | 1,414,639                           | 1,414,900                           | 1,700,846                           | 1,983,919                           | 400,461                            | 28,843,139                       | 449,348,069                                       | 6.42%                                     |
| 6/30/2046          |                                      | 2,509,501                           | 1,133,921                           | 1,982,609                           | 1,414,376                           | 1,414,639                           | 1,700,585                           | 1,983,658                           | 400,201                            | 27,818,500                       | 458,335,031                                       | 6.07%                                     |
| 6/30/2047          |                                      | 2,510,526                           | 1,133,654                           | 1,982,345                           | 1,414,113                           | 1,414,376                           | 1,700,323                           | 1,983,397                           | 399,940                            | 25,902,267                       | 467,501,731                                       | 5.54%                                     |
| 6/30/2048          |                                      | 2,511,646                           | 2,673,385                           | 1,982,078                           | 2,773,848                           | 1,414,113                           | 1,700,061                           | 1,983,135                           | 399,678                            | 27,387,929                       | 476,851,766                                       | 5.74%                                     |
| 6/30/2049          |                                      | 2,511,884                           | 2,674,337                           | 4,681,809                           | 2,770,957                           | 2,773,848                           | 1,699,797                           | 1,982,873                           | 399,417                            | 30,102,927                       | 486,388,801                                       | 6.16%                                     |
| 6/30/2050          |                                      | 2,511,928                           | 2,674,035                           | 4,679,657                           | 2,773,754                           | 2,770,957                           | 1,699,533                           | 1,982,609                           | 399,154                            | 29,227,865                       | 496,116,577                                       | 5.89%                                     |
| 6/30/2051          |                                      | 2,511,789                           | 2,673,231                           | 4,681,767                           | 2,771,338                           | 2,773,754                           | 1,699,266                           | 1,982,345                           | 398,891                            | 27,431,854                       | 506,038,909                                       | 5.42%                                     |
| 6/30/2052          |                                      | 2,510,989                           | 2,671,954                           | 4,684,110                           | 2,772,975                           | 2,771,338                           | 4,013,997                           | 1,982,078                           | 398,626                            | 28,484,517                       | 516,159,687                                       | 5.52%                                     |
| 6/30/2053          |                                      | 2,513,829                           | 2,669,714                           | 4,681,666                           | 2,769,121                           | 2,772,975                           | 4,012,789                           | 4,681,809                           | 398,359                            | 29,481,733                       | 526,482,881                                       | 5.60%                                     |
| 6/30/2054          |                                      | 2,509,661                           | 2,670,786                           | 4,683,786                           | 2,770,076                           | 2,769,121                           | 4,012,336                           | 4,679,657                           | 933,090                            | 28,371,102                       | 537,012,538                                       | 5.28%                                     |
| 6/30/2055          |                                      | 2,512,973                           | 2,674,518                           | 4,683,848                           | 2,770,076                           | 2,770,076                           | 4,013,630                           | 4,681,767                           | 933,714                            | 26,734,200                       | 547,752,789                                       | 4.88%                                     |
| 6/30/2056          |                                      | 2,512,988                           | 2,669,794                           | 4,681,132                           | 2,773,404                           | 2,770,076                           | 4,011,575                           | 4,684,110                           | 932,136                            | 25,035,212                       | 558,707,845                                       | 4.48%                                     |
| 6/30/2057          |                                      |                                     | 2,671,703                           | 4,679,115                           | 2,769,408                           | 2,773,404                           | 4,010,575                           | 4,681,686                           | 928,716                            | 22,514,584                       | 569,882,002                                       | 3.95%                                     |
| 6/30/2058          |                                      |                                     |                                     | 4,682,093                           | 2,772,554                           | 2,769,408                           | 4,009,401                           | 4,683,786                           | 928,562                            | 19,845,802                       | 581,279,642                                       | 3.41%                                     |
| 6/30/2059          |                                      |                                     |                                     |                                     | 2,772,068                           | 2,772,554                           | 4,012,357                           | 4,683,848                           | 931,322                            | 15,172,147                       | 592,905,235                                       | 2.56%                                     |
| 6/30/2060          |                                      |                                     |                                     |                                     | 2,773,270                           | 2,772,068                           | 4,012,771                           | 4,681,132                           | 931,560                            | 15,170,800                       | 604,763,339                                       | 2.51%                                     |
| 6/30/2061          |                                      |                                     |                                     |                                     |                                     | 2,773,270                           | 4,010,199                           | 4,679,115                           | 929,244                            | 12,391,828                       | 616,858,606                                       | 2.01%                                     |
| 6/30/2062          |                                      |                                     |                                     |                                     |                                     |                                     |                                     | 4,682,093                           | 929,185                            | 5,611,278                        | 629,195,778                                       | 0.89%                                     |
| 6/30/2063          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     | 931,128                            | 931,128                          | 641,779,694                                       | 0.15%                                     |
| 6/30/2064          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    |                                  | 654,615,288                                       | 0.00%                                     |
| 6/30/2065          |                                      |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                    |                                  | 667,707,593                                       |                                           |
| <b>TOTAL</b>       | <b>337,930,469</b>                   | <b>45,123,699</b>                   | <b>38,304,336</b>                   | <b>67,311,418</b>                   | <b>47,637,795</b>                   | <b>47,637,795</b>                   | <b>57,689,675</b>                   | <b>67,223,443</b>                   | <b>13,451,395</b>                  | <b>1,046,715,056</b>             |                                                   |                                           |

Includes all debt issued as of October 18, 2022

For illustrative purposes only, assumes total overall expenditures grow at 2.00% per year

**WEST CHESTER AREA SCHOOL DISTRICT**

**November 28, 2022 SCHOOL BOARD MEETING**

**CONSENT AGENDA RESOLUTION**

**Approval of School Board Treasurer's Report and Statement of Disbursements  
Summary Schedule for the Period of October 1, 2022 to October 31, 2022**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of October 1 to October 31, 2022 totaling \$18,842,935.38.

I so move.

*The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at [www.wcasd.net](http://www.wcasd.net). Please contact the School Board Secretary for any hard copies of the report.*

John T. Scully  
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT  
CASH BALANCE STATEMENT  
OCTOBER 31, 2022

CASH BALANCE SEPTEMBER 30, 2022 \$ 26,415,980.36

RECEIPTS OCTOBER 1, 2022 - OCTOBER 31, 2022

|                                  |                  |
|----------------------------------|------------------|
| GENERAL FUND                     | \$ 13,554,929.53 |
| CAPITAL RESERVE FUND             | \$ 17,710.50     |
| CAPITAL RESERVE FUND- FACILITIES | \$ -             |
| CAPITAL PROJECTS FUND            | \$ 1,500,000.00  |
| SPECIAL REVENUE FUND-ATHLETICS   | \$ 55,455.00     |
| TRUST FUNDS                      | \$ 14,922.08     |

TOTAL RECEIPTS OCTOBER 1, 2022 - OCTOBER 31, 2022 \$ 15,143,017.11

AVAILABLE FUNDS OCTOBER 1, 2022 - OCTOBER 31, 2022 \$ 41,558,997.47

DISBURSEMENTS OCTOBER 1, 2022 - OCTOBER 31, 2022

CHECKS & EFT'S APPROVED NOVEMBER 28, 2022 ck #40088405-40089603,ck #40089604-40089783,ck #40089784,ck #40089785-40089971,ck #40089972,ck #40089973-40090126,ck #40090127-40090140,eft #V1006028-V1006048,eft #V1006049-V1006070,eft #V1006071-V1006091,eft #V1006092-V1006107

|                                | <u>CHECKS</u>       | <u>EFT'S</u>      | <u>TOTAL</u>        |
|--------------------------------|---------------------|-------------------|---------------------|
| GENERAL FUND                   | 5,054,601.35        | 248,722.37        | 5,303,323.72        |
| CAPITAL RESERVE FUNDS          | 241,228.69          | 28,620.22         | 269,848.91          |
| CAPITAL PROJECTS FUND          | 1,057,887.10        | 25,450.52         | 1,083,337.62        |
| SPECIAL REVENUE FUND-ATHLETICS | 250.00              | -                 | 250.00              |
| TRUST FUNDS                    | 23.95               | -                 | 23.95               |
| TOTAL                          | <u>6,353,991.09</u> | <u>302,793.11</u> | <u>6,656,784.20</u> |

VOIDS AND OTHER DISBURSEMENTS OCTOBER 1, 2022 - OCTOBER 31, 2022

|                                | <u>VOIDS</u>        | <u>DEBIT MEMOS</u>   | <u>INVESTMENTS</u> | <u>TOTAL</u>         |
|--------------------------------|---------------------|----------------------|--------------------|----------------------|
| GENERAL FUND                   | (233,823.05)        | 11,948,141.19        |                    | 11,714,318.14        |
| CAPITAL RESERVE FUND           | (26,363.24)         | -                    | -                  | (26,363.24)          |
| CAPITAL PROJECTS FUND          | (13,169.76)         | -                    | -                  | (13,169.76)          |
| SPECIAL REVENUE FUND-ATHLETICS | -                   | -                    | -                  | -                    |
| TRUST FUNDS                    | -                   | -                    | -                  | -                    |
| TOTAL                          | <u>(273,356.05)</u> | <u>11,948,141.19</u> | <u>-</u>           | <u>11,674,785.14</u> |

TOTAL DISBURSEMENTS OCTOBER 1, 2022 - OCTOBER 31, 2022

|                                | <u>CHECKS/VOIDS</u> | <u>EFT'S/DEBIT MEMOS</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>         |
|--------------------------------|---------------------|--------------------------|--------------------|----------------------|
| GENERAL FUND                   | 4,820,778.30        | 12,196,863.56            | -                  | 17,017,641.86        |
| CAPITAL RESERVE FUND           | 214,865.45          | 28,620.22                | -                  | 243,485.67           |
| CAPITAL PROJECTS FUND          | 1,044,717.34        | 25,450.52                | -                  | 1,070,167.86         |
| SPECIAL REVENUE FUND-ATHLETICS | 250.00              | -                        | -                  | 250.00               |
| TRUST FUNDS                    | 23.95               | -                        | -                  | 23.95                |
| TOTAL                          | <u>6,080,635.04</u> | <u>12,250,934.30</u>     | <u>-</u>           | <u>18,331,569.34</u> |

CASH BALANCE OCTOBER 31, 2022 \$ 23,227,428.13

WEST CHESTER AREA SCHOOL DISTRICT  
DISBURSEMENT APPROVAL REPORT  
OCTOBER 31, 2022

|                                | <u>VOIDS</u> | <u>DEBIT MEMOS</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>  |
|--------------------------------|--------------|--------------------|--------------------|---------------|
| GENERAL FUND                   | (233,823.05) | 11,948,141.19      | -                  | 11,714,318.14 |
| CAPITAL RESERVE FUND           | (26,363.24)  | -                  | -                  | (26,363.24)   |
| CAPITAL PROJECTS FUND          | (13,169.76)  | -                  | -                  | (13,169.76)   |
| SPECIAL REVENUE FUND-ATHLETICS | -            | -                  | -                  | -             |
| TRUST FUNDS                    | -            | -                  | -                  | -             |
| TOTAL                          | (273,356.05) | 11,948,141.19      | -                  | 11,674,785.14 |

CHECKS & EFT'S APPROVED NOVEMBER 28, 2022 ck #40088405-40089603,ck #40089604-40089783,ck #40089784,ck #40089785-40089971,ck #40089972,ck #40089973-40090126,ck #40090127-40090140,eft #V1006028-V1006048,eft #V1006049-V1006070,eft #V1006071-V1006091,eft #V1006092-V1006107

|                                | <u>CHECKS</u> | <u>EFT'S</u> | <u>TOTAL</u> |
|--------------------------------|---------------|--------------|--------------|
| GENERAL FUND                   | 5,054,601.35  | 248,722.37   | 5,303,323.72 |
| CAPITAL RESERVE FUND           | 241,228.69    | 28,620.22    | 269,848.91   |
| CAPITAL PROJECTS FUND          | 1,057,887.10  | 25,450.52    | 1,083,337.62 |
| SPECIAL REVENUE FUND-ATHLETICS | 250.00        | -            | 250.00       |
| TRUST FUNDS                    | 23.95         | -            | 23.95        |
| TOTAL                          | 6,353,991.09  | 302,793.11   | 6,656,784.20 |

TOTAL DISBURSEMENTS FOR APPROVAL NOVEMBER 28, 2022

|                                | <u>CHECKS/<br/>VOIDS</u> | <u>DEBIT MEMOS/<br/>EFT'S</u> | <u>INVESTMENTS</u> | <u>TOTAL</u>  |
|--------------------------------|--------------------------|-------------------------------|--------------------|---------------|
| GENERAL FUND                   | 4,820,778.30             | 12,196,863.56                 | -                  | 17,017,641.86 |
| CAPITAL RESERVE FUND           | 214,865.45               | 28,620.22                     | -                  | 243,485.67    |
| CAPITAL PROJECTS FUND          | 1,044,717.34             | 25,450.52                     | -                  | 1,070,167.86  |
| SPECIAL REVENUE FUND-ATHLETICS | 250.00                   | -                             | -                  | 250.00        |
| TRUST FUNDS                    | 23.95                    | -                             | -                  | 23.95         |
| TOTAL                          | 6,080,635.04             | 12,250,934.30                 | -                  | 18,331,569.34 |

## **INVESTMENT BALANCE STATEMENT**

Page 3

**END-OF-MONTH: October 31, 2022**

| INSTRUMENT                                     | INSTITUTION      | PURCHASE<br>DATE | DUE<br>DATE | %<br>RATE | PREVIOUS<br>Mo. Balance | INTEREST<br>MONTH | AMOUNT                |
|------------------------------------------------|------------------|------------------|-------------|-----------|-------------------------|-------------------|-----------------------|
| <b><u>GENERAL FUND</u></b>                     |                  |                  |             |           |                         |                   |                       |
| PSDLAF-General Fund Acct.                      | PSDMAX-9101063   |                  | *           | 2.758%    | 123,312.79              | 288.85            | 123,601.64            |
| INVEST-Tax Appeals Fund                        | INVEST 4-001     |                  | *           | 2.955%    | 288,151.49              | 723.12            | 288,874.61            |
| INVEST-General Fund                            | INVEST 6-001     |                  | *           | 2.955%    | 27,976,644.07           | 65,651.76         | 26,253,714.10         |
| CRIMs General Fund                             | Fulton Financial |                  | *           |           | <u>188,088,107.39</u>   | 307,201.04        | <u>188,395,308.43</u> |
| TOTAL GENERAL FUND AT INTEREST =               |                  |                  |             |           | 216,476,215.74          |                   | 215,061,498.78        |
| <b><u>CAPITAL RESERVE FUND</u></b>             |                  |                  |             |           |                         |                   |                       |
| East Bradford Escrow 164-54                    | PLGIT/ARM 164-54 | 7/2/13           | *           | 2.95%     | 5,357.03                | 214.63            | 5,571.66              |
| WWT Maint. Escrow 164-60                       | PLGIT/ARM 164-60 | 4/25/16          | *           | 2.95%     | 61,680.82               | 2,581.66          | 64,262.48             |
| G.O.B. Series of 2021                          | PLGIT/ARM 0077   | 4/30/21          | *           | 2.95%     | 183,754.01              | 63,886.57         | 247,640.58            |
| CRIMs Capital Projects                         | Fulton Financial |                  | *           |           | <u>19,180,951.31</u>    | 33,487.35         | <u>19,214,438.66</u>  |
| TOTAL CAPITAL RESERVE FUND AT INTEREST =       |                  |                  |             |           | 19,431,788.30           |                   | 19,531,958.51         |
| <b><u>CAPITAL PROJECT FUND INVESTMENTS</u></b> |                  |                  |             |           |                         |                   |                       |
| East Bradford Escrow 164-54                    | PLGIT/ARM 164-54 | 7/2/13           | *           | 2.95%     | 80,328.50               |                   | 80,328.50             |
| WWT Maint. Escrow 164-60                       | PLGIT/ARM 164-60 | 4/25/16          | *           | 2.95%     | 968,991.10              |                   | 968,991.10            |
| G.O.B. Series of 2021                          | PLGIT/ARM 0077   | 4/30/21          | *           | 2.95%     | <u>26,008,334.87</u>    |                   | <u>24,508,334.87</u>  |
| TOTAL CAPITAL PROJECT FUND AT INTEREST =       |                  |                  |             |           | 27,057,609.34           |                   | 25,557,609.34         |

\*Investment Accounts with Average % Yield for the period

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40089405     | 10/04/2022 | 093349        | 21ST CENTURY CYBER CHARTER        | \$99,296.52        |
|              | 40089406     | 10/04/2022 | 1007456       | 21ST CENTURY MEDIA NEWSPAPERS LLC | \$186.19           |
|              | 40089407     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$2,498.44         |
|              | 40089408     | 10/04/2022 | 001525        | ADI                               | \$806.36           |
|              | 40089409     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$7,197.42         |
|              | 40089410     | 10/04/2022 | 1004912       | ALTA LANGUAGE SERVICES, INC.      | \$95.00            |
|              | 40089413     | 10/04/2022 | 1008943       | AMAZON                            | \$12,096.96        |
|              | 40089414     | 10/04/2022 | 1008771       | AMERICAN CHORAL DIRECTORS ASSOC   | \$125.00           |
|              | 40089415     | 10/04/2022 | 004560        | ACSL                              | \$600.00           |
|              | 40089417     | 10/04/2022 | 007075        | AQUA PA                           | \$17,702.39        |
|              | 40089418     | 10/04/2022 | 008510        | ASCD                              | \$89.00            |
|              | 40089419     | 10/04/2022 | 9378          | ASDOURIAN, DEKE                   | \$75.00            |
|              | 40089420     | 10/04/2022 | 1008681       | AVEANNA HEALTHCARE LLC            | \$122,597.48       |
|              | 40089421     | 10/04/2022 | 1007353       | BARN AT SPRING BROOK FARM, THE    | \$200.00           |
|              | 40089422     | 10/04/2022 | 9747          | BARNES, LISA                      | \$126.00           |
|              | 40089423     | 10/04/2022 | 10821         | BAXTER, HENRY                     | \$59.00            |
|              | 40089424     | 10/04/2022 | 1009662       | BBD LLP                           | \$5,500.00         |
|              | 40089425     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$43.10            |
|              | 40089426     | 10/04/2022 | 9412          | BIALKO, STEVE                     | \$150.00           |
|              | 40089427     | 10/04/2022 | 10944         | BIEHL, TRACY                      | \$125.00           |
|              | 40089428     | 10/04/2022 | 014300        | BLICK ART MATERIALS               | \$3,184.35         |
|              | 40089429     | 10/04/2022 | 10067         | BLUNDIN, MICHAEL                  | \$125.00           |
|              | 40089430     | 10/04/2022 | 015300        | BOROUGH OF WEST CHESTER           | \$1,344.40         |
|              | 40089431     | 10/04/2022 | 015920        | BRANDYWINE BALLET COMPANY         | \$576.00           |
|              | 40089432     | 10/04/2022 | 9138          | BROWN, BILL                       | \$60.00            |
|              | 40089433     | 10/04/2022 | 017290        | BUCKS COUNTY IU #22               | \$21,961.77        |
|              | 40089434     | 10/04/2022 | 9053          | BUSH, J RICHARD                   | \$60.00            |
|              | 40089435     | 10/04/2022 | 020465        | CAMPBILL SPECIAL SCHOOLS, INC.    | \$42,035.38        |
|              | 40089436     | 10/04/2022 | 10351         | CAREY, MIKE                       | \$56.00            |
|              | 40089437     | 10/04/2022 | 10866         | CERONE, THOMAS                    | \$81.00            |
|              | 40089438     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$4,664.68         |
|              | 40089439     | 10/04/2022 | 023155        | CHERRY CREST FARM                 | \$340.00           |
|              | 40089440     | 10/04/2022 | 023650        | CHESTER COUNTY FAMILY ACADEMY     | \$25,838.25        |
|              | 40089441     | 10/04/2022 | 024770        | CHILDREN'S BOOK WORLD             | \$1,716.61         |
|              | 40089442     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$83.77            |
|              | 40089443     | 10/04/2022 | 10437         | COMMALE, ALICIA S.                | \$75.00            |
|              | 40089444     | 10/04/2022 | 10456         | CONLEY, BETH                      | \$56.00            |
|              | 40089445     | 10/04/2022 | 1009030       | COOPER, MR. & MRS. DARYL          | \$15,330.00        |
|              | 40089446     | 10/04/2022 | 9048          | CRAMPSEY, MICHAEL F               | \$56.00            |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40089447     | 10/04/2022 | 1008284       | CRITICARE HOME HEALTH & NURSING SRV | \$161.00           |
|              | 40089448     | 10/04/2022 | 1009033       | DANIELS, MARY                       | \$231.90           |
|              | 40089449     | 10/04/2022 | 10945         | D'ARIANO, FRANK                     | \$70.00            |
|              | 40089450     | 10/04/2022 | 1001584       | DELTA-T GROUP, INC.                 | \$3,331.11         |
|              | 40089451     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$3,266.93         |
|              | 40089452     | 10/04/2022 | 033800        | DEVEREUX FOUNDATION                 | \$19,512.50        |
|              | 40089453     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$987.66           |
|              | 40089454     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$311.82           |
|              | 40089455     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$6,447.49         |
|              | 40089456     | 10/04/2022 | 1009474       | DISALVO, LAUREN & DEAN              | \$4,384.88         |
|              | 40089457     | 10/04/2022 | 10698         | DORAN, KEVIN                        | \$81.00            |
|              | 40089458     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$2,721.64         |
|              | 40089459     | 10/04/2022 | 1006544       | DRUIDE INFORMATIQUE INC.            | \$2,260.00         |
|              | 40089460     | 10/04/2022 | 037255        | ECONOMY GLASS SPECIALISTS           | \$1,047.00         |
|              | 40089461     | 10/04/2022 | 1008659       | EDPUZZLE INC                        | \$2,450.00         |
|              | 40089462     | 10/04/2022 | 1001473       | EDUCERE                             | \$984.00           |
|              | 40089463     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$109.49           |
|              | 40089464     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$18,244.27        |
|              | 40089465     | 10/04/2022 | 042490        | FEDERAL EXPRESS CORP                | \$32.98            |
|              | 40089466     | 10/04/2022 | 042520        | FERGUSON ENT., INC. #501            | \$254.02           |
|              | 40089468     | 10/04/2022 | 9269          | FRATONI, JOSEPH                     | \$59.00            |
|              | 40089469     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$800.92           |
|              | 40089470     | 10/04/2022 | 1006249       | GENERAL HEALTHCARE RESOURCES INC    | \$26,249.60        |
|              | 40089471     | 10/04/2022 | 10374         | GIULIANO, ERIC                      | \$72.00            |
|              | 40089472     | 10/04/2022 | 049450        | GOPHER SPORT                        | \$333.76           |
|              | 40089473     | 10/04/2022 | 10623         | GRAY, BRIAN                         | \$75.00            |
|              | 40089474     | 10/04/2022 | 050075        | GREAT AMERICA FINANCIAL SERVICES    | \$85.19            |
|              | 40089475     | 10/04/2022 | 9049          | GREEN, CHRISTOPHER W                | \$125.00           |
|              | 40089476     | 10/04/2022 | 10144         | GREWAL, DALE                        | \$75.00            |
|              | 40089477     | 10/04/2022 | 10499         | GRIDER, ED                          | \$81.00            |
|              | 40089478     | 10/04/2022 | 10863         | GROSSMANN, GENEVIEVE                | \$140.00           |
|              | 40089479     | 10/04/2022 | 9327          | GROTHMANN, DAWN                     | \$126.00           |
|              | 40089480     | 10/04/2022 | 1009451       | GROVE SCHOOL INC                    | \$3,060.00         |
|              | 40089481     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$832.24           |
|              | 40089482     | 10/04/2022 | 10955         | HARE, SCOTT                         | \$59.00            |
|              | 40089483     | 10/04/2022 | 10952         | HATT, JOHN                          | \$75.00            |
|              | 40089484     | 10/04/2022 | 10790         | HEARD, CHRISTINE                    | \$56.00            |
|              | 40089485     | 10/04/2022 | 10951         | HELLRUNG, JEFF                      | \$55.00            |
|              | 40089486     | 10/04/2022 | 9034          | HICKEY, ROBERT D                    | \$81.00            |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                    | Transaction Amount |
|--------------|--------------|------------|---------------|--------------------------------|--------------------|
| 01           | 40089487     | 10/04/2022 | 054460        | HIGH NOON BOOKS                | \$115.77           |
|              | 40089488     | 10/04/2022 | 10903         | HOLT, TAYLOR                   | \$126.00           |
|              | 40089489     | 10/04/2022 | 10149         | HOLZER, RALPH                  | \$55.00            |
|              | 40089490     | 10/04/2022 | 055560        | HOME DEPOT CREDIT SERVICES     | \$1,223.48         |
|              | 40089491     | 10/04/2022 | 9724          | HORTON, CHRIS                  | \$118.00           |
|              | 40089492     | 10/04/2022 | 1008950       | HOWARD GROUP INC               | \$13,500.00        |
|              | 40089493     | 10/04/2022 | 091740        | TAX REFUNDS                    | \$1,393.46         |
|              | 40089494     | 10/04/2022 | 091740        | TAX REFUNDS                    | \$2,442.59         |
|              | 40089495     | 10/04/2022 | 1007808       | IMPERIAL BAG & PAPER           | \$100.00           |
|              | 40089496     | 10/04/2022 | 1007202       | IXL LEARNING                   | \$5,095.00         |
|              | 40089497     | 10/04/2022 | 9268          | JACKSON, JOSEPH                | \$80.00            |
|              | 40089498     | 10/04/2022 | 9266          | JOHNSON, KENNETH               | \$75.00            |
|              | 40089499     | 10/04/2022 | 10562         | JOHNSON, MARK                  | \$59.00            |
|              | 40089500     | 10/04/2022 | 1000345       | KADES-MARGOLIS CAPITAL         | \$200.00           |
|              | 40089501     | 10/04/2022 | 1007627       | KAMOR-BARNES, HEATHER          | \$1,875.00         |
|              | 40089502     | 10/04/2022 | 1009073       | KELLY SERVICES INC             | \$2,878.25         |
|              | 40089503     | 10/04/2022 | 10801         | KENNY, THOMAS                  | \$81.00            |
|              | 40089504     | 10/04/2022 | 9854          | KILEY, JIM                     | \$59.00            |
|              | 40089505     | 10/04/2022 | 10873         | KILGALLON, KATRINA             | \$70.00            |
|              | 40089506     | 10/04/2022 | 1006908       | KIRSCHNER, WILLIAM AND COLLEEN | \$14,085.00        |
|              | 40089507     | 10/04/2022 | 10812         | KRANNEBITTER, KATHY            | \$56.00            |
|              | 40089508     | 10/04/2022 | 1009175       | KUTCH, KATHLEEN                | \$38.65            |
|              | 40089509     | 10/04/2022 | 091740        | TAX REFUNDS                    | \$1,073.35         |
|              | 40089510     | 10/04/2022 | 1009562       | LACAYO, SELENE                 | \$193.25           |
|              | 40089511     | 10/04/2022 | 065850        | LANCASTER-LEBANON INT UNIT #13 | \$1,690.38         |
|              | 40089512     | 10/04/2022 | 065915        | LANGUAGE SERVICES ASSOCIATES   | \$145.65           |
|              | 40089513     | 10/04/2022 | 10257         | LARMOND, COLIN                 | \$75.00            |
|              | 40089514     | 10/04/2022 | 091740        | TAX REFUNDS                    | \$44,640.59        |
|              | 40089515     | 10/04/2022 | 091740        | TAX REFUNDS                    | \$3,089.49         |
|              | 40089516     | 10/04/2022 | 9045          | LINKER, CHRIS                  | \$59.00            |
|              | 40089517     | 10/04/2022 | 091740        | TAX REFUNDS                    | \$2,775.51         |
|              | 40089518     | 10/04/2022 | 10714         | MACCARIO, JOSEPH               | \$81.00            |
|              | 40089519     | 10/04/2022 | 1005143       | MAILROOM SYSTEMS, INC.         | \$509.22           |
|              | 40089520     | 10/04/2022 | 9906          | MARIC, ZELYKO                  | \$150.00           |
|              | 40089521     | 10/04/2022 | 9741          | MCCARRON, KATHI                | \$56.00            |
|              | 40089522     | 10/04/2022 | 10953         | MCCLOSKEY, GEORGE              | \$80.00            |
|              | 40089523     | 10/04/2022 | 10451         | MCCULLOUGH, JOHN               | \$60.00            |
|              | 40089524     | 10/04/2022 | 10590         | MCDOWELL, DAN                  | \$80.00            |
|              | 40089525     | 10/04/2022 | 10954         | MCGINN, MATTHEW                | \$125.00           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40089526     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$3,164.91         |
|              | 40089527     | 10/04/2022 | 9529          | MEEHAN, MICHAEL                     | \$81.00            |
|              | 40089528     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$854.64           |
|              | 40089530     | 10/04/2022 | 1000348       | METROPOLITAN LIFE INSURANCE CO.     | \$100.00           |
|              | 40089531     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$170.86           |
|              | 40089533     | 10/04/2022 | 9891          | MIELE, WILLIAM                      | \$59.00            |
|              | 40089534     | 10/04/2022 | 10948         | MIRIGLIANO, FRANK                   | \$70.00            |
|              | 40089535     | 10/04/2022 | 9661          | MITA, FRANK                         | \$125.00           |
|              | 40089536     | 10/04/2022 | 9235          | MOORE, THOMAS                       | \$70.00            |
|              | 40089537     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$5,806.92         |
|              | 40089538     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$680.04           |
|              | 40089539     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$2,262.31         |
|              | 40089541     | 10/04/2022 | 079701        | OLIVER FIRE PROTECTION AND SECURITY | \$430.00           |
|              | 40089542     | 10/04/2022 | 080622        | PATHWAY SCHOOL, THE                 | \$23,362.80        |
|              | 40089543     | 10/04/2022 | 081550        | PEPPER & SON INC J W                | \$200.98           |
|              | 40089544     | 10/04/2022 | 9158          | PEZICK, RICH                        | \$55.00            |
|              | 40089545     | 10/04/2022 | 1009146       | PICKUP PATROL LLC                   | \$2,051.66         |
|              | 40089546     | 10/04/2022 | 1007600       | POWERSCHOOL GROUP LLC               | \$70,920.00        |
|              | 40089547     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$5,163.56         |
|              | 40089548     | 10/04/2022 | 10520         | PRITZKER, RANDY                     | \$75.00            |
|              | 40089549     | 10/04/2022 | 9463          | PRUITT, ALFRED                      | \$206.00           |
|              | 40089550     | 10/04/2022 | 9912          | PUGLIESE, KATHY                     | \$70.00            |
|              | 40089551     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$2,605.96         |
|              | 40089552     | 10/04/2022 | 9444          | RAIHALL, STEVE                      | \$75.00            |
|              | 40089553     | 10/04/2022 | 9061          | RAUENZAHN, PAUL                     | \$75.00            |
|              | 40089554     | 10/04/2022 | 10009         | REIDINGER, PATRICIA                 | \$70.00            |
|              | 40089555     | 10/04/2022 | 1000961       | ROBINSON STEEL COMPANY              | \$216.00           |
|              | 40089556     | 10/04/2022 | 085750        | ROTHWELL DOCUMENT SOLUTIONS         | \$4,527.10         |
|              | 40089558     | 10/04/2022 | 9482          | SHIMPENO, MICHAEL                   | \$59.00            |
|              | 40089559     | 10/04/2022 | 10827         | SHIVETTS, ANDREW                    | \$136.00           |
|              | 40089560     | 10/04/2022 | 10363         | SHOEMAKER, GAR                      | \$125.00           |
|              | 40089561     | 10/04/2022 | 087815        | SHOP RITE OF W.C.                   | \$262.21           |
|              | 40089562     | 10/04/2022 | 1009633       | SIGNS A LA CARTE INC                | \$3,031.00         |
|              | 40089563     | 10/04/2022 | 088490        | SIR SPEEDY PRINTING #7103           | \$630.00           |
|              | 40089564     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$3,735.35         |
|              | 40089565     | 10/04/2022 | 10204         | SMITH, JAMES                        | \$125.00           |
|              | 40089566     | 10/04/2022 | 10270         | SNODGRASS, MITCH                    | \$59.00            |
|              | 40089567     | 10/04/2022 | 091740        | TAX REFUNDS                         | \$926.12           |
|              | 40089568     | 10/04/2022 | 10178         | SPLAIN, DAVID                       | \$81.00            |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40089569     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$2,033.75         |
|              | 40089570     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$61,994.90        |
|              | 40089571     | 10/04/2022 | 089850        | SQUIBB CO, INC. ALVAH M.          | \$78.30            |
|              | 40089572     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$1,484.18         |
|              | 40089573     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$757.23           |
|              | 40089574     | 10/04/2022 | 1007160       | STARFALL EDUCATION                | \$355.00           |
|              | 40089575     | 10/04/2022 | 090890        | STRATFORD FRIENDS SCHOOL          | \$87,720.00        |
|              | 40089576     | 10/04/2022 | 10950         | SULLIVAN, PAT                     | \$81.00            |
|              | 40089577     | 10/04/2022 | 091360        | SWEET, STEVENS, KATZ & WILLIAMS   | \$3,446.00         |
|              | 40089578     | 10/04/2022 | 10505         | TANTORSKI, MARK                   | \$125.00           |
|              | 40089579     | 10/04/2022 | 10956         | TAYLOR, DOREEN                    | \$112.00           |
|              | 40089580     | 10/04/2022 | 1008380       | TELCO HOLDINGS INC                | \$1,000.00         |
|              | 40089581     | 10/04/2022 | 1009364       | THREE RIVERS MAIL ORDER CORP      | \$69.40            |
|              | 40089582     | 10/04/2022 | 10957         | TOPHAM, MARTY                     | \$60.00            |
|              | 40089583     | 10/04/2022 | 029320        | TRUSTMARK HEALTH BENEFITS INC     | \$1,672.44         |
|              | 40089584     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$67.51            |
|              | 40089585     | 10/04/2022 | 093600        | UNITED REFRIGERATION CO           | \$95.75            |
|              | 40089586     | 10/04/2022 | 1007699       | US MEDICAL STAFFING LLC           | \$34,887.91        |
|              | 40089587     | 10/04/2022 | 091740        | TAX REFUNDS                       | \$1,439.97         |
|              | 40089588     | 10/04/2022 | 1006612       | VALLEY FORGE EDUCATIONAL SERVICES | \$84,260.00        |
|              | 40089589     | 10/04/2022 | 1009239       | VARSITY TUTORS LLC                | \$3,540.00         |
|              | 40089590     | 10/04/2022 | 1002676       | VERIZON WIRELESS                  | \$1,453.64         |
|              | 40089591     | 10/04/2022 | 10194         | VERNA, JOE                        | \$125.00           |
|              | 40089592     | 10/04/2022 | 10894         | VICENTE, VITOR                    | \$75.00            |
|              | 40089593     | 10/04/2022 | 1007837       | VOYAGER SOPRIS LEARNING, INC.     | \$4,231.90         |
|              | 40089594     | 10/04/2022 | 049790        | W. W. GRAINGER, INC.              | \$289.50           |
|              | 40089595     | 10/04/2022 | 9469          | WALLACE, KAREN                    | \$70.00            |
|              | 40089596     | 10/04/2022 | 095330        | WALLINGFORD SWARTHMORE S. D.      | \$1,415.88         |
|              | 40089597     | 10/04/2022 | 1001766       | WAYSIDE PUBLISHING                | \$123,282.71       |
|              | 40089599     | 10/04/2022 | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL | \$2,208.10         |
|              | 40089600     | 10/04/2022 | 1000058       | TRUMARK FCU                       | \$1,159.40         |
|              | 40089601     | 10/04/2022 | 9333          | WHITHAM, JOHN                     | \$75.00            |
|              | 40089602     | 10/04/2022 | 10046         | WILDE, ROBERT                     | \$59.00            |
| 01 - Total   |              |            |               |                                   | \$1,137,597.00     |
| 29           | 40089532     | 10/04/2022 | 10712         | MICHAEL, ROWAN                    | \$125.00           |
| 29 - Total   |              |            |               |                                   | \$125.00           |
| 30           | 40089467     | 10/04/2022 | 043287        | FIVE STAR INC                     | \$247,050.00       |

## West Chester Area School District Check Register

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name                     | Transaction Amount |
|-----------------|--------------|------------|---------------|---------------------------------|--------------------|
| 30              | 40089529     | 10/04/2022 | 1009028       | METAL ALLIANCE INC              | \$323,694.67       |
|                 | 40089540     | 10/04/2022 | 1009667       | NORTH BRANDYWINE CONTRACTORS    | \$2,166.00         |
|                 | 40089557     | 10/04/2022 | 1007154       | SHA-NIC, INC.                   | \$397,053.00       |
|                 | 40089598     | 10/04/2022 | 1006237       | WESCOTT ELECTRIC COMPANY        | \$34,110.00        |
|                 | 40089603     | 10/04/2022 | 1008068       | WILLIAMS SCOTSMAN INC           | \$4,416.00         |
| 30 - Total      |              |            |               |                                 | \$1,008,439.67     |
| 50              | 80040066     | 10/04/2022 | 1008943       | AMAZON                          | \$22.99            |
|                 | 80040067     | 10/04/2022 | 1006270       | DAVID THOMAS TRANSPORTATION     | \$4,795.00         |
|                 | 80040068     | 10/04/2022 | 064330        | KLEIN TRANSPORTATION            | \$1,500.00         |
|                 | 80040069     | 10/04/2022 | 1009513       | PARADISE TRANSIT INC            | \$1,285.00         |
|                 | 80040070     | 10/04/2022 | 1007953       | RHYTHMIX ENTERTAINMENT          | \$580.00           |
|                 | 80040071     | 10/04/2022 | 1007566       | TWO CAN CATERING                | \$210.00           |
| 50 - Total      |              |            |               |                                 | \$8,392.99         |
| 51              | 80040072     | 10/04/2022 | 1008943       | AMAZON                          | \$55.88            |
|                 | 80040073     | 10/04/2022 | 1007485       | CMF VENDING                     | \$49.50            |
|                 | 80040074     | 10/04/2022 | 1009645       | EASTON COACH COMPANY LLC        | \$8,480.00         |
|                 | 80040075     | 10/04/2022 | 1009664       | RUSTIN HOCKEY INC               | \$400.00           |
| 51 - Total      |              |            |               |                                 | \$8,985.38         |
| 80              | 50002119     | 10/04/2022 | 1005754       | ARAMARK SERVICES INC.           | \$79,765.26        |
|                 | 50002120     | 10/04/2022 | 1007748       | PAYSCHOOLS                      | \$757.29           |
|                 | 50002121     | 10/04/2022 | 090800        | STUDENT REFUNDS & REIMBURSEMENT | \$132.65           |
| 80 - Total      |              |            |               |                                 | \$80,655.20        |
| Overall - Total |              |            |               |                                 | \$2,244,245.24     |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|-----------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01              | V1006028     | 10/04/2022 | 003720        | ALUMINUM ATHLETIC EQUIPMENT CO    | \$90.65            |
|                 | V1006029     | 10/04/2022 | 015790        | BOYLE'S FLOOR & WINDOW COVERNG    | \$404.52           |
|                 | V1006030     | 10/04/2022 | 017340        | BSN SPORTS LLC                    | \$2,093.40         |
|                 | V1006031     | 10/04/2022 | 021100        | CAROLINA BIOLOGICAL               | \$757.38           |
|                 | V1006032     | 10/04/2022 | 032900        | DEMCO INC                         | \$3,863.56         |
|                 | V1006033     | 10/04/2022 | 1003700       | EPIC DEVELOPMENT SERVICES         | \$78,466.58        |
|                 | V1006034     | 10/04/2022 | 042300        | FAULKNER PONTIAC BUICK            | \$180.97           |
|                 | V1006035     | 10/04/2022 | 043490        | FOLLETT CONTENT SOLUTIONS LLC     | \$113.91           |
|                 | V1006037     | 10/04/2022 | 065400        | KURTZ BROS                        | \$876.24           |
|                 | V1006038     | 10/04/2022 | 075220        | MUSIC & ARTS CENTERS              | \$246.55           |
|                 | V1006039     | 10/04/2022 | 1005975       | O'SHEA LUMBER                     | \$1,950.00         |
|                 | V1006040     | 10/04/2022 | 086700        | SCHOOL HEALTH CORPORATION         | \$394.22           |
|                 | V1006041     | 10/04/2022 | 086710        | SCHOOL SPECIALTY LLC              | \$348.17           |
|                 | V1006042     | 10/04/2022 | 092000        | TAYLORS MUSIC STORE               | \$9,124.65         |
|                 | V1006043     | 10/04/2022 | 094620        | VERNIER SOFTWARE & TECHNOLOGY LLC | \$1,390.68         |
|                 | V1006044     | 10/04/2022 | 095400        | WARD'S NATURAL SCIENCE            | \$199.99           |
|                 | V1006046     | 10/04/2022 | 095760        | WEINSTEIN SUPPLY CORPORATION      | \$2.33             |
|                 | V1006047     | 10/04/2022 | 097010        | WEST MUSIC CO.                    | \$179.90           |
|                 | V1006048     | 10/04/2022 | 1004004       | WORKPLACE CENTRAL                 | \$15.07            |
| 01 - Total      |              |            |               |                                   | \$100,698.77       |
| 22              | V1006045     | 10/04/2022 | 1006367       | WB MASON COMPANY                  | \$1,528.92         |
|                 | V1006048     | 10/04/2022 | 1004004       | WORKPLACE CENTRAL                 | \$882.00           |
| 22 - Total      |              |            |               |                                   | \$2,410.92         |
| 30              | V1006036     | 10/04/2022 | 064810        | KNOX EQUIPMENT RENTALS INC        | \$275.00           |
| 30 - Total      |              |            |               |                                   | \$275.00           |
| Overall - Total |              |            |               |                                   | \$103,384.69       |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40089604     | 10/11/2022 | 1006947       | A. G. MAURO COMPANY                 | \$942.00           |
|              | 40089605     | 10/11/2022 | 1002557       | ABC-CLIO                            | \$2,369.00         |
|              | 40089606     | 10/11/2022 | 1008887       | AERC RECYCLING SOLUTIONS            | \$3,065.87         |
|              | 40089607     | 10/11/2022 | 1003432       | AHOLD FINANCIAL SERVICES            | \$669.07           |
|              | 40089608     | 10/11/2022 | 1004912       | ALTA LANGUAGE SERVICES, INC.        | \$95.00            |
|              | 40089609     | 10/11/2022 | 1003795       | AMERICAN FLOOR MATS                 | \$226.64           |
|              | 40089610     | 10/11/2022 | 9706          | ANTICH, TJ                          | \$59.00            |
|              | 40089611     | 10/11/2022 | 1009248       | ANXIETY & OCD CENTER                | \$2,160.00         |
|              | 40089612     | 10/11/2022 | 007150        | APPLE COMPUTER, INC                 | \$2,387.50         |
|              | 40089614     | 10/11/2022 | 007075        | AQUA PA                             | \$14,198.58        |
|              | 40089615     | 10/11/2022 | 007351        | ARAMARK UNIFORM SERVICES            | \$697.41           |
|              | 40089616     | 10/11/2022 | 10961         | ARRISON, MATT                       | \$144.00           |
|              | 40089617     | 10/11/2022 | 9378          | ASDOURIAN, DEKE                     | \$242.00           |
|              | 40089618     | 10/11/2022 | 10504         | AYLMER, MARCY                       | \$72.00            |
|              | 40089619     | 10/11/2022 | 1007468       | BENEFIT RESOURCE INC                | \$301.50           |
|              | 40089620     | 10/11/2022 | 9907          | BENNETT, ROBERT                     | \$55.00            |
|              | 40089622     | 10/11/2022 | 1008129       | BLAST INTERMEDIATE UNIT 17          | \$4,880.00         |
|              | 40089623     | 10/11/2022 | 014300        | BLICK ART MATERIALS                 | \$221.90           |
|              | 40089624     | 10/11/2022 | 10067         | BLUNDIN, MICHAEL                    | \$125.00           |
|              | 40089625     | 10/11/2022 | 015300        | BOROUGH OF WEST CHESTER             | \$128.60           |
|              | 40089626     | 10/11/2022 | 10960         | BOYLE, TOM                          | \$59.00            |
|              | 40089627     | 10/11/2022 | 016520        | BROOKE & ASSOCIATES, ROBERT         | \$1,282.87         |
|              | 40089628     | 10/11/2022 | 020465        | CAMPHILL SPECIAL SCHOOLS, INC.      | \$50,649.42        |
|              | 40089629     | 10/11/2022 | 10351         | CAREY, MIKE                         | \$108.00           |
|              | 40089630     | 10/11/2022 | 9360          | CELLUCCI, MARY M.                   | \$126.00           |
|              | 40089631     | 10/11/2022 | 10524         | CENSULLO, AMANDA                    | \$125.00           |
|              | 40089632     | 10/11/2022 | 1005787       | CHASE & ASSOCIATES, INC.            | \$2,245.00         |
|              | 40089633     | 10/11/2022 | 9988          | CHRISTY, LISA                       | \$126.00           |
|              | 40089634     | 10/11/2022 | 10146         | CIFUNI, LOUIS                       | \$125.00           |
|              | 40089636     | 10/11/2022 | 1008865       | CM3 BUILDING SOLUTIONS INC          | \$280.00           |
|              | 40089637     | 10/11/2022 | 1009463       | COMBUSTION SERVICE & EQUIPMENT CO   | \$7,327.89         |
|              | 40089638     | 10/11/2022 | 027220        | COMCAST CABLE                       | \$99.10            |
|              | 40089639     | 10/11/2022 | 10437         | COMMALE, ALICIA S.                  | \$134.00           |
|              | 40089640     | 10/11/2022 | 1009030       | COOPER, MR. & MRS. DARYL            | \$306.60           |
|              | 40089641     | 10/11/2022 | 9493          | CRESS, WILLIAM                      | \$75.00            |
|              | 40089642     | 10/11/2022 | 1008284       | CRITICARE HOME HEALTH & NURSING SRV | \$2,046.00         |
|              | 40089643     | 10/11/2022 | 1009033       | DANIELS, MARY                       | \$125.61           |
|              | 40089645     | 10/11/2022 | 9368          | DEROBA, CHRIS                       | \$80.00            |
|              | 40089646     | 10/11/2022 | 1005210       | DIRECT ENERGY BUSINESS              | \$0.25             |

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| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                      | Transaction Amount |
|--------------|--------------|------------|---------------|----------------------------------|--------------------|
| 01           | 40089647     | 10/11/2022 | 1009474       | DISALVO, LAUREN & DEAN           | \$3,017.32         |
|              | 40089648     | 10/11/2022 | 1009651       | DR. UNA MARTIN CONSULTING LLC    | \$6,210.00         |
|              | 40089649     | 10/11/2022 | 10035         | DUFFY, JIM                       | \$81.00            |
|              | 40089650     | 10/11/2022 | 040215        | ENERG TEST, LLC                  | \$7,835.00         |
|              | 40089651     | 10/11/2022 | 1003001       | EPS-SCHOOL SPECIALTY             | \$1,338.00         |
|              | 40089652     | 10/11/2022 | 1008470       | ESGI LLC                         | \$1,792.00         |
|              | 40089653     | 10/11/2022 | 1009149       | ETHOS TREATMENT LLC              | \$150.00           |
|              | 40089655     | 10/11/2022 | 1007608       | FICK EDUCATIONAL SERVICES, LLC   | \$1,575.00         |
|              | 40089656     | 10/11/2022 | 10517         | FLYNN, JOHN                      | \$55.00            |
|              | 40089657     | 10/11/2022 | 9269          | FRATONI, JOSEPH                  | \$75.00            |
|              | 40089658     | 10/11/2022 | 011425        | FRED BEANS FORD OF WEST CHESTER  | \$80.52            |
|              | 40089659     | 10/11/2022 | 9281          | GELSOMINI, MARK                  | \$82.00            |
|              | 40089660     | 10/11/2022 | 1006249       | GENERAL HEALTHCARE RESOURCES INC | \$18,538.64        |
|              | 40089662     | 10/11/2022 | 1007263       | GRACI, JOSEPH                    | \$180.00           |
|              | 40089663     | 10/11/2022 | 10623         | GRAY, BRIAN                      | \$75.00            |
|              | 40089664     | 10/11/2022 | 1009675       | GREATER LATROBE SCHOOL DISTRICT  | \$2,982.00         |
|              | 40089665     | 10/11/2022 | 10144         | GREWAL, DALE                     | \$134.00           |
|              | 40089666     | 10/11/2022 | 10959         | GROCE, DARAH                     | \$56.00            |
|              | 40089667     | 10/11/2022 | 9327          | GROTHMANN, DAWN                  | \$72.00            |
|              | 40089668     | 10/11/2022 | 1009451       | GROVE SCHOOL INC                 | \$4,284.00         |
|              | 40089669     | 10/11/2022 | 1008960       | HAMPTON ROADS MUSIC GROUP LLC    | \$2,033.50         |
|              | 40089670     | 10/11/2022 | 10502         | HILTON, HECTOR                   | \$77.00            |
|              | 40089671     | 10/11/2022 | 10149         | HOLZER, RALPH                    | \$80.00            |
|              | 40089672     | 10/11/2022 | 055560        | HOME DEPOT CREDIT SERVICES       | \$684.55           |
|              | 40089673     | 10/11/2022 | 1005478       | HONEYBROOK GOLF CLUB             | \$950.00           |
|              | 40089674     | 10/11/2022 | 10157         | HOOVEN, RICHARD                  | \$59.00            |
|              | 40089675     | 10/11/2022 | 9724          | HORTON, CHRIS                    | \$118.00           |
|              | 40089676     | 10/11/2022 | 1007808       | IMPERIAL BAG & PAPER             | \$1,212.38         |
|              | 40089677     | 10/11/2022 | 1008953       | INSIGHT PUBLIC SECTOR INC        | \$35,201.24        |
|              | 40089678     | 10/11/2022 | 059550        | INTERSTATE TAX SERVICE, INC.     | \$1,010.94         |
|              | 40089679     | 10/11/2022 | 1007905       | ISOLVED HCM LLC                  | \$1,635.00         |
|              | 40089680     | 10/11/2022 | 9268          | JACKSON, JOSEPH                  | \$55.00            |
|              | 40089681     | 10/11/2022 | 10562         | JOHNSON, MARK                    | \$59.00            |
|              | 40089682     | 10/11/2022 | 1007627       | KAMOR-BARNES, HEATHER            | \$1,625.00         |
|              | 40089683     | 10/11/2022 | 9803          | KANG, MICHAEL                    | \$72.00            |
|              | 40089685     | 10/11/2022 | 062600        | KEEN COMPRESSED GAS CO           | \$22.73            |
|              | 40089687     | 10/11/2022 | 1009073       | KELLY SERVICES INC               | \$182,939.95       |
|              | 40089688     | 10/11/2022 | 9194          | KELLY, JOHN                      | \$115.00           |
|              | 40089689     | 10/11/2022 | 9443          | KENNEDY III, FRANK               | \$196.00           |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                     | Transaction Amount |
|--------------|--------------|------------|---------------|---------------------------------|--------------------|
| 01           | 40089690     | 10/11/2022 | 9854          | KILEY, JIM                      | \$56.00            |
|              | 40089691     | 10/11/2022 | 10701         | KRAKOWER, DAVE                  | \$75.00            |
|              | 40089692     | 10/11/2022 | 1003458       | KUTA SOFTWARE LLC               | \$1,660.00         |
|              | 40089693     | 10/11/2022 | 1009562       | LACAYO, SELENE                  | \$115.95           |
|              | 40089694     | 10/11/2022 | 9031          | LEVAN, JOSEPH M.                | \$75.00            |
|              | 40089695     | 10/11/2022 | 9390          | LOCKETT, MARK                   | \$80.00            |
|              | 40089696     | 10/11/2022 | 9067          | LONG, CATHY                     | \$70.00            |
|              | 40089697     | 10/11/2022 | 1002998       | LOWE'S                          | \$1,241.40         |
|              | 40089699     | 10/11/2022 | 069080        | MAA AMERICAN MATH COMPETITIONS  | \$137.00           |
|              | 40089700     | 10/11/2022 | 069582        | MACKIN EDUCATIONAL RESOURCES /  | \$294.00           |
|              | 40089701     | 10/11/2022 | 9347          | MACMANUS, JOHN                  | \$81.00            |
|              | 40089702     | 10/11/2022 | 9062          | MACMILLAN, DAVID                | \$80.00            |
|              | 40089703     | 10/11/2022 | 10153         | MARGETICH, GEORGE               | \$81.00            |
|              | 40089704     | 10/11/2022 | 9906          | MARIC, ZELYKO                   | \$75.00            |
|              | 40089705     | 10/11/2022 | 10963         | MARKLE, LAURIE                  | \$108.00           |
|              | 40089706     | 10/11/2022 | 071565        | MATHCOUNTS                      | \$360.00           |
|              | 40089707     | 10/11/2022 | 9743          | MCANDREW, TOM                   | \$75.00            |
|              | 40089708     | 10/11/2022 | 9843          | MCBRIDE, JOHN                   | \$160.00           |
|              | 40089709     | 10/11/2022 | 073020        | MCMASTER-CARR SUPPLY CO         | \$189.96           |
|              | 40089710     | 10/11/2022 | 9529          | MEEHAN, MICHAEL                 | \$115.00           |
|              | 40089711     | 10/11/2022 | 1002849       | PMEA                            | \$142.00           |
|              | 40089712     | 10/11/2022 | 1000348       | METROPOLITAN LIFE INSURANCE CO. | \$7,097.00         |
|              | 40089713     | 10/11/2022 | 1004080       | MIDDLETOWN ARCHERY              | \$56.49            |
|              | 40089714     | 10/11/2022 | 10949         | MONTGOMERY, MAKAYLA             | \$72.00            |
|              | 40089715     | 10/11/2022 | 1009673       | MOWDAY, BRUCE E.                | \$100.00           |
|              | 40089716     | 10/11/2022 | 10964         | MURPHY, ROBERT                  | \$125.00           |
|              | 40089717     | 10/11/2022 | 1009670       | NEFF, GRETA ANN                 | \$120.00           |
|              | 40089718     | 10/11/2022 | 10892         | OCEPEK, KARL                    | \$160.00           |
|              | 40089719     | 10/11/2022 | 1007199       | OFFICE SUPPLY.COM               | \$442.80           |
|              | 40089720     | 10/11/2022 | 079853        | ON THE GO KIDS, INC             | \$66,852.75        |
|              | 40089722     | 10/11/2022 | 9353          | ORSINO, ANTHONY                 | \$60.00            |
|              | 40089723     | 10/11/2022 | 1008712       | OTTER GRAPHICS INC              | \$2,332.92         |
|              | 40089724     | 10/11/2022 | 080430        | PAFPC                           | \$100.00           |
|              | 40089725     | 10/11/2022 | 1009366       | PA SCIENCE OLYMPIAD             | \$375.00           |
|              | 40089726     | 10/11/2022 | 9128          | PARKER, CHARLEY                 | \$72.00            |
|              | 40089727     | 10/11/2022 | 1009671       | PARMER, TRACI JENAE             | \$6,674.01         |
|              | 40089728     | 10/11/2022 | 077475        | NAPA AUTO PARTS                 | \$900.25           |
|              | 40089729     | 10/11/2022 | 080435        | PASPA                           | \$1,900.00         |
|              | 40089730     | 10/11/2022 | 080887        | PEDIATRIC THERAPEUTICS SVC INC  | \$32,094.90        |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40089731     | 10/11/2022 | 10848         | PENMAN, ZAC                         | \$81.00            |
|              | 40089732     | 10/11/2022 | 1008674       | PENNSYLVANIA PAPER & SUPPLY CO. INC | \$19,140.90        |
|              | 40089733     | 10/11/2022 | 1003736       | PETROLEUM TRADERS CORP.             | \$437.60           |
|              | 40089734     | 10/11/2022 | 9479          | PEYTON, KEVIN                       | \$72.00            |
|              | 40089735     | 10/11/2022 | 9158          | PEZICK, RICH                        | \$115.00           |
|              | 40089736     | 10/11/2022 | 1009146       | PICKUP PATROL LLC                   | \$1,144.44         |
|              | 40089737     | 10/11/2022 | 082445        | PIPE LINE PLASTICS, INC             | \$18.26            |
|              | 40089738     | 10/11/2022 | 9193          | POLLOCK, KEVIN                      | \$60.00            |
|              | 40089739     | 10/11/2022 | 083410        | PSADA                               | \$50.00            |
|              | 40089740     | 10/11/2022 | 9444          | RAIHALL, STEVE                      | \$75.00            |
|              | 40089741     | 10/11/2022 | 9061          | RAUENZAHN, PAUL                     | \$75.00            |
|              | 40089742     | 10/11/2022 | 1008694       | RED RIVER PRESS INC                 | \$360.00           |
|              | 40089743     | 10/11/2022 | 10946         | REGETA, ROBERT                      | \$125.00           |
|              | 40089744     | 10/11/2022 | 10807         | REID, JOHN                          | \$75.00            |
|              | 40089745     | 10/11/2022 | 10009         | REIDINGER, PATRICIA                 | \$280.00           |
|              | 40089746     | 10/11/2022 | 1005267       | RICOH USA, INC.                     | \$303.88           |
|              | 40089747     | 10/11/2022 | 10513         | RILEY, JOHN                         | \$250.00           |
|              | 40089749     | 10/11/2022 | 085750        | ROTHWELL DOCUMENT SOLUTIONS         | \$8,272.06         |
|              | 40089750     | 10/11/2022 | 1008568       | RUSTIN SCIENCE OLYMPIAD             | \$110.00           |
|              | 40089751     | 10/11/2022 | 1006929       | SAFELITE AUTOGLASS                  | \$579.97           |
|              | 40089752     | 10/11/2022 | 1009163       | SAF-GARD SAFETY SHOE CO.            | \$269.98           |
|              | 40089753     | 10/11/2022 | 086650        | SCHOLASTIC INC                      | \$1,037.17         |
|              | 40089754     | 10/11/2022 | 1008459       | SHELLER OIL COMPANY                 | \$16.00            |
|              | 40089755     | 10/11/2022 | 10827         | SHIVETTS, ANDREW                    | \$55.00            |
|              | 40089756     | 10/11/2022 | 10363         | SHOEMAKER, GAR                      | \$125.00           |
|              | 40089757     | 10/11/2022 | 087815        | SHOP RITE OF W.C.                   | \$549.48           |
|              | 40089758     | 10/11/2022 | 9492          | SMITH, DEBRA                        | \$126.00           |
|              | 40089759     | 10/11/2022 | 10178         | SPLAIN, DAVID                       | \$60.00            |
|              | 40089760     | 10/11/2022 | 091495        | T MOBILE                            | \$990.00           |
|              | 40089761     | 10/11/2022 | 1003277       | T&FCA OF GP, INC.                   | \$50.00            |
|              | 40089762     | 10/11/2022 | 1009397       | TALKING POINTS                      | \$5,504.00         |
|              | 40089763     | 10/11/2022 | 1008048       | TANG MATH LLC                       | \$2,295.00         |
|              | 40089764     | 10/11/2022 | 10958         | THOMAS, WAYNE                       | \$81.00            |
|              | 40089765     | 10/11/2022 | 092537        | TIERNAN, SUSAN S.                   | \$146.37           |
|              | 40089766     | 10/11/2022 | 092615        | TIMOTHY SCHOOL CORPORATION          | \$4,050.00         |
|              | 40089767     | 10/11/2022 | 10962         | TOMETTA, GUS                        | \$81.00            |
|              | 40089768     | 10/11/2022 | 1006474       | TRI-STATE ELEVATOR COMPANY, INC.    | \$290.75           |
|              | 40089770     | 10/11/2022 | 093600        | UNITED REFRIGERATION CO             | \$236.66           |
|              | 40089771     | 10/11/2022 | 094403        | US FOODSERVICE                      | \$3,513.19         |

## West Chester Area School District Check Register

| Fund Charged      | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount  |
|-------------------|--------------|------------|---------------|------------------------------------|---------------------|
| 01                | 40089772     | 10/11/2022 | 1007699       | US MEDICAL STAFFING LLC            | \$13,381.85         |
|                   | 40089773     | 10/11/2022 | 10783         | VOGIN, SCOTT                       | \$125.00            |
|                   | 40089774     | 10/11/2022 | 049790        | W. W. GRAINGER, INC.               | \$1,330.48          |
|                   | 40089775     | 10/11/2022 | 028984        | WATERLOGIC EAST LLC                | \$299.48            |
|                   | 40089776     | 10/11/2022 | 097005        | WEST GOSHEN TOWNSHIP               | \$592.12            |
|                   | 40089777     | 10/11/2022 | 097430        | WESTTOWN TOWNSHIP                  | \$44,891.00         |
|                   | 40089778     | 10/11/2022 | 1009121       | WIGGINS AUTO TAGS INC              | \$95.00             |
|                   | 40089779     | 10/11/2022 | 097960        | WIGGINS SHREDDING                  | \$45.00             |
|                   | 40089780     | 10/11/2022 | 10046         | WILDE, ROBERT                      | \$134.00            |
|                   | 40089781     | 10/11/2022 | 1008068       | WILLIAMS SCOTSMAN INC              | \$1,835.00          |
|                   | 40089782     | 10/11/2022 | 1009674       | WITF INC                           | \$750.00            |
|                   | 40089783     | 10/11/2022 | 9668          | ZANESKI, JOHN                      | \$125.00            |
| <b>01 - Total</b> |              |            |               |                                    | <b>\$614,631.65</b> |
| 22                | 40089654     | 10/11/2022 | 1008471       | EXCEL COMMUNICATIONS WORLDWIDE INC | \$24,487.00         |
|                   | 40089721     | 10/11/2022 | 1008130       | OPTIV SECURITY INC                 | \$84,499.44         |
| <b>22 - Total</b> |              |            |               |                                    | <b>\$108,986.44</b> |
| 27                | 40089661     | 10/11/2022 | 048205        | GILBERT ARCHITECTS                 | \$565.63            |
|                   | 40089698     | 10/11/2022 | 1004209       | LOWES COMMERCIAL SERVICES          | \$1,837.93          |
|                   | 40089769     | 10/11/2022 | 1009227       | UNION BLUE ENTERPRISES LLC         | \$37,020.00         |
| <b>27 - Total</b> |              |            |               |                                    | <b>\$39,423.56</b>  |
| 30                | 40089613     | 10/11/2022 | 1009552       | APPLIED TESTING & GEOSCIENCES LLC  | \$6,614.00          |
|                   | 40089621     | 10/11/2022 | 1004477       | BLACKNEY HAYES ARCHITECTS          | \$14,042.90         |
|                   | 40089635     | 10/11/2022 | 1009642       | CLAPP ASSOCIATES INC               | \$2,064.33          |
|                   | 40089644     | 10/11/2022 | 1006341       | DAVID BLACKMORE & ASSOCIATES, INC. | \$180.00            |
|                   | 40089650     | 10/11/2022 | 040215        | ENERG TEST, LLC                    | \$5,958.00          |
|                   | 40089684     | 10/11/2022 | 1004476       | KCBA ARCHITECTS                    | \$4,486.20          |
|                   | 40089769     | 10/11/2022 | 1009227       | UNION BLUE ENTERPRISES LLC         | \$7,220.00          |
| <b>30 - Total</b> |              |            |               |                                    | <b>\$40,565.43</b>  |
| 50                | 80040076     | 10/11/2022 | 1000406       | DECA                               | \$1,600.00          |
|                   | 80040077     | 10/11/2022 | 040028        | ELITE COACH                        | \$1,344.15          |
|                   | 80040078     | 10/11/2022 | 1004125       | GO WITH US, INC.                   | \$7,450.00          |
|                   | 80040079     | 10/11/2022 | 1009579       | INTO FIELDS LIVE ENTERTAINMENT     | \$3,000.00          |
|                   | 80040080     | 10/11/2022 | 1009513       | PARADISE TRANSIT INC               | \$1,285.00          |
| <b>50 - Total</b> |              |            |               |                                    | <b>\$14,679.15</b>  |
| 51                | 80040081     | 10/11/2022 | 1003963       | CCWA/PARADISE FARM CAMPS           | \$2,772.00          |

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Check Register**

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount  |
|------------------------|--------------|------------|---------------|-----------------------------------|---------------------|
| 51                     | 80040082     | 10/11/2022 | 040028        | ELITE COACH                       | \$800.00            |
|                        | 80040083     | 10/11/2022 | 068140        | LONGWOOD GARDENS                  | \$490.00            |
|                        | 80040084     | 10/11/2022 | 1005115       | PURE WATER TECH OF CENTRAL PA INC | \$49.00             |
|                        | 80040085     | 10/11/2022 | 1009666       | RAMSEY'S FARM INC                 | \$711.00            |
|                        | 80040086     | 10/11/2022 | 1009075       | SCHOOLKIDZ.COM LLC                | \$22.94             |
|                        | 80040087     | 10/11/2022 | 1009497       | LANCASTER SCIENCE FACTORY         | \$1,356.00          |
| <b>51 - Total</b>      |              |            |               |                                   | <b>\$6,200.94</b>   |
| <b>Overall - Total</b> |              |            |               |                                   | <b>\$824,487.17</b> |



## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|-----------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01              | V1006049     | 10/11/2022 | 1007696       | AARDVARK PEST CONTROL SERVICES INC. | \$1,182.00         |
|                 | V1006050     | 10/11/2022 | 1008165       | ADVENTURE NETWORK INC               | \$2,733.00         |
|                 | V1006051     | 10/11/2022 | 1007156       | AMERICHEM INTERNATIONAL             | \$4,055.87         |
|                 | V1006052     | 10/11/2022 | 010830        | BARNES & NOBLE INC.                 | \$151.60           |
|                 | V1006053     | 10/11/2022 | 021100        | CAROLINA BIOLOGICAL                 | \$669.97           |
|                 | V1006054     | 10/11/2022 | 1005433       | COLT PLUMBING                       | \$645.97           |
|                 | V1006055     | 10/11/2022 | 1004703       | COMSTAR TECHNOLOGIES                | \$6,207.00         |
|                 | V1006056     | 10/11/2022 | 1006779       | CRITERION LABORATORIES, INC.        | \$1,962.00         |
|                 | V1006057     | 10/11/2022 | 032900        | DEMCO INC                           | \$1,030.66         |
|                 | V1006058     | 10/11/2022 | 032952        | DENNEY ELECTRIC SUPPLY              | \$1,127.33         |
|                 | V1006059     | 10/11/2022 | 036928        | EAGLE POWER TURF & TRACTOR          | \$14,808.96        |
|                 | V1006060     | 10/11/2022 | 042300        | FAULKNER PONTIAC BUICK              | \$119.22           |
|                 | V1006061     | 10/11/2022 | 043500        | FLINN SCIENTIFIC                    | \$2,684.30         |
|                 | V1006062     | 10/11/2022 | 043605        | FOX ROTHSCHILD LLP                  | \$7,035.00         |
|                 | V1006063     | 10/11/2022 | 1007462       | KIMONO LLC                          | \$6,460.16         |
|                 | V1006064     | 10/11/2022 | 085682        | ROSEN PUBLISHING GROUP              | \$795.00           |
|                 | V1006065     | 10/11/2022 | 086660        | SCHOLASTIC MAGAZINES                | \$2,721.72         |
|                 | V1006066     | 10/11/2022 | 086710        | SCHOOL SPECIALTY LLC                | \$565.17           |
|                 | V1006067     | 10/11/2022 | 092000        | TAYLORS MUSIC STORE                 | \$335.60           |
|                 | V1006068     | 10/11/2022 | 094345        | UNRUH, TURNER, BURKE & FREES        | \$23,599.50        |
|                 | V1006069     | 10/11/2022 | 095760        | WEINSTEIN SUPPLY CORPORATION        | \$82.58            |
|                 | V1006070     | 10/11/2022 | 098915        | WORTHINGTON DIRECT                  | \$3,418.05         |
| 01 - Total      |              |            |               |                                     | \$82,390.66        |
| 22              | V1006055     | 10/11/2022 | 1004703       | COMSTAR TECHNOLOGIES                | \$14,590.47        |
| 22 - Total      |              |            |               |                                     | \$14,590.47        |
| 30              | V1006066     | 10/11/2022 | 086710        | SCHOOL SPECIALTY LLC                | \$8,753.76         |
|                 | V1006068     | 10/11/2022 | 094345        | UNRUH, TURNER, BURKE & FREES        | \$5,274.00         |
| 30 - Total      |              |            |               |                                     | \$14,027.76        |
| 50              | V5000514     | 10/11/2022 | 1004184       | CUSTOMINK LLC                       | \$5,812.21         |
| 50 - Total      |              |            |               |                                     | \$5,812.21         |
| Overall - Total |              |            |               |                                     | \$116,821.10       |

**West Chester Area School District  
Check Register**

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name           | Transaction Amount |
|------------------------|--------------|------------|---------------|-----------------------|--------------------|
| 01                     | 40089784     | 10/14/2022 | 1007600       | POWERSCHOOL GROUP LLC | \$70,634.11        |
| <b>01 - Total</b>      |              |            |               |                       | <b>\$70,634.11</b> |
| <b>Overall - Total</b> |              |            |               |                       | <b>\$70,634.11</b> |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40089785     | 10/18/2022 | 093349        | 21ST CENTURY CYBER CHARTER         | \$20,670.60        |
|              | 40089786     | 10/18/2022 | 1008886       | 72POINT5 PROMOTIONS                | \$450.00           |
|              | 40089787     | 10/18/2022 | 001250        | ADA SPORTS AND RACKETS LLC         | \$1,096.00         |
|              | 40089788     | 10/18/2022 | 1003432       | AHOLD FINANCIAL SERVICES           | \$197.44           |
|              | 40089789     | 10/18/2022 | 1009632       | ALL KILN SERVICES LLC              | \$3,606.40         |
|              | 40089790     | 10/18/2022 | 1004912       | ALTA LANGUAGE SERVICES, INC.       | \$1,173.68         |
|              | 40089795     | 10/18/2022 | 1008943       | AMAZON                             | \$15,409.62        |
|              | 40089796     | 10/18/2022 | 1009303       | AMPLIFY EDUCATION INC              | \$3,536.00         |
|              | 40089797     | 10/18/2022 | 007075        | AQUA PA                            | \$204.40           |
|              | 40089798     | 10/18/2022 | 007420        | ARBOR SCIENTIFIC CO                | \$517.19           |
|              | 40089799     | 10/18/2022 | 9378          | ASDOURIAN, DEKE                    | \$156.00           |
|              | 40089800     | 10/18/2022 | 009710        | B & H PHOTO                        | \$1,905.16         |
|              | 40089801     | 10/18/2022 | 10679         | BENCI, JOHN                        | \$70.00            |
|              | 40089802     | 10/18/2022 | 9907          | BENNETT, ROBERT                    | \$80.00            |
|              | 40089803     | 10/18/2022 | 014300        | BLICK ART MATERIALS                | \$631.10           |
|              | 40089804     | 10/18/2022 | 1008961       | BRANDYWINE DIGITAL CORPORATION     | \$418.00           |
|              | 40089805     | 10/18/2022 | 9138          | BROWN, BILL                        | \$60.00            |
|              | 40089806     | 10/18/2022 | 017290        | BUCKS COUNTY IU #22                | \$17,896.64        |
|              | 40089807     | 10/18/2022 | 10365         | CAMPBELL, BILL                     | \$59.00            |
|              | 40089808     | 10/18/2022 | 10351         | CAREY, MIKE                        | \$118.00           |
|              | 40089809     | 10/18/2022 | 020895        | CARLISLE CROSS COUNTRY BOOSTER     | \$500.00           |
|              | 40089810     | 10/18/2022 | 022340        | CENTRAL DAUPHIN SCHOOL DISTRCT     | \$38,857.50        |
|              | 40089811     | 10/18/2022 | 023620        | CHESTER COUNTY HISTORICAL SOCIETY  | \$40.00            |
|              | 40089812     | 10/18/2022 | 023755        | CHESTER COUNTY INT UNIT # 24       | \$665,122.73       |
|              | 40089813     | 10/18/2022 | 9474          | CHRISTOPHER, MARY SUE              | \$126.00           |
|              | 40089814     | 10/18/2022 | 026710        | COLLEGIUM CHARTER SCHOOL           | \$350,522.69       |
|              | 40089815     | 10/18/2022 | 029668        | COYLE, LYNCH & COMPANY             | \$4,000.00         |
|              | 40089816     | 10/18/2022 | 9048          | CRAMPSEY, MICHAEL F                | \$155.00           |
|              | 40089817     | 10/18/2022 | 1008731       | CROWN CASTLE                       | \$16,499.77        |
|              | 40089818     | 10/18/2022 | 1009033       | DANIELS, MARY                      | \$177.79           |
|              | 40089819     | 10/18/2022 | 1007266       | DELAWARE COUNTY COMMUNITY COLLEGE  | \$165.00           |
|              | 40089820     | 10/18/2022 | 033800        | DEVEREUX FOUNDATION                | \$4,946.00         |
|              | 40089821     | 10/18/2022 | 1009474       | DISALVO, LAUREN & DEAN             | \$1,815.42         |
|              | 40089822     | 10/18/2022 | 10698         | DORAN, KEVIN                       | \$80.00            |
|              | 40089823     | 10/18/2022 | 1009655       | DR. R. KETTERER CHARTER SCHOOL INC | \$3,961.02         |
|              | 40089824     | 10/18/2022 | 9648          | DULL, JILL                         | \$72.00            |
|              | 40089825     | 10/18/2022 | 10103         | DUNLEAVY, TOM                      | \$81.00            |
|              | 40089826     | 10/18/2022 | 036780        | DVGCA                              | \$450.00           |
|              | 40089827     | 10/18/2022 | 1000407       | E.M. KUTZ, INC.                    | \$1,351.97         |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                         | Transaction Amount |
|--------------|--------------|------------|---------------|-------------------------------------|--------------------|
| 01           | 40089828     | 10/18/2022 | 1009308       | EVERYDAY SPEECH LLC                 | \$1,105.31         |
|              | 40089829     | 10/18/2022 | 1008105       | EXPLORELEARNING LLC                 | \$41,529.51        |
|              | 40089830     | 10/18/2022 | 042520        | FERGUSON ENT., INC. #501            | \$1,395.94         |
|              | 40089831     | 10/18/2022 | 1008368       | FLEXIP SOLUTIONS INC                | \$4,569.62         |
|              | 40089833     | 10/18/2022 | 9269          | FRATONI, JOSEPH                     | \$108.00           |
|              | 40089834     | 10/18/2022 | 10618         | GALLEN, JILL                        | \$75.00            |
|              | 40089835     | 10/18/2022 | 1006249       | GENERAL HEALTHCARE RESOURCES INC    | \$21,117.21        |
|              | 40089836     | 10/18/2022 | 10374         | GIULIANO, ERIC                      | \$144.00           |
|              | 40089837     | 10/18/2022 | 10623         | GRAY, BRIAN                         | \$209.00           |
|              | 40089839     | 10/18/2022 | 050075        | GREAT AMERICA FINANCIAL SERVICES    | \$13,476.52        |
|              | 40089840     | 10/18/2022 | 10144         | GREWAL, DALE                        | \$75.00            |
|              | 40089841     | 10/18/2022 | 051882        | HAL LEONARD CORPORATION             | \$295.00           |
|              | 40089842     | 10/18/2022 | 1009592       | HCC LIFE INSURANCE COMPANY          | \$59,698.16        |
|              | 40089843     | 10/18/2022 | 10790         | HEARD, CHRISTINE                    | \$108.00           |
|              | 40089844     | 10/18/2022 | 10951         | HELLRUNG, JEFF                      | \$80.00            |
|              | 40089845     | 10/18/2022 | 1005615       | HENDERSON XC                        | \$250.00           |
|              | 40089846     | 10/18/2022 | 055560        | HOME DEPOT CREDIT SERVICES          | \$24.94            |
|              | 40089847     | 10/18/2022 | 10157         | HOOVEN, RICHARD                     | \$118.00           |
|              | 40089848     | 10/18/2022 | 1004977       | HUDL                                | \$3,347.00         |
|              | 40089849     | 10/18/2022 | 1007808       | IMPERIAL BAG & PAPER                | \$234.88           |
|              | 40089850     | 10/18/2022 | 1009691       | INSTRUCTURE INC                     | \$6,460.16         |
|              | 40089851     | 10/18/2022 | 060400        | JAMISON, PHILIP                     | \$390.00           |
|              | 40089852     | 10/18/2022 | 1000345       | KADES-MARGOLIS CAPITAL              | \$200.00           |
|              | 40089854     | 10/18/2022 | 1009073       | KELLY SERVICES INC                  | \$185,805.43       |
|              | 40089856     | 10/18/2022 | 063090        | KENDALL / HUNT PUBLISHING           | \$178,900.00       |
|              | 40089857     | 10/18/2022 | 9443          | KENNEDY III, FRANK                  | \$81.00            |
|              | 40089858     | 10/18/2022 | 1007602       | KENNETT ATHLETIC BOOSTER CLUB, INC. | \$300.00           |
|              | 40089859     | 10/18/2022 | 10801         | KENNY, THOMAS                       | \$60.00            |
|              | 40089860     | 10/18/2022 | 9854          | KILEY, JIM                          | \$72.00            |
|              | 40089861     | 10/18/2022 | 065200        | KRAPF JR & SON INC GEORGE           | \$7,919.56         |
|              | 40089862     | 10/18/2022 | 065200        | KRAPF JR & SON INC GEORGE           | \$819,034.84       |
|              | 40089863     | 10/18/2022 | 1009175       | KUTCH, KATHLEEN                     | \$135.28           |
|              | 40089864     | 10/18/2022 | 1009562       | LACAYO, SELENE                      | \$125.61           |
|              | 40089865     | 10/18/2022 | 065790        | LAMB MCERLANE PC                    | \$351.25           |
|              | 40089866     | 10/18/2022 | 10559         | LARKIN JR., MICHAEL                 | \$60.00            |
|              | 40089867     | 10/18/2022 | 10166         | LARKIN, MIKE                        | \$80.00            |
|              | 40089868     | 10/18/2022 | 10257         | LARMOND, COLIN                      | \$150.00           |
|              | 40089869     | 10/18/2022 | 9031          | LEVAN, JOSEPH M.                    | \$75.00            |
|              | 40089870     | 10/18/2022 | 9067          | LONG, CATHY                         | \$70.00            |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40089871     | 10/18/2022 | 1004209       | LOWES COMMERCIAL SERVICES          | \$2,201.61         |
|              | 40089872     | 10/18/2022 | 069010        | M & A CUSTOM AUTO UPHOLSTERY       | \$950.00           |
|              | 40089873     | 10/18/2022 | 9347          | MACMANUS, JOHN                     | \$81.00            |
|              | 40089874     | 10/18/2022 | 10153         | MARGETICH, GEORGE                  | \$81.00            |
|              | 40089875     | 10/18/2022 | 10799         | MATTA, EDMOND                      | \$81.00            |
|              | 40089876     | 10/18/2022 | 10528         | MATTHEWS, DAVE                     | \$125.00           |
|              | 40089877     | 10/18/2022 | 1006972       | MAXI-AIDS, INC.                    | \$198.75           |
|              | 40089878     | 10/18/2022 | 1009690       | MCCOOL BERRY, MARY F.              | \$960.00           |
|              | 40089879     | 10/18/2022 | 10451         | MCCULLOUGH, JOHN                   | \$81.00            |
|              | 40089880     | 10/18/2022 | 10590         | MCDOWELL, DAN                      | \$80.00            |
|              | 40089881     | 10/18/2022 | 10965         | MCLEAN, MICHAEL                    | \$120.00           |
|              | 40089882     | 10/18/2022 | 1009102       | MEDICAL DECISION LOGIC INC         | \$2,000.00         |
|              | 40089883     | 10/18/2022 | 1002849       | PMEA                               | \$142.00           |
|              | 40089884     | 10/18/2022 | 1002849       | PMEA                               | \$142.00           |
|              | 40089885     | 10/18/2022 | 1000348       | METROPOLITAN LIFE INSURANCE CO.    | \$50.00            |
|              | 40089886     | 10/18/2022 | 9918          | MICHENER, TODD                     | \$125.00           |
|              | 40089887     | 10/18/2022 | 077180        | MUSIC IN MOTION                    | \$264.39           |
|              | 40089888     | 10/18/2022 | 10342         | MUZZILLO, GERRY                    | \$80.00            |
|              | 40089889     | 10/18/2022 | 077500        | NASCO                              | \$27.49            |
|              | 40089890     | 10/18/2022 | 1009242       | NAVIGATE360                        | \$2,996.00         |
|              | 40089891     | 10/18/2022 | 1009670       | NEFF, GRETA ANN                    | \$50.00            |
|              | 40089892     | 10/18/2022 | 9244          | NOVIELLI, JOSEPH, JR               | \$147.00           |
|              | 40089893     | 10/18/2022 | 079660        | OCCUPATIONAL HEALTH CENTER         | \$364.00           |
|              | 40089900     | 10/18/2022 | 1009550       | ODP BUSINESS SOLUTIONS             | \$16,421.29        |
|              | 40089901     | 10/18/2022 | 079853        | ON THE GO KIDS, INC                | \$708.25           |
|              | 40089902     | 10/18/2022 | 1007907       | PSMLA                              | \$840.00           |
|              | 40089903     | 10/18/2022 | 9128          | PARKER, CHARLEY                    | \$72.00            |
|              | 40089904     | 10/18/2022 | 1009689       | PARKLAND WRESTLING BOOSER CLUB INC | \$500.00           |
|              | 40089905     | 10/18/2022 | 080590        | PASCO                              | \$228.55           |
|              | 40089906     | 10/18/2022 | 9939          | PATTON, CRAIG                      | \$72.00            |
|              | 40089907     | 10/18/2022 | 1007748       | PAYSCHOOLS                         | \$127.00           |
|              | 40089908     | 10/18/2022 | 082150        | PECO ENERGY COMPANY                | \$226,299.54       |
|              | 40089909     | 10/18/2022 | 10848         | PENMAN, ZAC                        | \$81.00            |
|              | 40089910     | 10/18/2022 | 1000849       | PENN OAKS GOLF CLUB                | \$950.00           |
|              | 40089911     | 10/18/2022 | 081373        | PA MATHEMATICS LEAGUE              | \$90.00            |
|              | 40089912     | 10/18/2022 | 9479          | PEYTON, KEVIN                      | \$72.00            |
|              | 40089913     | 10/18/2022 | 081155        | PIAA FOUNDATION                    | \$250.00           |
|              | 40089914     | 10/18/2022 | 1009146       | PICKUP PATROL LLC                  | \$1,021.28         |
|              | 40089915     | 10/18/2022 | 082475        | PLANK ROAD PUBLISHING INC          | \$182.45           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40089916     | 10/18/2022 | 1009631       | PORT A BOWL RESTROOM CO           | \$200.00           |
|              | 40089917     | 10/18/2022 | 1007600       | POWERSCHOOL GROUP LLC             | \$551.25           |
|              | 40089918     | 10/18/2022 | 1007324       | PROGRAPH INC                      | \$210.00           |
|              | 40089919     | 10/18/2022 | 9912          | PUGLIESE, KATHY                   | \$126.00           |
|              | 40089920     | 10/18/2022 | 1005115       | PURE WATER TECH OF CENTRAL PA INC | \$49.00            |
|              | 40089921     | 10/18/2022 | 083820        | PYRAMID SCHOOL PRODUCTS           | \$386.10           |
|              | 40089922     | 10/18/2022 | 1009380       | RAFFAELE, MR. & MRS. DAVID        | \$650.00           |
|              | 40089923     | 10/18/2022 | 9444          | RAIHALL, STEVE                    | \$75.00            |
|              | 40089924     | 10/18/2022 | 084798        | RENAISSANCE ACADEMY               | \$17,537.10        |
|              | 40089925     | 10/18/2022 | 1009256       | RINICELLA, ROBERT & HONEY         | \$274.40           |
|              | 40089926     | 10/18/2022 | 10887         | ROBERTSON, RICHARD                | \$150.00           |
|              | 40089927     | 10/18/2022 | 1000961       | ROBINSON STEEL COMPANY            | \$1,475.00         |
|              | 40089928     | 10/18/2022 | 10966         | ROEBUCK, ERICA                    | \$108.00           |
|              | 40089929     | 10/18/2022 | 085750        | ROTHWELL DOCUMENT SOLUTIONS       | \$1,175.03         |
|              | 40089930     | 10/18/2022 | 9459          | SARACINO, ROBERT                  | \$81.00            |
|              | 40089931     | 10/18/2022 | 10616         | SCANLAN, BILL                     | \$81.00            |
|              | 40089932     | 10/18/2022 | 10890         | SCANLAN, WILLIAM                  | \$81.00            |
|              | 40089933     | 10/18/2022 | 1009687       | SCHINDLER ELEVATOR CORPORATION    | \$1,134.69         |
|              | 40089934     | 10/18/2022 | 9482          | SHIMPENO, MICHAEL                 | \$75.00            |
|              | 40089935     | 10/18/2022 | 087815        | SHOP RITE OF W.C.                 | \$341.64           |
|              | 40089936     | 10/18/2022 | 1003412       | SIEMENS FIRE SAFETY DIVISION      | \$2,980.56         |
|              | 40089937     | 10/18/2022 | 10204         | SMITH, JAMES                      | \$72.00            |
|              | 40089938     | 10/18/2022 | 10452         | SMITH, KEVIN                      | \$80.00            |
|              | 40089939     | 10/18/2022 | 1007690       | SOLANCO SCHOOL DISTRICT           | \$400.00           |
|              | 40089940     | 10/18/2022 | 1009599       | SULPIZIO INC                      | \$10,285.00        |
|              | 40089941     | 10/18/2022 | 091360        | SWEET, STEVENS, KATZ & WILLIAMS   | \$2,100.00         |
|              | 40089942     | 10/18/2022 | 1005662       | SWEETWATER SOUND INC              | \$39.00            |
|              | 40089943     | 10/18/2022 | 10885         | TARTAR, BRIAN                     | \$75.00            |
|              | 40089944     | 10/18/2022 | 10956         | TAYLOR, DOREEN                    | \$96.00            |
|              | 40089945     | 10/18/2022 | 1008380       | TELCO HOLDINGS INC                | \$285.37           |
|              | 40089946     | 10/18/2022 | 092342        | TPS GRAPHICS                      | \$2,235.00         |
|              | 40089947     | 10/18/2022 | 10957         | TOPHAM, MARTY                     | \$81.00            |
|              | 40089948     | 10/18/2022 | 093500        | UNIONVILLE CHADDS FORD SCHOOL S D | \$100.00           |
|              | 40089949     | 10/18/2022 | 093600        | UNITED REFRIGERATION CO           | \$47.11            |
|              | 40089950     | 10/18/2022 | 1006612       | VALLEY FORGE EDUCATIONAL SERVICES | \$23,403.90        |
|              | 40089951     | 10/18/2022 | 067070        | VISUALZ                           | \$182.55           |
|              | 40089952     | 10/18/2022 | 10847         | VOTTA, JOHN                       | \$81.00            |
|              | 40089953     | 10/18/2022 | 049790        | W. W. GRAINGER, INC.              | \$1,008.30         |
|              | 40089954     | 10/18/2022 | 1009071       | WAINSTEIN, JASON MR. & MRS.       | \$3,323.88         |



## West Chester Area School District Check Register

| Fund Charged      | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount    |
|-------------------|--------------|------------|---------------|-----------------------------------|-----------------------|
| 01                | 40089955     | 10/18/2022 | 095300        | WALL STREET JOURNAL               | \$945.00              |
|                   | 40089956     | 10/18/2022 | 1009404       | WANG, NICK                        | \$69.57               |
|                   | 40089957     | 10/18/2022 | 095412        | WAREHOUSE BATTERY OUTLET          | \$1,922.88            |
|                   | 40089958     | 10/18/2022 | 9175          | WATSON, MARTIN                    | \$125.00              |
|                   | 40089959     | 10/18/2022 | 095800        | WELDON, WILLIAMS & LICK, INC      | \$743.08              |
|                   | 40089960     | 10/18/2022 | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL | \$2,232.95            |
|                   | 40089961     | 10/18/2022 | 1000058       | TRUMARK FCU                       | \$1,142.35            |
|                   | 40089962     | 10/18/2022 | 097000        | WEST GOSHEN TOWNSHIP              | \$1,158.93            |
|                   | 40089963     | 10/18/2022 | 9301          | WHITE, THOMAS                     | \$80.00               |
|                   | 40089964     | 10/18/2022 | 10046         | WILDE, ROBERT                     | \$59.00               |
|                   | 40089965     | 10/18/2022 | 1009656       | WILSON, JUDITH                    | \$2,100.00            |
|                   | 40089966     | 10/18/2022 | 098535        | WOODBURN PRESS, LTD               | \$215.82              |
|                   | 40089967     | 10/18/2022 | 1007727       | WOODY LAW OFFICES, P.C.           | \$2,750.00            |
|                   | 40089968     | 10/18/2022 | 1007421       | XTEL COMMUNICATIONS, INC.         | \$1,774.97            |
|                   | 40089969     | 10/18/2022 | 1009644       | ZOOM DRAIN PHILADELPHIA LLC       | \$1,807.20            |
| <b>01 - Total</b> |              |            |               |                                   | <b>\$2,853,436.57</b> |
| 22                | 40089832     | 10/18/2022 | 1009653       | FLUXSPACE INNOVATIONS LLC         | \$1,589.41            |
|                   | 40089907     | 10/18/2022 | 1007748       | PAYSCHOOLS                        | \$150.00              |
|                   | 40089929     | 10/18/2022 | 085750        | ROTHWELL DOCUMENT SOLUTIONS       | \$5,135.00            |
|                   | 40089970     | 10/18/2022 | 007150        | APPLE COMPUTER, INC               | \$16,540.00           |
|                   | 40089971     | 10/18/2022 | 007150        | APPLE COMPUTER, INC               | \$16,540.00           |
| <b>22 - Total</b> |              |            |               |                                   | <b>\$39,954.41</b>    |
| 40                | 40089788     | 10/18/2022 | 1003432       | AHOLD FINANCIAL SERVICES          | \$23.95               |
| <b>40 - Total</b> |              |            |               |                                   | <b>\$23.95</b>        |
| 50                | 80040088     | 10/18/2022 | 1008943       | AMAZON                            | \$45.98               |
|                   | 80040089     | 10/18/2022 | 1000635       | CUSTOM RESOURCES LLC              | \$455.00              |
|                   | 80040090     | 10/18/2022 | 1009679       | GLAMOURGALS FOUNDATION INC        | \$150.00              |
|                   | 80040091     | 10/18/2022 | 081045        | PENNSYLVANIA BAR ASSOCIATION      | \$125.00              |
| <b>50 - Total</b> |              |            |               |                                   | <b>\$775.98</b>       |
| 51                | 80040092     | 10/18/2022 | 1008943       | AMAZON                            | \$332.11              |
|                   | 80040093     | 10/18/2022 | 023155        | CHERRY CREST FARM                 | \$940.00              |
|                   | 80040094     | 10/18/2022 | 023155        | CHERRY CREST FARM                 | \$830.00              |
|                   | 80040095     | 10/18/2022 | 1007485       | CMF VENDING                       | \$169.53              |
|                   | 80040096     | 10/18/2022 | 1004795       | METROPOLITAN MUSEUM OF ART, THE   | \$636.00              |
|                   | 80040097     | 10/18/2022 | 1005319       | PARADISE FARM                     | \$1,566.00            |
|                   | 80040098     | 10/18/2022 | 1008214       | PATELMOS PIZZERIA                 | \$103.65              |

# West Chester Area School District Check Register

| Fund Charged           | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount    |
|------------------------|--------------|------------|---------------|-----------------------------------|-----------------------|
| 51                     | 80040099     | 10/18/2022 | 1005115       | PURE WATER TECH OF CENTRAL PA INC | \$49.00               |
| <b>51 - Total</b>      |              |            |               |                                   | <b>\$4,626.29</b>     |
| 80                     | 50002122     | 10/18/2022 | 1005754       | ARAMARK SERVICES INC.             | \$373,866.07          |
|                        | 50002123     | 10/18/2022 | 090800        | STUDENT REFUNDS & REIMBURSEMENT   | \$65.10               |
| <b>80 - Total</b>      |              |            |               |                                   | <b>\$373,931.17</b>   |
| <b>Overall - Total</b> |              |            |               |                                   | <b>\$3,272,748.37</b> |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name                      | Transaction Amount |
|-----------------|--------------|------------|---------------|----------------------------------|--------------------|
| 01              | V1006071     | 10/18/2022 | 017340        | BSN SPORTS LLC                   | \$5,262.82         |
|                 | V1006072     | 10/18/2022 | 026352        | COLLINS SPORTS MEDICINE          | \$707.10           |
|                 | V1006073     | 10/18/2022 | 1008635       | DELTAMATH SOLUTIONS INC.         | \$11,390.00        |
|                 | V1006074     | 10/18/2022 | 032900        | DEMCO INC                        | \$94.01            |
|                 | V1006075     | 10/18/2022 | 032952        | DENNEY ELECTRIC SUPPLY           | \$1,390.47         |
|                 | V1006076     | 10/18/2022 | 036928        | EAGLE POWER TURF & TRACTOR       | \$74.53            |
|                 | V1006077     | 10/18/2022 | 040630        | ETA/HAND2MIND                    | \$1,111.57         |
|                 | V1006079     | 10/18/2022 | 061630        | JUNIOR LIBRARY GUILD             | \$2,447.04         |
|                 | V1006080     | 10/18/2022 | 1004344       | ROBERT E. LITTLE, INC.           | \$25.54            |
|                 | V1006081     | 10/18/2022 | 069270        | MACGILL & CO, WILLIAM V.         | \$956.73           |
|                 | V1006082     | 10/18/2022 | 075220        | MUSIC & ARTS CENTERS             | \$723.40           |
|                 | V1006083     | 10/18/2022 | 002820        | RIDDELL ALL AMERICAN SPORTS CORP | \$120.00           |
|                 | V1006084     | 10/18/2022 | 086518        | SCHOOL DATEBOOKS                 | \$3,845.84         |
|                 | V1006085     | 10/18/2022 | 086700        | SCHOOL HEALTH CORPORATION        | \$129.03           |
|                 | V1006086     | 10/18/2022 | 086710        | SCHOOL SPECIALTY LLC             | \$453.98           |
|                 | V1006087     | 10/18/2022 | 092000        | TAYLORS MUSIC STORE              | \$3,590.00         |
|                 | V1006088     | 10/18/2022 | 1007460       | THOMSON REUTERS-WEST PUBLISHING  | \$310.21           |
|                 | V1006089     | 10/18/2022 | 093337        | TUTTLE MARKETING SVCS INC        | \$860.00           |
|                 | V1006090     | 10/18/2022 | 093609        | U.S. MUNICIPAL SUPPLY, INC.      | \$397.52           |
|                 | V1006091     | 10/18/2022 | 095760        | WEINSTEIN SUPPLY CORPORATION     | \$69.20            |
| 01 - Total      |              |            |               |                                  | \$33,958.99        |
| 30              | V1006078     | 10/18/2022 | 1002386       | JOHNSON CONTROLS, INC.           | \$2,394.00         |
|                 | V1006086     | 10/18/2022 | 086710        | SCHOOL SPECIALTY LLC             | \$8,753.76         |
| 30 - Total      |              |            |               |                                  | \$11,147.76        |
| 50              | V5000515     | 10/18/2022 | 1002819       | BLUE DOG PRINTING AND DESIGN     | \$264.50           |
| 50 - Total      |              |            |               |                                  | \$264.50           |
| 51              | V5000516     | 10/18/2022 | 075220        | MUSIC & ARTS CENTERS             | \$50.00            |
| 51 - Total      |              |            |               |                                  | \$50.00            |
| Overall - Total |              |            |               |                                  | \$45,421.25        |

**West Chester Area School District  
Check Register**

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name                | Transaction Amount |
|-----------------|--------------|------------|---------------|----------------------------|--------------------|
| 01              | 40089972     | 10/21/2022 | 1009331       | THE CLASSIC DINER CATERING | \$999.00           |
| 01 - Total      |              |            |               |                            | \$999.00           |
| Overall - Total |              |            |               |                            | \$999.00           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40089973     | 10/26/2022 | 1007456       | 21ST CENTURY MEDIA NEWSPAPERS LLC | \$94.39            |
|              | 40089974     | 10/26/2022 | 1003432       | AHOLD FINANCIAL SERVICES          | \$317.86           |
|              | 40089975     | 10/26/2022 | 1004912       | ALTA LANGUAGE SERVICES, INC.      | \$518.70           |
|              | 40089977     | 10/26/2022 | 1008943       | AMAZON                            | \$3,827.27         |
|              | 40089978     | 10/26/2022 | 004140        | AMERICAN ASSN OF SCHOOL           | \$208.00           |
|              | 40089979     | 10/26/2022 | 006750        | AMSTERDAM PRINTING & LITHO COR    | \$14.76            |
|              | 40089980     | 10/26/2022 | 007351        | ARAMARK UNIFORM SERVICES          | \$27.49            |
|              | 40089981     | 10/26/2022 | 10961         | ARRISON, MATT                     | \$216.00           |
|              | 40089982     | 10/26/2022 | 1008684       | ARROWHEAD DAY CAMP                | \$1,000.00         |
|              | 40089983     | 10/26/2022 | 008510        | ASCD                              | \$258.00           |
|              | 40089984     | 10/26/2022 | 9378          | ASDOURIAN, DEKE                   | \$115.00           |
|              | 40089985     | 10/26/2022 | 9747          | BARNES, LISA                      | \$126.00           |
|              | 40089986     | 10/26/2022 | 9907          | BENNETT, ROBERT                   | \$60.00            |
|              | 40089987     | 10/26/2022 | 012700        | BERKHEIMER ASSOC H A              | \$4,160.13         |
|              | 40089988     | 10/26/2022 | 9412          | BIALKO, STEVE                     | \$75.00            |
|              | 40089989     | 10/26/2022 | 014300        | BLICK ART MATERIALS               | \$378.74           |
|              | 40089990     | 10/26/2022 | 093292        | BLUUM USA, INC                    | \$7,818.00         |
|              | 40089991     | 10/26/2022 | 10967         | BOETTGER, CHIP                    | \$80.00            |
|              | 40089992     | 10/26/2022 | 9352          | BUSH, BOB                         | \$60.00            |
|              | 40089993     | 10/26/2022 | 9053          | BUSH, J RICHARD                   | \$115.00           |
|              | 40089994     | 10/26/2022 | 1007181       | BUSINESSSOLVER.COM, INC.          | \$2,408.36         |
|              | 40089995     | 10/26/2022 | 10968         | CARLUCCI, RON                     | \$134.00           |
|              | 40089996     | 10/26/2022 | 9360          | CELLUCCI, MARY M.                 | \$70.00            |
|              | 40089997     | 10/26/2022 | 10524         | CENSULLO, AMANDA                  | \$125.00           |
|              | 40089998     | 10/26/2022 | 1003719       | CENTRAL POLY BAG CORP             | \$11,092.50        |
|              | 40089999     | 10/26/2022 | 1005787       | CHASE & ASSOCIATES, INC.          | \$1,350.00         |
|              | 40090000     | 10/26/2022 | 023200        | CHESCONET                         | \$13,914.00        |
|              | 40090001     | 10/26/2022 | 9474          | CHRISTOPHER, MARY SUE             | \$70.00            |
|              | 40090002     | 10/26/2022 | 1009249       | CIOCCA CHEVROLET OF WEST CHESTER  | \$32,898.24        |
|              | 40090003     | 10/26/2022 | 10456         | CONLEY, BETH                      | \$72.00            |
|              | 40090004     | 10/26/2022 | 9048          | CRAMPSEY, MICHAEL F               | \$118.00           |
|              | 40090005     | 10/26/2022 | 9493          | CRESS, WILLIAM                    | \$59.00            |
|              | 40090006     | 10/26/2022 | 1008424       | CRYSTAL SPRINGS                   | \$204.51           |
|              | 40090007     | 10/26/2022 | 9893          | CUNNINGHAM, SKIP                  | \$81.00            |
|              | 40090008     | 10/26/2022 | 1009033       | DANIELS, MARY                     | \$231.90           |
|              | 40090009     | 10/26/2022 | 031810        | DECA                              | \$32.00            |
|              | 40090010     | 10/26/2022 | 032540        | DELL COMPUTER CORPORATION         | \$1,799.50         |
|              | 40090011     | 10/26/2022 | 1009701       | DERRY AREA SCHOOL DISTRICT        | \$948.49           |
|              | 40090012     | 10/26/2022 | 1009474       | DISALVO, LAUREN & DEAN            | \$3,014.80         |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                      | Transaction Amount |
|--------------|--------------|------------|---------------|----------------------------------|--------------------|
| 01           | 40090013     | 10/26/2022 | 1007823       | DOW JONES & COMPANY INC          | \$945.00           |
|              | 40090014     | 10/26/2022 | 10103         | DUNLEAVY, TOM                    | \$81.00            |
|              | 40090015     | 10/26/2022 | 10893         | DUNN, MATHEW                     | \$81.00            |
|              | 40090016     | 10/26/2022 | 1007762       | EPASPA                           | \$40.00            |
|              | 40090017     | 10/26/2022 | 042490        | FEDERAL EXPRESS CORP             | \$653.33           |
|              | 40090018     | 10/26/2022 | 10560         | FEENY, JAMES                     | \$125.00           |
|              | 40090019     | 10/26/2022 | 042520        | FERGUSON ENT., INC. #501         | \$340.03           |
|              | 40090020     | 10/26/2022 | 1006249       | GENERAL HEALTHCARE RESOURCES INC | \$10,883.68        |
|              | 40090021     | 10/26/2022 | 1007263       | GRACI, JOSEPH                    | \$56.00            |
|              | 40090022     | 10/26/2022 | 10623         | GRAY, BRIAN                      | \$171.00           |
|              | 40090023     | 10/26/2022 | 050075        | GREAT AMERICA FINANCIAL SERVICES | \$4,893.37         |
|              | 40090024     | 10/26/2022 | 10144         | GREWAL, DALE                     | \$150.00           |
|              | 40090025     | 10/26/2022 | 1007415       | HEIDISONGS                       | \$159.98           |
|              | 40090026     | 10/26/2022 | 10502         | HILTON, HECTOR                   | \$193.00           |
|              | 40090027     | 10/26/2022 | 10149         | HOLZER, RALPH                    | \$55.00            |
|              | 40090028     | 10/26/2022 | 9076          | HORSEY, DIANE E                  | \$70.00            |
|              | 40090029     | 10/26/2022 | 9724          | HORTON, CHRIS                    | \$84.00            |
|              | 40090030     | 10/26/2022 | 1007808       | IMPERIAL BAG & PAPER             | \$17,214.95        |
|              | 40090031     | 10/26/2022 | 10562         | JOHNSON, MARK                    | \$96.00            |
|              | 40090032     | 10/26/2022 | 1000345       | KADES-MARGOLIS CAPITAL           | \$200.00           |
|              | 40090033     | 10/26/2022 | 1007627       | KAMOR-BARNES, HEATHER            | \$2,250.00         |
|              | 40090034     | 10/26/2022 | 062600        | KEEN COMPRESSED GAS CO           | \$103.50           |
|              | 40090036     | 10/26/2022 | 1009073       | KELLY SERVICES INC               | \$105,556.12       |
|              | 40090037     | 10/26/2022 | 10942         | KEMPER, BOBBY                    | \$125.00           |
|              | 40090038     | 10/26/2022 | 10485         | KIZIUK, LISA                     | \$70.00            |
|              | 40090039     | 10/26/2022 | 10846         | KLEIN, LISA                      | \$140.00           |
|              | 40090040     | 10/26/2022 | 1007377       | KONA ICE OF SOUTHERN CHES CTY    | \$770.50           |
|              | 40090041     | 10/26/2022 | 9019          | KURZINSKY, BOB                   | \$125.00           |
|              | 40090042     | 10/26/2022 | 065710        | LAKESHORE LEARNING MATERIALS     | \$799.80           |
|              | 40090043     | 10/26/2022 | 10559         | LARKIN JR., MICHAEL              | \$55.00            |
|              | 40090044     | 10/26/2022 | 10284         | LEACH, STEVEN                    | \$60.00            |
|              | 40090045     | 10/26/2022 | 9062          | MACMILLAN, DAVID                 | \$80.00            |
|              | 40090046     | 10/26/2022 | 1005143       | MAILROOM SYSTEMS, INC.           | \$710.33           |
|              | 40090047     | 10/26/2022 | 070305        | MAIN LINE CONCRETE & SUPPLY      | \$102.60           |
|              | 40090048     | 10/26/2022 | 1009238       | MAIN LINE TRANSMISSION           | \$3,300.00         |
|              | 40090049     | 10/26/2022 | 071560        | MASTER TEACHER, THE              | \$872.50           |
|              | 40090050     | 10/26/2022 | 1009537       | MATTERHACKERS, INC               | \$2,469.00         |
|              | 40090051     | 10/26/2022 | 10528         | MATTHEWS, DAVE                   | \$322.00           |
|              | 40090052     | 10/26/2022 | 9743          | MCANDREW, TOM                    | \$134.00           |



## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                        | Transaction Amount |
|--------------|--------------|------------|---------------|------------------------------------|--------------------|
| 01           | 40090053     | 10/26/2022 | 9843          | MCBRIDE, JOHN                      | \$80.00            |
|              | 40090054     | 10/26/2022 | 10451         | MCCULLOUGH, JOHN                   | \$162.00           |
|              | 40090055     | 10/26/2022 | 10954         | MCGINN, MATTHEW                    | \$125.00           |
|              | 40090056     | 10/26/2022 | 10965         | MCLEAN, MICHAEL                    | \$60.00            |
|              | 40090057     | 10/26/2022 | 9529          | MEEHAN, MICHAEL                    | \$55.00            |
|              | 40090058     | 10/26/2022 | 1002849       | PMEA                               | \$142.00           |
|              | 40090059     | 10/26/2022 | 1000348       | METROPOLITAN LIFE INSURANCE CO.    | \$50.00            |
|              | 40090060     | 10/26/2022 | 9918          | MICHENER, TODD                     | \$125.00           |
|              | 40090062     | 10/26/2022 | 10949         | MONTGOMERY, MAKAYLA                | \$72.00            |
|              | 40090063     | 10/26/2022 | 9235          | MOORE, THOMAS                      | \$178.00           |
|              | 40090064     | 10/26/2022 | 077430        | NATIONAL ASSOC FOR MUSIC EDUCATION | \$100.00           |
|              | 40090065     | 10/26/2022 | 9173          | NG, RICHARD                        | \$125.00           |
|              | 40090067     | 10/26/2022 | 9244          | NOVIELLI, JOSEPH, JR               | \$206.00           |
|              | 40090074     | 10/26/2022 | 1009550       | ODP BUSINESS SOLUTIONS             | \$16,777.42        |
|              | 40090075     | 10/26/2022 | 079550        | OFFICE DEPOT                       | \$475.55           |
|              | 40090076     | 10/26/2022 | 1009459       | ONE IDENTITY LLC                   | \$2,787.11         |
|              | 40090077     | 10/26/2022 | 080065        | PA PRINCIPALS ASSOCIATION          | \$605.00           |
|              | 40090078     | 10/26/2022 | 9128          | PARKER, CHARLEY                    | \$168.00           |
|              | 40090079     | 10/26/2022 | 1009671       | PARMER, TRACI JENAE                | \$9,134.04         |
|              | 40090080     | 10/26/2022 | 077475        | NAPA AUTO PARTS                    | \$342.24           |
|              | 40090081     | 10/26/2022 | 9398          | PASCUCCI, JOHN                     | \$80.00            |
|              | 40090082     | 10/26/2022 | 1009103       | PBIS APPS                          | \$350.00           |
|              | 40090083     | 10/26/2022 | 1009259       | PBIS REWARDS                       | \$1,212.31         |
|              | 40090084     | 10/26/2022 | 052305        | PEARSON/HARCOURT ASSESSMENT        | \$13,062.50        |
|              | 40090085     | 10/26/2022 | 081550        | PEPPER & SON INC J W               | \$359.97           |
|              | 40090086     | 10/26/2022 | 1003736       | PETROLEUM TRADERS CORP.            | \$177.81           |
|              | 40090087     | 10/26/2022 | 9479          | PEYTON, KEVIN                      | \$72.00            |
|              | 40090088     | 10/26/2022 | 1006772       | PRO-ED INC.                        | \$12,131.90        |
|              | 40090089     | 10/26/2022 | 9444          | RAIHALL, STEVE                     | \$150.00           |
|              | 40090090     | 10/26/2022 | 10807         | REID, JOHN                         | \$59.00            |
|              | 40090091     | 10/26/2022 | 10147         | REIFF, PAULA                       | \$70.00            |
|              | 40090092     | 10/26/2022 | 10513         | RILEY, JOHN                        | \$125.00           |
|              | 40090093     | 10/26/2022 | 1009256       | RINICELLA, ROBERT & HONEY          | \$5,910.40         |
|              | 40090094     | 10/26/2022 | 10887         | ROBERTSON, RICHARD                 | \$284.00           |
|              | 40090095     | 10/26/2022 | 10966         | ROEBUCK, ERICA                     | \$216.00           |
|              | 40090096     | 10/26/2022 | 085750        | ROTHWELL DOCUMENT SOLUTIONS        | \$1,355.27         |
|              | 40090097     | 10/26/2022 | 9459          | SARACINO, ROBERT                   | \$162.00           |
|              | 40090098     | 10/26/2022 | 10616         | SCANLAN, BILL                      | \$162.00           |
|              | 40090099     | 10/26/2022 | 10890         | SCANLAN, WILLIAM                   | \$162.00           |

## West Chester Area School District Check Register

| Fund Charged | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|--------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01           | 40090100     | 10/26/2022 | 086590        | SDIC - SCHOOL DISTRICTS           | \$4,582.04         |
|              | 40090101     | 10/26/2022 | 9112          | SEEDERS, MELANIE                  | \$126.00           |
|              | 40090102     | 10/26/2022 | 10827         | SHIVETTS, ANDREW                  | \$60.00            |
|              | 40090103     | 10/26/2022 | 10363         | SHOEMAKER, GAR                    | \$125.00           |
|              | 40090104     | 10/26/2022 | 087815        | SHOP RITE OF W.C.                 | \$482.88           |
|              | 40090105     | 10/26/2022 | 1003412       | SIEMENS FIRE SAFETY DIVISION      | \$1,482.78         |
|              | 40090106     | 10/26/2022 | 10969         | SPEERS, LEE                       | \$75.00            |
|              | 40090108     | 10/26/2022 | 091390        | SWANSON, INC., ROBERT S           | \$1,163.00         |
|              | 40090109     | 10/26/2022 | 10885         | TARTAR, BRIAN                     | \$59.00            |
|              | 40090110     | 10/26/2022 | 10956         | TAYLOR, DOREEN                    | \$72.00            |
|              | 40090111     | 10/26/2022 | 1008422       | TELESYSTEM                        | \$5,518.51         |
|              | 40090112     | 10/26/2022 | 9938          | TOLLEN, ADDIE                     | \$81.00            |
|              | 40090113     | 10/26/2022 | 10957         | TOPHAM, MARTY                     | \$60.00            |
|              | 40090114     | 10/26/2022 | 093070        | TREASURER OF CHESTER COUNTY       | \$250.00           |
|              | 40090115     | 10/26/2022 | 1000398       | UNIONVILLE HIGH SCHOOL            | \$100.00           |
|              | 40090116     | 10/26/2022 | 093600        | UNITED REFRIGERATION CO           | \$313.17           |
|              | 40090117     | 10/26/2022 | 094403        | US FOODSERVICE                    | \$1,100.28         |
|              | 40090118     | 10/26/2022 | 1007699       | US MEDICAL STAFFING LLC           | \$20,007.67        |
|              | 40090119     | 10/26/2022 | 049790        | W. W. GRAINGER, INC.              | \$971.70           |
|              | 40090120     | 10/26/2022 | 028984        | WATERLOGIC EAST LLC               | \$44.21            |
|              | 40090121     | 10/26/2022 | 9175          | WATSON, MARTIN                    | \$250.00           |
|              | 40090122     | 10/26/2022 | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL | \$2,274.13         |
|              | 40090123     | 10/26/2022 | 1000058       | TRUMARK FCU                       | \$1,142.35         |
|              | 40090124     | 10/26/2022 | 097380        | WESTTOWN-EAST GOSHEN POLICE       | \$4,500.00         |
|              | 40090126     | 10/26/2022 | 1007278       | WILMINGTON TRUST                  | \$520.00           |
| 01 - Total   |              |            |               |                                   | \$355,863.57       |
| 22           | 40090061     | 10/26/2022 | 074310        | MIDWEST TECHNOLOGY PRODUCTS &     | \$1,333.80         |
| 22 - Total   |              |            |               |                                   | \$1,333.80         |
| 27           | 40090066     | 10/26/2022 | 1008757       | NORTHEAST STAGE LLC               | \$15,410.00        |
|              | 40090107     | 10/26/2022 | 1000221       | STARLITE PRODUCTIONS              | \$16,474.00        |
|              | 40090125     | 10/26/2022 | 1008068       | WILLIAMS SCOTSMAN INC             | \$9,823.24         |
| 27 - Total   |              |            |               |                                   | \$41,707.24        |
| 29           | 40090060     | 10/26/2022 | 9918          | MICHENER, TODD                    | \$125.00           |
| 29 - Total   |              |            |               |                                   | \$125.00           |
| 30           | 40090125     | 10/26/2022 | 1008068       | WILLIAMS SCOTSMAN INC             | \$4,416.00         |

# West Chester Area School District Check Register

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name                      | Transaction Amount |
|-----------------|--------------|------------|---------------|----------------------------------|--------------------|
| 30 - Total      |              |            |               |                                  | \$4,416.00         |
| 50              | 80040100     | 10/26/2022 | 031810        | DECA                             | \$1,072.00         |
|                 | 80040101     | 10/26/2022 | 031830        | DECA INC                         | \$295.00           |
|                 | 80040102     | 10/26/2022 | 033480        | DESMOND HOTEL MALVERN            | \$1,500.00         |
|                 | 80040103     | 10/26/2022 | 1008591       | DOMESTIC VIOLENCE CENTER         | \$347.00           |
|                 | 80040104     | 10/26/2022 | 1009676       | WOMEN'S REPRODUCTIVE RIGHTS      | \$418.00           |
| 50 - Total      |              |            |               |                                  | \$3,632.00         |
| 51              | 80040105     | 10/26/2022 | 1006571       | ARMEL-LEFTWICH VISITORS CENTER   | \$521.00           |
|                 | 80040106     | 10/26/2022 | 1006249       | GENERAL HEALTHCARE RESOURCES INC | \$283.50           |
|                 | 80040107     | 10/26/2022 | 065200        | KRAPF JR & SON INC GEORGE        | \$1,040.73         |
|                 | 80040108     | 10/26/2022 | 1007497       | MELARD COACH LLC                 | \$1,515.00         |
| 51 - Total      |              |            |               |                                  | \$3,360.23         |
| Overall - Total |              |            |               |                                  | \$410,437.84       |

## West Chester Area School District Electronic Funds Transfer Register

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name                   | Transaction Amount |
|-----------------|--------------|------------|---------------|-------------------------------|--------------------|
| 01              | V1006092     | 10/26/2022 | 021100        | CAROLINA BIOLOGICAL           | \$2,639.80         |
|                 | V1006093     | 10/26/2022 | 1002456       | CERAMIC SHOP, THE             | \$359.00           |
|                 | V1006094     | 10/26/2022 | 030310        | CRISIS PREVENTION INSTITUTE   | \$200.00           |
|                 | V1006095     | 10/26/2022 | 032900        | DEMCO INC                     | \$2,780.00         |
|                 | V1006096     | 10/26/2022 | 040630        | ETA/HAND2MIND                 | \$1,076.71         |
|                 | V1006097     | 10/26/2022 | 042300        | FAULKNER PONTIAC BUICK        | \$338.72           |
|                 | V1006098     | 10/26/2022 | 1007609       | FITNESS MACHINE TECHNICIANS   | \$391.00           |
|                 | V1006099     | 10/26/2022 | 043490        | FOLLETT CONTENT SOLUTIONS LLC | \$531.65           |
|                 | V1006100     | 10/26/2022 | 051180        | GOSHEN SIGN PRODUCTS          | \$195.00           |
|                 | V1006101     | 10/26/2022 | 1001035       | INFOBASE LEARNING             | \$1,196.00         |
|                 | V1006102     | 10/26/2022 | 1007408       | PROASYS INC.                  | \$2,500.00         |
|                 | V1006103     | 10/26/2022 | 1007124       | REPUBLIC SERVICES, INC.       | \$18,187.44        |
|                 | V1006104     | 10/26/2022 | 086700        | SCHOOL HEALTH CORPORATION     | \$463.14           |
|                 | V1006105     | 10/26/2022 | 1000679       | SHERWIN WILLIAMS              | \$504.99           |
|                 | V1006106     | 10/26/2022 | 092000        | TAYLORS MUSIC STORE           | \$310.50           |
| 01 - Total      |              |            |               |                               | \$31,673.95        |
| 22              | V1006107     | 10/26/2022 | 094820        | VIRCO INC.                    | \$11,618.83        |
| 22 - Total      |              |            |               |                               | \$11,618.83        |
| Overall - Total |              |            |               |                               | \$43,292.78        |

# West Chester Area School District Check Register

| Fund Charged    | Check Number | Check Date | Vendor Number | Vendor Name                       | Transaction Amount |
|-----------------|--------------|------------|---------------|-----------------------------------|--------------------|
| 01              | 40090127     | 10/28/2022 | 1000345       | KADES-MARGOLIS CAPITAL            | \$200.00           |
|                 | 40090128     | 10/28/2022 | 1000348       | METROPOLITAN LIFE INSURANCE CO.   | \$50.00            |
|                 | 40090136     | 10/28/2022 | 1009550       | ODP BUSINESS SOLUTIONS            | \$17,252.97        |
|                 | 40090137     | 10/28/2022 | 1000059       | WEST CHESTER ED SUPPORT PERSONNEL | \$2,274.13         |
|                 | 40090138     | 10/28/2022 | 1000058       | TRUMARK FCU                       | \$1,142.35         |
|                 | 40090140     | 10/28/2022 | 1007278       | WILMINGTON TRUST                  | \$520.00           |
| 01 - Total      |              |            |               |                                   | \$21,439.45        |
| 27              | 40090139     | 10/28/2022 | 1008068       | WILLIAMS SCOTSMAN INC             | \$9,823.24         |
| 27 - Total      |              |            |               |                                   | \$9,823.24         |
| 30              | 40090139     | 10/28/2022 | 1008068       | WILLIAMS SCOTSMAN INC             | \$4,416.00         |
| 30 - Total      |              |            |               |                                   | \$4,416.00         |
| Overall - Total |              |            |               |                                   | \$35,678.69        |

# Student Activity Accounts

| Budget Unit | Project | Project Title                | October 31,<br>2022 |
|-------------|---------|------------------------------|---------------------|
| 50000221    | 005221  | BEST BUDDIES                 | 929.15              |
| 50000222    | 005222  | BEST BUDDIES                 | 364.27              |
| 50000223    | 005223  | BEST BUDDIES                 | 5,266.73            |
| 50000326    | 005326  | BEST BUDDIES                 | 2,203.76            |
| 50000327    | 005327  | BEST BUDDIES                 | 181.45              |
| 50000328    | 005328  | BEST BUDDIES                 | 2,527.34            |
| 50000221    | 006221  | BLACK STUDENT UNION          | 9,507.67            |
| 50000222    | 006222  | BLACK STUDENT UNION          | 1,791.40            |
| 50000223    | 006223  | BLACK STUDENT UNION          | 1,331.47            |
| 50000223    | 007223  | BRINGING HOPE HOME CLUB      | 1,220.00            |
| 50000327    | 008327  | 8 <sup>th</sup> GRADE DANCE  | 5.08                |
| 50000222    | 011222  | CLASS OF 2022                | 7,071.72            |
| 50000221    | 012221  | CLASS OF 2023                | 17,916.37           |
| 50000222    | 012222  | CLASS OF 2023                | 10,494.42           |
| 50000223    | 012223  | CLASS OF 2023                | 11,329.26           |
| 50000327    | 012327  | CLASS OF 2023                | 1,689.42            |
| 50000221    | 013221  | CLASS OF 2024                | 387.52              |
| 50000222    | 013222  | CLASS OF 2024                | 4,965.19            |
| 50000223    | 013223  | CLASS OF 2024                | 2,554.72            |
| 50000327    | 013327  | CLASS OF 2024                | 6,862.73            |
| 50000221    | 014221  | CLASS OF 2025                | 3,777.63            |
| 50000222    | 014222  | CLASS OF 2025                | 2,240.42            |
| 50000223    | 014223  | CLASS OF 2025                | 2,750.50            |
| 50000327    | 014327  | CLASS OF 2025                | 1,689.42            |
| 50000223    | 015223  | CLASS OF 2026                | 2,429.46            |
| 50000221    | 016221  | MOCK TRIAL TEAM              | 115.99              |
| 50000221    | 017221  | MODEL U.N.                   | 1,587.87            |
| 50000222    | 017222  | MODEL U.N.                   | 1,200.50            |
| 50000223    | 017223  | MODEL U.N.                   | 4,827.29            |
| 50000221    | 018221  | DECA                         | 15,243.13           |
| 50000222    | 018222  | DECA                         | 17,108.71           |
| 50000223    | 018223  | DECA                         | 24,705.26           |
| 50000223    | 019223  | IDRYO (LITERARY MAGAZINE)    | 49.51               |
| 50000222    | 020222  | INTERACT                     | 2,606.74            |
| 50000221    | 021221  | MULTICULTURAL CLUB           | 529.04              |
| 50000221    | 022221  | F.B.L.A. HENDERSON           | 1,011.16            |
| 50000222    | 023222  | WVIK CLUB                    | 368.80              |
| 50000223    | 023223  | PHOTOGRAPHY CLUB             | 3,657.75            |
| 50000221    | 025221  | ARTNERSHIPS                  | 94.09               |
| 50000222    | 025222  | RELAY FOR LIFE               | 700.09              |
| 50000221    | 032221  | WORLD LANGUAGE HONOR SOCIETY | 488.36              |
| 50000221    | 034221  | NATIONAL HONOR SOCIETY       | 3,577.58            |
| 50000222    | 034222  | NATIONAL HONOR SOCIETY       | 3,821.87            |
| 50000223    | 034223  | NATIONAL HONOR SOCIETY       | 1,041.55            |
| 50000221    | 036221  | NEWSPAPER                    | 299.92              |



# Student Activity Accounts

| Budget Unit | Project | Project Title                | October 31,<br>2022 |
|-------------|---------|------------------------------|---------------------|
| 50000221    | 037221  | SPEECH & DEBATE              | 31.22               |
| 50000221    | 038221  | RED CROSS CLUB               | 125.13              |
| 50000222    | 038222  | FASHION CLUB                 | 525.14              |
| 50000223    | 038223  | FASHION CLUB                 | 94.31               |
| 50000222    | 039222  | HANDS TO HEARTS              | 22.52               |
| 50000221    | 040221  | S.A.D.D.                     | 43.82               |
| 50000222    | 040222  | S.A.D.D.                     | 964.99              |
| 50000223    | 040223  | S.A.D.D.                     | 1,616.22            |
| 50000221    | 041221  | SCIENCE OLYMPIAD             | 2,494.75            |
| 50000222    | 041222  | SCIENCE OLYMPIAD             | 394.79              |
| 50000223    | 041223  | SCIENCE OLYMPIAD             | 2,892.05            |
| 50000221    | 042221  | SKI CLUB                     | 0.21                |
| 50000326    | 042326  | SKI CLUB                     | 5,946.27            |
| 50000221    | 043221  | PHYSICS OLYMPIAD             | 534.15              |
| 50000326    | 045326  | CROSS COUNTRY                | 70.55               |
| 50000326    | 044326  | SCIENCE OLYMPIAD             | 1,809.24            |
| 50000327    | 045327  | ART CLUB                     | 21.87               |
| 50000221    | 046221  | NATIONAL ART HONOR SOCIETY   | 727.00              |
| 50000222    | 046222  | NATIONAL ART HONOR SOCIETY   | 49.57               |
| 50000221    | 047221  | DEFYING MENTAL ILLNESS       | 345.63              |
| 50000221    | 050221  | STUDENT COUNCIL              | 2,985.32            |
| 50000222    | 050222  | STUDENT COUNCIL              | 19,236.89           |
| 50000223    | 050223  | STUDENT COUNCIL              | 18,031.96           |
| 50000326    | 050326  | STUDENT COUNCIL              | 5,855.19            |
| 50000327    | 050327  | STUDENT COUNCIL              | 4,049.20            |
| 50000328    | 050328  | STUDENT COUNCIL              | 13,269.92           |
| 50000221    | 051221  | GSA                          | 27.91               |
| 50000222    | 051222  | BREAST CANCER AWARENESS      | 302.50              |
| 50000223    | 051223  | RUSTIN GSA                   | 1,038.09            |
| 50000326    | 051326  | GSA                          | 266.24              |
| 50000222    | 052222  | OPERATION SMILE              | 126.00              |
| 50000221    | 054221  | HIGH SCHOOL YEARBOOK         | 793.63              |
| 50000222    | 054222  | HIGH SCHOOL YEARBOOK         | 18,657.65           |
| 50000223    | 054223  | HIGH SCHOOL YEARBOOK         | 7,157.80            |
| 50000327    | 054327  | MIDDLE SCHOOL YEARBOOK       | 3,286.31            |
| 50000328    | 054328  | MIDDLE SCHOOL YEARBOOK       | 1,578.45            |
| 50000221    | 055221  | GLAMOUR GALS                 | 258.00              |
| 50000222    | 056222  | SCHOOL STORE                 | 3,409.10            |
| 50000221    | 058221  | ANIME CLUB                   | 23.67               |
| 50000223    | 060223  | GERMAN CLUB                  | 2,910.56            |
| 50000221    | 061221  | MU ALPHA THETA HONOR SOCIETY | 628.06              |
| 50000222    | 061222  | MATH CLUB                    | 65.83               |
| 50000221    | 062221  | ACADEMIC TEAM - HENDERSON    | 1,112.19            |
| 50000222    | 062222  | NORSE CODE NEWSPAPER         | 507.00              |
| 50000223    | 062223  | ACADEMIC TEAM - RUSTIN       | 145.32              |

# Student Activity Accounts

| Budget Unit                   | Project | Project Title             | October 31,<br>2022 |
|-------------------------------|---------|---------------------------|---------------------|
| 50000221                      | 063221  | HHS NEUROSCIENCE          | 85.82               |
| 50000221                      | 064221  | WARRIORS CRICKET CLUB     | 203.00              |
| 50000222                      | 064222  | ACADEMIC TEAM             | 250.00              |
| 50000223                      | 064223  | AMERICAN LATINO PROGRAM   | 211.14              |
| 50000221                      | 065221  | HOSA                      | 340.03              |
| 50000221                      | 070221  | SCHOOL MUSICAL            | 20,087.92           |
| 50000222                      | 070222  | BROADWAY SHOW             | 12,765.25           |
| 50000223                      | 070223  | THEATER FUND              | 5,258.58            |
| 50000221                      | 072221  | CALLIOPE                  | 678.08              |
| 50000326                      | 073326  | FOOTBALL ACTIVITY FUND    | 2,394.84            |
| 50000326                      | 074326  | CHEER CLUB                | 1,856.05            |
| 50000326                      | 075326  | WRESTLING ACTIVITY        | 48.67               |
| 50000326                      | 076326  | TRACK & FIELD ACTIVITY    | 820.98              |
| 50000221                      | 077221  | TRI-M MUSIC HONOR SOCIETY | 1,405.58            |
| 50000221                      | 078221  | MUSIC DEPARTMENT FUND     | 3,655.12            |
| 50000222                      | 078222  | CHORAL FUND               | 814.68              |
| 50000223                      | 078223  | CHORAL FUND               | 7,239.61            |
| 50000222                      | 086222  | COMPUTER ACCOUNT          | 849.87              |
| 50000221                      | 087221  | ROBOTICS CLUB             | 2,228.54            |
| 50000221                      | 090221  | DRAMA CLUB                | 5,776.20            |
| 50000326                      | 090326  | DRAMA                     | 26,337.03           |
| 50000327                      | 090327  | DRAMA                     | 8,360.98            |
| 50000328                      | 090328  | DRAMA                     | 27,812.30           |
| 50000221                      | 093221  | STUDENTS HELPING STUDENTS | 1,104.96            |
| 50000222                      | 093222  | KARE - EAST               | 935.40              |
| 50000326                      | 093326  | PEIRCE PROUD KIDS         | 1,497.69            |
| 50000328                      | 093328  | FUGETT CARES              | 129.00              |
| 50000223                      | 094223  | MEGA CLUB                 | 733.74              |
| 50000221                      | 095221  | FEMPOWERMENT CLUB         | 166.64              |
| 50000221                      | 096221  | KINDNESS CLUB             | 863.38              |
| 50000222                      | 098222  | FORGN LANG HONOR SOCIETY  | 1,358.48            |
| <b>Total Fund 50 Projects</b> |         |                           | <b>445,224.09</b>   |
| 51000221                      | 130221  | ENVIRONMENTAL CLUB        | 266.55              |
| 51000327                      | 142327  | SKI CLUB                  | 1,303.40            |
| 51000330                      | 164330  | ACTIVITY FUND             | 5,416.36            |
| 51000432                      | 164432  | ACTIVITY FUND             | 956.85              |
| 51000437                      | 164437  | ACTIVITY FUND             | 556.07              |
| 51000438                      | 164438  | ACTIVITY FUND             | 3,927.16            |
| 51000440                      | 164440  | ACTIVITY FUND             | 11,835.46           |
| 51000444                      | 164444  | ACTIVITY FUND             | 12,104.81           |
| 51000445                      | 164445  | ACTIVITY FUND             | 1,664.08            |
| 51000447                      | 164447  | ACTIVITY FUND             | 15,992.96           |
| 51000448                      | 164448  | ACTIVITY FUND             | 3,338.60            |
| 51000451                      | 164451  | ACTIVITY FUND             | 1,948.90            |
| 51000452                      | 164452  | ACTIVITY FUND             | 11,378.66           |



# Student Activity Accounts

| Budget Unit | Project | Project Title            | October 31,<br>2022 |
|-------------|---------|--------------------------|---------------------|
| 51000453    | 164453  | ACTIVITY FUND            | 2,903.67            |
| 51000454    | 164454  | ACTIVITY FUND            | 982.84              |
| 51000931    | 164931  | ACTIVITY FUND            | 676.29              |
| 51000955    | 164955  | ACTIVITY FUND            | 428.07              |
| 51000980    | 164980  | CYBER ACTIVITY FUND      | 337.76              |
| 51000451    | 179451  | PHYSICAL EDUCATION       | 2,205.15            |
| 51000221    | 180221  | CLEARING ACCOUNT         | 9,677.68            |
| 51000222    | 180222  | CLEARING ACCOUNT         | 3,097.77            |
| 51000223    | 180223  | CLEARING ACCOUNT         | 7,051.31            |
| 51000326    | 180326  | CLEARING ACCOUNT         | 10,135.26           |
| 51000327    | 180327  | CLEARING ACCOUNT         | 449.54              |
| 51000328    | 180328  | CLEARING ACCOUNT         | 4,604.56            |
| 51000955    | 182955  | COLLEGE SCHOLRSHP FD ADM | 4,366.62            |
| 51000326    | 190326  | DRAMA                    | 105.00              |
| 51000222    | 191222  | SCHOOL SIGN EHS          | 3,875.14            |
| 51000452    | 193452  | LIFE SKILLS SUPPORT      | 22.05               |
| 51000437    | 194437  | FIELD TRIP FUND          | 11,307.87           |
| 51000440    | 194440  | FIELD TRIP ACCT          | 21,102.69           |
| 51000454    | 194454  | FIELD TRIP FUND          | 3,787.05            |
| 51000221    | 202221  | IMPROVEMENT FUND         | 12,745.43           |
| 51000222    | 202222  | IMPROVEMENT FUND         | 35,009.86           |
| 51000223    | 202223  | IMPROVEMENT FUND         | 843.16              |
| 51000326    | 202326  | IMPROVEMENT FUND         | 110.03              |
| 51000327    | 202327  | IMPROVEMENT FUND         | 5,741.85            |
| 51000328    | 202328  | IMPROVEMENT FUND         | 2,664.32            |
| 51000222    | 203222  | HEART MONITOR/PE ACCT    | 3,908.35            |
| 51000223    | 203223  | PE HEART MONITORS        | 196.55              |
| 51000222    | 209222  | ENGLISH DEPT             | 4,858.82            |
| 51000222    | 210222  | LIBRARY FUND             | 1,019.96            |
| 51000223    | 210223  | LIBRARY FUND             | 327.42              |
| 51000326    | 210326  | LIBRARY FUND             | 776.85              |
| 51000327    | 210327  | LIBRARY FUND             | 1,972.14            |
| 51000328    | 210328  | LIBRARY FUND             | 2,603.82            |
| 51000438    | 210438  | LIBRARY FUND             | 3,105.90            |
| 51000440    | 210440  | LIBRARY FUND             | 437.19              |
| 51000444    | 210444  | LIBRARY FUND             | 7,600.26            |
| 51000445    | 210445  | LIBRARY FUND             | 525.56              |
| 51000447    | 210447  | LIBRARY FUND             | 99.91               |
| 51000448    | 210448  | LIBRARY FUND             | 6,680.90            |
| 51000451    | 210451  | LIBRARY FUND             | 114.23              |
| 51000452    | 210452  | LIBRARY FUND             | 7,625.64            |
| 51000453    | 210453  | LIBRARY FUND             | 2,132.16            |
| 51000454    | 210454  | LIBRARY FUND             | 107.35              |
| 51000221    | 211221  | HEALTH FITNESS/HRM       | 2,291.54            |
| 51000326    | 214326  | MUSIC FUND               | 10,928.24           |

# Student Activity Accounts

| Budget Unit                                                        | Project | Project Title                          | October 31,<br>2022 |
|--------------------------------------------------------------------|---------|----------------------------------------|---------------------|
| 51000327                                                           | 214327  | MUSIC FUND                             | 848.98              |
| 51000328                                                           | 214328  | MUSIC FUND                             | 1,038.78            |
| 51000448                                                           | 214448  | MUSIC FUND                             | 11.65               |
| 51000222                                                           | 216222  | PAVE THE WAY                           | 1,652.62            |
| 51000221                                                           | 234221  | STUDENT ASSISTANCE FUND                | 7,782.19            |
| 51000222                                                           | 234222  | STUDENT ASSISTANCE FUND                | 16,296.77           |
| 51000223                                                           | 234223  | STUDENT ASSISTANCE FUND                | 5,062.43            |
| 51000328                                                           | 234328  | STUDENT ASSISTANCE FUND                | 3,043.00            |
| 51000221                                                           | 250221  | BRUNO SCHOLARSHIP                      | 7,581.15            |
| 51000953                                                           | 250953  | ACTIVITY FEE WAIVER FUND STUDENT       | 108.94              |
| 51000221                                                           | 251221  | RICK MAERKER MEMORIAL SCHOLARSHIP      | 12,101.58           |
| 51000223                                                           | 251223  | ARSCOTT SOCCER SCHOLARSHIP             | 119.29              |
| 51000221                                                           | 252221  | B REED HNDERSON SCHOLARSHIP            | 61,099.53           |
| 51000221                                                           | 253221  | VICKY AHLUM MEMORIAL SCHOLARSHIP       | 4,231.50            |
| 51000221                                                           | 254221  | PEER BEST BUDDIES SCHOLARSHIP          | 10.00               |
| 51000222                                                           | 254222  | CLASS OF 2005 SCHOLARSHIP              | 2,262.34            |
| 51000221                                                           | 255221  | BOYS LACROSSE BOOSTERS AWARD           | 5,806.32            |
| 51000222                                                           | 255222  | RECYCLING SCHOLARSHIP                  | 494.04              |
| 51000221                                                           | 257221  | JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP | 4.96                |
| 51000223                                                           | 258223  | BIANCA ROBERSON SCHOLARSHIP            | 8,863.67            |
| 51000955                                                           | 259955  | MATLACK MEMORIAL TRUST FUND            | 5,083.32            |
| 51000221                                                           | 261221  | TRAPNELL SCHOLARSHIP                   | 114,999.91          |
| 51000223                                                           | 263223  | CHARLES COGNATO SCHOLARSHIP            | 18,185.00           |
| 51000221                                                           | 265221  | TUKLOFF MEMORIAL TRUST                 | 25.08               |
| 51000222                                                           | 268222  | WENKE SCHOLSP FUND                     | 8,697.76            |
| 51000221                                                           | 269221  | THOMAS WEEKS SCHOLARSHIP               | 267.66              |
| 51000221                                                           | 276221  | CLASS OF 2020 SCHOLARSHIP              | 4,600.00            |
| 51000955                                                           | 290955  | UNDISTRIBUTED INCOME                   | 4,410.24            |
| <b>Total Fund 51 Projects</b>                                      |         |                                        | <b>566,922.33</b>   |
| <b>Fund 50 / 51 - Combined Project Totals</b>                      |         |                                        | <b>1,012,146.42</b> |
| <b>Fund 50 / 51 - Combined Accounts Payable</b>                    |         |                                        | <b>18,703.71</b>    |
| <b>Fund 50 / 51 - Due to / from other funds</b>                    |         |                                        | <b>(51,648.64)</b>  |
| <b>Total Student Activity and Agency Funds</b>                     |         |                                        | <b>979,201.49</b>   |
| <b>Fund 50 / 51 - Cash Account Balances as of October 31, 2022</b> |         |                                        | <b>Total Cash</b>   |
|                                                                    |         |                                        | <b>979,201.49</b>   |
| <b>Total Student and Agency Activity Funds</b>                     |         |                                        | <b>979,201.49</b>   |

WEST CHESTER AREA SCHOOL DISTRICT  
FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT  
OCTOBER 31, 2022

**OPERATING CASH**

CASH BALANCE SEPTEMBER 30, 2022 \$ 351,666.01

RECEIPTS OCTOBER 1, 2022 - OCTOBER 31, 2022

|                                   |            |            |
|-----------------------------------|------------|------------|
| DEPOSITS                          | 30,022.10  |            |
| DEPOSITS ON ACCOUNT               | 193,045.73 |            |
| INTEREST                          | 674.84     |            |
| SALE OF EQUIPMENT                 | -          |            |
| POS FEES RECEIVED                 | 1,635.75   |            |
| ARAMARK REIMBURSEMENT             | 7,090.00   |            |
| TRANSFER FROM INVESTMENTS ACCOUNT |            |            |
| TOTAL RECEIPTS                    |            | 232,468.42 |

DISBURSEMENTS OCTOBER 1, 2022 - OCTOBER 31, 2022

|                              |            |            |
|------------------------------|------------|------------|
| BANK FEES                    | 294.24     |            |
| POS SERVICE CHARGES          | -          |            |
| EQUIPMENT PURCHASES          | 757.29     |            |
| ARAMARK PAYMENTS             | 453,631.33 |            |
| STUDENT REFUNDS              | 197.75     |            |
| ARAMARK MAINTENANCE SUPPLIES | -          |            |
| CUSTODIAL SERVICES           | -          |            |
| OTHER                        | -          |            |
| TOTAL DISBURSEMENTS          |            | 454,880.61 |

CASH BALANCE OCTOBER 31, 2022 \$ 129,253.82

**INVESTMENTS**

INVESTMENT BALANCE SEPTEMBER 30, 2022 \$ 2,501,010.91

RECEIPTS OCTOBER 1, 2022 - OCTOBER 31, 2022

|                                  |           |           |
|----------------------------------|-----------|-----------|
| TRANSFERS FROM CHECKING ACCOUNT: |           |           |
| STATE SUBSIDY:                   | 12,055.66 |           |
| INTEREST:                        | 5,997.57  |           |
| TOTAL ADDITIONS                  |           | 18,053.23 |

DISBURSEMENTS OCTOBER 1, 2022 - OCTOBER 31, 2022

|                              |   |      |
|------------------------------|---|------|
| TRANSFER TO CHECKING ACCOUNT | - |      |
| TOTAL DISBURSEMENTS          |   | 0.00 |

INVESTMENT BALANCE OCTOBER 31, 20122 \$ 2,519,064.14

**PREPAID STUDENT ACCOUNTS**

PREPAID STUDENT ACCOUNTS BALANCE SEPTEMBER 30, 2022 \$ 277,004.44

|                          |            |            |
|--------------------------|------------|------------|
| ADD: RECEIVED ON ACCOUNT | 243,920.18 |            |
| TOTAL ADDITIONS          |            | 243,920.18 |

|                       |            |            |
|-----------------------|------------|------------|
| DEDUCT: PREPAIDS USED | 234,374.20 |            |
| TOTAL DEDUCTIONS      |            | 234,374.20 |

PREPAID STUDENT ACCOUNTS BALANCE OCTOBER 31, 2022 \$ 286,550.42

WEST CHESTER AREA SCHOOL DISTRICT  
NOVEMBER 28, 2022  
STATEMENT OF DISBURSEMENTS SUMMARY  
FOR THE PERIOD OCTOBER 1, 2022 - OCTOBER 31, 2022

|                                                                      |                          |
|----------------------------------------------------------------------|--------------------------|
| GENERAL FUND DISBURSEMENTS                                           | 17,017,641.86            |
| includes Technology,<br>Federal Programs and any Special State Funds |                          |
| BILLS PAID                                                           | 17,017,641.86            |
| INVESTMENTS                                                          | 0.00                     |
| <br>CAPITAL RESERVE FUND                                             | <br>243,485.67           |
| <br>CAPITAL PROJECTS FUND                                            | <br>1,070,167.86         |
| <br>SPECIAL REVENUE - Athletics                                      | <br>250.00               |
| <br>TRUST FUNDS                                                      | <br>23.95                |
| <br>CAFETERIA                                                        | <br>454,586.37           |
| <br>STUDENT ACTIVITY FUND DISBURSEMENTS                              | <br>33,556.83            |
| <br>TRUST AND AGENCY FUND DISBURSEMENTS                              | <br><u>23,222.84</u>     |
| <br>TOTAL DISBURSEMENTS                                              | <br><u>18,842,935.38</u> |

NOTE: A copy of the details of the above disbursements is  
available for review from the Board Secretary.

# **WEST CHESTER AREA SCHOOL DISTRICT**

**November 28, 2022 SCHOOL BOARD MEETING**

## **CONSENT AGENDA RESOLUTION**

### **Approval of the October 31, 2022 Financial Report**

Approval is requested for the West Chester School District Financial Report for the month ending October 31, 2022.

I so move.

### **2022-23 General Fund Financial Analysis**

The expenses and revenues as of October 2022 represent 4 months of financial activity for the District. To date we have collected \$181.5 million in real estate taxes which is \$2.1 million over budget. Our year to date interim tax collection total \$629,000, we need to collect \$171,000 more to achieve our budget in that category.

We have received local revenues totaling \$193.4 million or 91.66% of our budget. This amount is slightly ahead of last year as a % of total budget. Based on local revenues trends from the previous year, we have increased our revenue projections for earned income tax (EIT) by \$2.3 million, transfer tax by \$863,700 and investment earnings by \$1.3 million. The Governor did approve a PA state budget in June that included increases in state-wide Basic Education (BEF) and Special Education funding (SEF) that resulted in an increase in BEF of \$1.4 million and an increase in SEF of \$131,600. Transportation subsidy is calculated as a reimbursement formula based on the previous year's actual costs; we have reduced our projected transportation subsidy by \$137,600 due to decreased costs in the previous year. We have also increased our federal revenues related to Medical Access by \$76,000.

On the expense side for 2022-23, we have revised our projections for salaries and benefits related to average teacher salary in the amount of \$985,533, adjusted salary projections based on new headcount and attritional savings netting a decrease in salaries of \$29,000, reduced professional and technical service for contracted aides by \$200,000, reduced our charter school tuitions by \$2.3 million due to lower than anticipated enrollment and tuition rates, reduced our transportation projections by \$700,000 and revised our debt service expense in the amount of \$100,000.

And as you can see on the statement, we have budgeted \$296.9 million in expenses and \$263.4 million in revenues this year and we budgeted to use \$33.5 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$61.6 million at June 30th 2023, but we are anticipate using \$27.1 million to reduce the tax increase for the 2023-24 school year.

This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District

2022-23 General Fund Including Technology and Federal Programs

Revenue for the Month Ending October 31, 2022

|                            | CURRENT YR<br>BUDGET  | YEAR TO DATE<br>REVENUE | AVAILABLE<br>BALANCE | YTD RECEIPTS<br>CURR VS. PRIOR<br>YR | BUDGET<br>RECEIVED<br>CURRENT YR | % OF BUDGET<br>RECEIVED VS.<br>PRIOR YR |
|----------------------------|-----------------------|-------------------------|----------------------|--------------------------------------|----------------------------------|-----------------------------------------|
| CURRENT REAL ESTATE        | 179,425,846.00        | 181,506,823.23          | (2,080,977.23)       | 8,486,174.68                         | 101.16%                          | 98.51%                                  |
| INTERIM R. E. TAXES        | 799,830.00            | 628,793.15              | 171,036.85           | (46,355.88)                          | 78.62%                           | 81.99%                                  |
| PUBLIC UTILITY R. T.       | 180,000.00            | 204,098.15              | (24,098.15)          | 524.40                               | 113.39%                          | 113.10%                                 |
| EARNED INCOME TAXES        | 22,682,367.00         | 6,050,114.33            | 16,632,252.67        | 394,319.65                           | 26.67%                           | 28.44%                                  |
| REAL ESTATE TRANSFER       | 3,886,260.00          | 2,767,199.08            | 1,119,060.92         | 181,220.23                           | 71.20%                           | 67.87%                                  |
| DELIQU TAX LEVIED          | 2,858,800.00          | 495,604.10              | 2,363,195.90         | (140,617.88)                         | 17.34%                           | 22.25%                                  |
| EARNINGS-INVESTMENTS       | 362,863.00            | 1,184,989.36            | (822,126.36)         | 1,167,656.73                         | 326.57%                          | 4.85%                                   |
| PARKING FEES               | 65,000.00             | 67,829.44               | (2,829.44)           | 6,837.03                             | 104.35%                          | 93.83%                                  |
| RENTALS                    | 245,000.00            | 228,191.37              | 16,808.63            | 159,085.61                           | 93.14%                           | 28.21%                                  |
| CONTRIBUTIONS              | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| SUMMER SCHL TUITION        | 51,000.00             | 1,640.00                | 49,360.00            | (49,333.83)                          | 3.22%                            | 99.95%                                  |
| RCPTS OTHER LEA'S PA       | 53,000.00             | 11,322.08               | 41,677.92            | (5,524.78)                           | 21.36%                           | 31.79%                                  |
| OUTDOOR EDU. TUITION       | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| MISCELLANEOUS REVENUE      | 76,000.00             | 3,789.81                | 72,210.19            | 3,644.61                             | 4.99%                            | 0.19%                                   |
| REF PRIOR YR EXPEN.        | 10,000.00             | 37.72                   | 9,962.28             | (709.28)                             | 0.38%                            | 7.47%                                   |
| ACTIVITY FEE REVENUE       | 294,490.00            | 247,410.00              | 47,080.00            | 42,910.00                            | 84.01%                           | 69.44%                                  |
| ADVERTISING REVENUE        | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| <b>LOCAL REVENUES</b>      | <b>210,990,456.00</b> | <b>193,397,841.82</b>   | <b>17,592,614.18</b> | <b>10,199,831.29</b>                 | <b>91.66%</b>                    | <b>89.64%</b>                           |
| BASIC INSTR. SUBSIDY       | 9,575,763.00          | 3,083,718.28            | 6,492,044.72         | 460,390.28                           | 32.20%                           | 31.15%                                  |
| TUITION ORPHANS            | 100,000.00            | -                       | 100,000.00           | -                                    | 0.00%                            | 0.00%                                   |
| MIGRATORY CHILDREN         | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| SPECIAL ED FUNDING         | 5,843,253.00          | 1,625,178.00            | 4,218,075.00         | 40,626.00                            | 27.81%                           | 26.86%                                  |
| PRRI/APS DIRECT PAYMENTS   | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| TRANSPORTATION SUB.        | 3,087,583.00          | 224,411.00              | 2,863,172.00         | 83.00                                | 7.27%                            | 7.27%                                   |
| RENT SUBSIDY               | 879,499.00            | 40,294.15               | 839,204.85           | (28,847.49)                          | 4.58%                            | 6.42%                                   |
| MEDICAL-DENTAL SVCS.       | 253,931.00            | -                       | 253,931.00           | -                                    | 0.00%                            | 0.00%                                   |
| BASIC ED REIM SUPP         | 4,282,501.00          | 4,282,501.14            | (0.14)               | 686,307.02                           | 100.00%                          | 100.00%                                 |
| SCHOOL SAFETY AND SECURITY | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| READY TO LEARN BLOCK GRANT | 399,095.00            | -                       | 399,095.00           | -                                    | 0.00%                            | 0.00%                                   |
| OTHER STATE GRANTS         | -                     | 9,988.00                | (9,988.00)           | 9,988.00                             | 0.00%                            | 0.00%                                   |
| SOC SEC/MED SUBSIDY        | 4,325,678.00          | -                       | 4,325,678.00         | -                                    | 0.00%                            | 0.00%                                   |
| RETIREMENT SUBSIDY         | 19,922,360.00         | 4,200,043.04            | 15,722,316.96        | 4,180,970.48                         | 21.08%                           | 0.10%                                   |
| <b>STATE REVENUES</b>      | <b>48,669,663.00</b>  | <b>13,466,133.61</b>    | <b>35,203,529.39</b> | <b>5,349,517.29</b>                  | <b>27.67%</b>                    | <b>17.66%</b>                           |
| IDEA 619 FUNDS             | 7,605.00              | -                       | 7,605.00             | -                                    | 0.00%                            | 0.00%                                   |
| IDEA PASS THROUGH          | 1,614,144.00          | -                       | 1,614,144.00         | -                                    | 0.00%                            | 0.00%                                   |
| TITLE I                    | 555,223.00            | -                       | 555,223.00           | (112,859.79)                         | 0.00%                            | 19.64%                                  |
| TITLE II                   | 236,327.00            | -                       | 236,327.00           | (47,562.81)                          | 0.00%                            | 19.30%                                  |
| TITLE III LEP/IMMIGRAN     | 101,031.00            | -                       | 101,031.00           | (51,143.85)                          | 0.00%                            | 51.40%                                  |
| TITLE IV                   | 43,216.00             | 20,177.63               | 23,038.37            | 11,539.64                            | 46.69%                           | 19.02%                                  |
| OTHER FEDERAL GRANTS       | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| CARES ACT                  | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| GOV'S EMERGENCY ED RELIEF  | -                     | -                       | -                    | -                                    | 0.00%                            | 0.00%                                   |
| ESSERII CRRSA              | -                     | 295,477.44              | (295,477.44)         | 144,219.41                           | 0.00%                            | 0.00%                                   |
| ARP ESSER III              | 100,976.00            | 234,127.47              | (133,151.47)         | 234,127.47                           | 231.86%                          | 0.00%                                   |
| OTHER CARES ACT            | -                     | 3,320.10                | (3,320.10)           | 3,320.10                             | 0.00%                            | 0.00%                                   |
| ARP ESSER ILSA             | -                     | 4,332.60                | (4,332.60)           | 4,332.60                             | 0.00%                            | 0.00%                                   |
| ARP ESSER SSSA             | -                     | 866.52                  | (866.52)             | 866.52                               | 0.00%                            | 0.00%                                   |
| ARP ESSER ASSA             | -                     | 866.53                  | (866.53)             | 866.53                               | 0.00%                            | 0.00%                                   |
| ARP HCY                    | -                     | 4,544.00                | (4,544.00)           | 4,544.00                             | 0.00%                            | 0.00%                                   |
| MA DIRECT SERVICES         | 970,000.00            | 18,107.57               | 951,892.43           | (1,015,979.84)                       | 1.87%                            | 106.61%                                 |
| MA ADMIN TIME STUDY        | 22,000.00             | 16,022.59               | 5,977.41             | (13,917.71)                          | 72.83%                           | 99.80%                                  |
| <b>FEDERAL PROGRAMS</b>    | <b>3,650,522.00</b>   | <b>597,842.45</b>       | <b>3,052,679.55</b>  | <b>(837,647.73)</b>                  | <b>16.38%</b>                    | <b>40.57%</b>                           |
| <b>TOTAL REVENUES</b>      | <b>263,310,641.00</b> | <b>207,461,817.88</b>   | <b>55,848,823.12</b> | <b>14,711,700.85</b>                 | <b>78.79%</b>                    | <b>75.93%</b>                           |

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|-------------|---------------------------|---------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 111         | REG SALARIES ADMIN        | 10,560,308.00 | 735,648.12             | .00                         | 3,911,739.50        | 6,648,568.50         | 37.04       |
| ACCOUNT-121 | REG SALARIES PROF         |               |                        |                             |                     |                      |             |
| 121         | REG SALARIES PROF         | 80,675,323.00 | 7,283,997.54           | .00                         | 21,683,426.27       | 58,991,896.73        | 26.88       |
| ACCOUNT-123 | EXTRA ASSIGN PROF         |               |                        |                             |                     |                      |             |
| 123         | EXTRA ASSIGN PROF         | 1,696,256.09  | 34,616.93              | .00                         | 1,499,017.83        | 197,238.26           | 88.37       |
| ACCOUNT-124 | SABBATICL LV PROF         |               |                        |                             |                     |                      |             |
| 124         | SABBATICL LV PROF         | 300,000.00    | 21,093.32              | .00                         | 63,279.96           | 236,720.04           | 21.09       |
| ACCOUNT-125 | SUBJ CHRPRS N PROF        |               |                        |                             |                     |                      |             |
| 125         | SUBJ CHRPRS N PROF        | 530,792.00    | 57,105.38              | .00                         | 168,473.84          | 362,318.16           | 31.74       |
| ACCOUNT-127 | RETIREMT SEV PROF         |               |                        |                             |                     |                      |             |
| 127         | RETIREMT SEV PROF         | 392,000.00    | .00                    | .00                         | .00                 | 392,000.00           | .00         |
| ACCOUNT-135 | SUPPLEMTL CONTR PROF      |               |                        |                             |                     |                      |             |
| 135         | SUPPLEMTL CONTR PRO       | 2,167,000.00  | 225,480.42             | .00                         | 810,535.17          | 1,356,464.83         | 37.40       |
| ACCOUNT-141 | REG SALARIES TECHNCL      |               |                        |                             |                     |                      |             |
| 141         | REG SALARIES TECHNCL      | 4,185,980.00  | 324,373.67             | .00                         | 1,448,988.56        | 2,736,991.44         | 34.62       |
| ACCOUNT-143 | EXTRA ASSIGN TECHNCL      |               |                        |                             |                     |                      |             |
| 143         | EXTRA ASSIGN TECHNCL      | 2,700.00      | .00                    | .00                         | 1,289.31            | 1,410.69             | 47.75       |
| ACCOUNT-151 | REG SALARIES OFFICE       |               |                        |                             |                     |                      |             |
| 151         | REG SALARIES OFFICE       | 3,116,125.00  | 226,405.63             | .00                         | 902,632.02          | 2,213,492.98         | 28.97       |
| ACCOUNT-152 | TEMP SALARIES OFFICE      |               |                        |                             |                     |                      |             |
| 152         | TEMP SALARIES OFFIC       | 5,000.00      | 571.38                 | .00                         | 4,526.19            | 473.81               | 90.52       |
| ACCOUNT-153 | O/T SALARIES OFFICE       |               |                        |                             |                     |                      |             |
| 153         | O/T SALARIES OFFICE       | 58,624.88     | 5,486.56               | .00                         | 38,149.08           | 20,475.80            | 65.07       |
| ACCOUNT-154 | SALARIES AIDES            |               |                        |                             |                     |                      |             |
| 154         | SALARIES AIDES            | 588,596.00    | 47,331.64              | .00                         | 96,720.95           | 491,875.05           | 16.43       |
| ACCOUNT-158 | TECH AIDES                |               |                        |                             |                     |                      |             |
| 158         | TECH AIDES                | 626,763.00    | 51,746.73              | .00                         | 162,341.08          | 464,421.92           | 25.90       |
| ACCOUNT-161 | REG SALARIES O & M        |               |                        |                             |                     |                      |             |
| 161         | REG SALARIES O & M        | 5,382,213.00  | 363,223.29             | .00                         | 1,443,883.36        | 3,938,329.64         | 26.83       |
| ACCOUNT-162 | TEMP SALARIES O & M       |               |                        |                             |                     |                      |             |
| 162         | TEMP SALARIES O & M       | 85,000.00     | 8,596.50               | .00                         | 34,931.70           | 50,068.30            | 41.10       |
| ACCOUNT-163 | O/T SALARIES O & M        |               |                        |                             |                     |                      |             |
| 163         | O/T SALARIES O & M        | 194,000.00    | 39,219.29              | .00                         | 98,729.26           | 95,270.74            | 50.89       |
| ACCOUNT-167 | CUSTODIAL SEVERANCE       |               |                        |                             |                     |                      |             |
| 167         | CUSTODIAL SEVERANCE       | 40,000.00     | .00                    | .00                         | .00                 | 40,000.00            | .00         |
| ACCOUNT-168 | TECH TRADE/CRAFTS         |               |                        |                             |                     |                      |             |
| 168         | TECH TRADE/CRAFTS         | 586,245.00    | 28,036.62              | .00                         | 109,083.29          | 477,161.71           | 18.61       |
| ACCOUNT-171 | NEW HIRES                 |               |                        |                             |                     |                      |             |
| 171         | NEW HIRES                 | .00           | .00                    | .00                         | 729.05              | -729.05              | .00         |
| ACCOUNT-173 | EXPENSE REPORTS           |               |                        |                             |                     |                      |             |
| 173         | EXPENSE REPORTS           | .00           | .00                    | .00                         | 692.64              | -692.64              | .00         |
| ACCOUNT-191 | REG SALARIES INSTRL AIDES |               |                        |                             |                     |                      |             |
| 191         | REG SALARIES INSTRL       | 2,331,751.00  | 195,301.10             | .00                         | 380,440.13          | 1,951,310.87         | 16.32       |
| ACCOUNT-193 | O/T INSTRUCTIONAL AIDES   |               |                        |                             |                     |                      |             |
| 193         | O/T INSTRUCTIONAL A       | 57,900.00     | 1,400.42               | .00                         | 60,379.91           | -2,479.91            | 104.28      |
| ACCOUNT-211 | MEDICAL INSURANCE         |               |                        |                             |                     |                      |             |

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|-------------|---------------------------|---------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 211         | MEDICAL INSURANCE         | 16,592,393.00 | 1,419,042.41           | .00                         | 4,817,407.70        | 11,774,985.30        | 29.03       |
| ACCOUNT-212 | DENTAL INSURANCE          |               |                        |                             |                     |                      |             |
| 212         | DENTAL INSURANCE          | 1,468,927.00  | 105,048.99             | .00                         | 324,725.47          | 1,144,201.53         | 22.11       |
| ACCOUNT-213 | LIFE INSURANCE            |               |                        |                             |                     |                      |             |
| 213         | LIFE INSURANCE            | 225,131.00    | 17,861.71              | .00                         | 65,037.36           | 160,093.64           | 28.89       |
| ACCOUNT-214 | INC. PROT. INS.           |               |                        |                             |                     |                      |             |
| 214         | INC. PROT. INS.           | 250,000.00    | 13,160.08              | .00                         | 42,783.26           | 207,216.74           | 17.11       |
| ACCOUNT-215 | EYE CARE INS              |               |                        |                             |                     |                      |             |
| 215         | EYE CARE INS              | 214,314.00    | 17,047.74              | .00                         | 52,847.87           | 161,466.13           | 24.66       |
| ACCOUNT-216 | PRESCRIPTION INS          |               |                        |                             |                     |                      |             |
| 216         | PRESCRIPTION INS          | 4,498,779.00  | 181,667.23             | .00                         | 548,221.23          | 3,950,557.77         | 12.19       |
| ACCOUNT-220 | SOCIAL SECURITY CONT      |               |                        |                             |                     |                      |             |
| 220         | SOCIAL SECURITY CON       | 8,651,356.00  | 685,357.81             | .00                         | 2,378,027.63        | 6,273,328.37         | 27.49       |
| ACCOUNT-230 | RETIREMENT CONTRIBS       |               |                        |                             |                     |                      |             |
| 230         | RETIREMENT CONTRIBS       | 39,844,719.00 | 3,355,098.57           | .00                         | 11,346,379.62       | 28,498,339.38        | 28.48       |
| ACCOUNT-231 | RETIREMENT CONTR - DC     |               |                        |                             |                     |                      |             |
| 231         | RETIREMENT CONTR -        | .00           | 25,635.14              | .00                         | 83,664.19           | -83,664.19           | .00         |
| ACCOUNT-240 | TUITION REIMBURSE         |               |                        |                             |                     |                      |             |
| 240         | TUITION REIMBURSE         | 600,000.00    | 12,952.05              | .00                         | 204,023.24          | 395,976.76           | 34.00       |
| ACCOUNT-250 | UNEMPLOYMENT COMP         |               |                        |                             |                     |                      |             |
| 250         | UNEMPLOYMENT COMP         | 380,000.00    | 1,010.94               | .00                         | 1,010.94            | 378,989.06           | .27         |
| ACCOUNT-260 | WORKMEN'S COMPENS         |               |                        |                             |                     |                      |             |
| 260         | WORKMEN'S COMPENS         | 948,761.00    | 4,582.04               | .00                         | 452,846.80          | 495,914.20           | 47.73       |
| ACCOUNT-290 | OTHER EMPLOYEE BEN        |               |                        |                             |                     |                      |             |
| 290         | OTHER EMPLOYEE BEN        | .00           | 12,803.00              | .00                         | 489,583.88          | -489,583.88          | .00         |
| ACCOUNT-302 | PURCH PROF AIDES          |               |                        |                             |                     |                      |             |
| 302         | PURCH PROF AIDES          | 3,328,371.00  | 133,709.52             | .00                         | 268,184.71          | 3,060,186.29         | 8.06        |
| ACCOUNT-303 | PURCH PROF TSS CCIU       |               |                        |                             |                     |                      |             |
| 303         | PURCH PROF TSS CCIU       | 212,007.00    | .00                    | .00                         | .00                 | 212,007.00           | .00         |
| ACCOUNT-304 | PURCH PROF TSS CONTRACTED |               |                        |                             |                     |                      |             |
| 304         | PURCH PROF TSS CONT       | 1,396,208.00  | .00                    | .00                         | 201,064.06          | 1,195,143.94         | 14.40       |
| ACCOUNT-310 | OFFICIAL/ADMIN SVCS       |               |                        |                             |                     |                      |             |
| 310         | OFFICIAL/ADMIN SVCS       | 667,499.00    | 56,036.64              | .00                         | 252,163.25          | 415,335.75           | 37.78       |
| ACCOUNT-315 | PURCH PROF TEACHER SUBS   |               |                        |                             |                     |                      |             |
| 315         | PURCH PROF TEACHER        | 2,655,054.10  | 239,732.10             | 2,109.92                    | 241,527.68          | 2,411,416.50         | 9.18        |
| ACCOUNT-316 | PURCH PROF AIDES SUBS     |               |                        |                             |                     |                      |             |
| 316         | PURCH PROF AIDES SU       | 150,000.00    | 9,755.23               | .00                         | 10,787.23           | 139,212.77           | 7.19        |
| ACCOUNT-317 | PURCH PROF ADM SUPPRT SUB |               |                        |                             |                     |                      |             |
| 317         | PURCH PROF ADM SUPP       | 100,000.00    | 12,537.80              | 3,790.00                    | 22,611.96           | 73,598.04            | 26.40       |
| ACCOUNT-322 | PROF ED SVCS IU'S         |               |                        |                             |                     |                      |             |
| 322         | PROF ED SVCS IU'S         | 6,871,538.00  | .00                    | .00                         | 775,000.00          | 6,096,538.00         | 11.28       |
| ACCOUNT-323 | PROF ED SVCS OTHER        |               |                        |                             |                     |                      |             |
| 323         | PROF ED SVCS OTHER        | 1,413,235.00  | 45,355.37              | .00                         | 328,037.80          | 1,085,197.20         | 23.21       |
| ACCOUNT-324 | PROF ED SRVS EMPL TRAIN.  |               |                        |                             |                     |                      |             |
| 324         | PROF ED SRVS EMPL T       | 235,156.32    | 17,886.51              | 2,789.86                    | 36,053.28           | 196,313.18           | 16.52       |
| ACCOUNT-329 | PROF. EDUC. SVCS- OTHER   |               |                        |                             |                     |                      |             |



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|-------------|---------------------------|---------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 329         | PROF. EDUC. SVCS- O       | 437,900.00    | 51,691.90              | .00                         | 71,611.50           | 366,288.50           | 16.35       |
| ACCOUNT-330 | OTHER PROF SERVICES       |               |                        |                             |                     |                      |             |
| 330         | OTHER PROF SERVICES       | 2,361,609.80  | 102,439.39             | 27,617.62                   | 578,231.10          | 1,755,761.08         | 25.65       |
| ACCOUNT-340 | TECHNICAL SERVICES        |               |                        |                             |                     |                      |             |
| 340         | TECHNICAL SERVICES        | 20,000.00     | .00                    | 3,000.00                    | .00                 | 17,000.00            | 15.00       |
| ACCOUNT-348 | PROF SVCS - TECHN LG      |               |                        |                             |                     |                      |             |
| 348         | PROF SVCS - TECHN LG      | 95,410.16     | 9,068.10               | 17,805.25                   | 48,613.10           | 28,991.81            | 69.61       |
| ACCOUNT-350 | SECURITY/SAFETY SVCS      |               |                        |                             |                     |                      |             |
| 350         | SECURITY/SAFETY SVC       | 358,075.00    | 6,122.93               | 4,800.00                    | 8,364.17            | 344,910.83           | 3.68        |
| ACCOUNT-360 | EMPLOYEE TRAINING AND DEV |               |                        |                             |                     |                      |             |
| 360         | EMPLOYEE TRAINING A       | 2,000.00      | .00                    | .00                         | .00                 | 2,000.00             | .00         |
| ACCOUNT-390 | OTHER PURCH. SVCS         |               |                        |                             |                     |                      |             |
| 390         | OTHER PURCH. SVCS         | 382,729.00    | 28,025.71              | 119.50                      | 55,122.66           | 327,486.84           | 14.43       |
| ACCOUNT-422 | ELECTRICITY               |               |                        |                             |                     |                      |             |
| 422         | ELECTRICITY               | 2,145,938.00  | 194,883.91             | .00                         | 500,320.05          | 1,645,617.95         | 23.31       |
| ACCOUNT-424 | WATER/SEWAGE              |               |                        |                             |                     |                      |             |
| 424         | WATER/SEWAGE              | 662,160.00    | 79,379.56              | 246,178.75                  | 148,941.87          | 267,039.38           | 59.67       |
| ACCOUNT-430 | REPAIRS & MAINT SVCS      |               |                        |                             |                     |                      |             |
| 430         | REPAIRS & MAINT SVC       | 1,017,870.25  | 113,168.94             | 367,155.45                  | 427,119.69          | 223,595.11           | 78.03       |
| ACCOUNT-432 | REPAIRS & MAINT- SVC EQUI |               |                        |                             |                     |                      |             |
| 432         | REPAIRS & MAINT- SV       | 12,800.00     | 1,215.17               | 8,290.83                    | 1,215.17            | 3,294.00             | 74.27       |
| ACCOUNT-438 | REPAIRS & MAINT- TECH     |               |                        |                             |                     |                      |             |
| 438         | REPAIRS & MAINT- TE       | 165,300.00    | 6,207.00               | 2,064.80                    | 7,058.40            | 156,176.80           | 5.52        |
| ACCOUNT-441 | RENTAL - LAND & BLDGS     |               |                        |                             |                     |                      |             |
| 441         | RENTAL - LAND & BLD       | 141,000.00    | 1,835.00               | 12,111.00                   | 5,505.00            | 123,384.00           | 12.49       |
| ACCOUNT-442 | EQUIPMENT RENTAL          |               |                        |                             |                     |                      |             |
| 442         | EQUIPMENT RENTAL          | 194,807.71    | 20,664.15              | 119,448.78                  | 58,986.51           | 16,372.42            | 91.60       |
| ACCOUNT-449 | OTHER RENTAL              |               |                        |                             |                     |                      |             |
| 449         | OTHER RENTAL              | 5,110.00      | 1,200.00               | 299.00                      | 1,493.00            | 3,318.00             | 35.07       |
| ACCOUNT-513 | CONTRACTED CARRIERS       |               |                        |                             |                     |                      |             |
| 513         | CONTRACTED CARRIERS       | 15,610,385.43 | 907,738.43             | 1,699.67                    | 1,457,521.16        | 14,151,164.60        | 9.35        |
| ACCOUNT-516 | FROM THE I.U.             |               |                        |                             |                     |                      |             |
| 516         | FROM THE I.U.             | 25,000.00     | .00                    | .00                         | .00                 | 25,000.00            | .00         |
| ACCOUNT-521 | FIRE INSURANCE            |               |                        |                             |                     |                      |             |
| 521         | FIRE INSURANCE            | 235,000.00    | .00                    | .00                         | 75,202.00           | 159,798.00           | 32.00       |
| ACCOUNT-522 | AUTO LIABLTY INS          |               |                        |                             |                     |                      |             |
| 522         | AUTO LIABLTY INS          | 60,500.00     | .00                    | .00                         | 58,750.00           | 1,750.00             | 97.11       |
| ACCOUNT-523 | GNRL PROP & LIAB INS      |               |                        |                             |                     |                      |             |
| 523         | GNRL PROP & LIAB IN       | 232,000.00    | .00                    | .00                         | 365,198.00          | -133,198.00          | 157.41      |
| ACCOUNT-525 | BONDING INSURANCE         |               |                        |                             |                     |                      |             |
| 525         | BONDING INSURANCE         | 7,762.00      | .00                    | .00                         | 195.00              | 7,567.00             | 2.51        |
| ACCOUNT-529 | OTHER INSURANCE           |               |                        |                             |                     |                      |             |
| 529         | OTHER INSURANCE           | 88,500.00     | .00                    | .00                         | 83,381.00           | 5,119.00             | 94.22       |
| ACCOUNT-530 | TELEPHONE & POSTAGE       |               |                        |                             |                     |                      |             |
| 530         | TELEPHONE & POSTAGE       | 328,219.76    | 16,562.36              | 45,188.91                   | 95,651.34           | 187,379.51           | 42.91       |
| ACCOUNT-538 | COMMUNICATIONS-TECH       |               |                        |                             |                     |                      |             |

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WEST CHESTER AREA SCHOOL DISTRICT  
EXPENDITURE STATUS REPORT

PAGE NUMBER: 4  
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SELECTION CRITERIA: orgn.fund='01'  
ACCOUNTING PERIOD: 4/23

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| ACCOUNT     | TITLE                     | BUDGET        | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|-------------|---------------------------|---------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 538         | COMMUNICATIONS-TECH       | 187,626.00    | 34,246.48              | 201,870.68                  | 90,671.50           | -104,916.18          | 155.92      |
| ACCOUNT-540 | ADVERTISING               |               |                        |                             |                     |                      |             |
| 540         | ADVERTISING               | 15,440.84     | 280.58                 | 4,709.49                    | 678.86              | 10,052.49            | 34.90       |
| ACCOUNT-550 | PRINTING AND BINDING      |               |                        |                             |                     |                      |             |
| 550         | PRINTING AND BINDIN       | 64,960.67     | 1,173.34               | 18,185.82                   | 2,499.14            | 44,275.71            | 31.84       |
| ACCOUNT-560 | TUITION                   |               |                        |                             |                     |                      |             |
| 560         | TUITION                   | 630,000.00    | .00                    | .00                         | .00                 | 630,000.00           | .00         |
| ACCOUNT-561 | TUIT TO LEA WITHIN        |               |                        |                             |                     |                      |             |
| 561         | TUIT TO LEA WITHIN        | 223,000.00    | 45,894.25              | .00                         | 51,077.92           | 171,922.08           | 22.90       |
| ACCOUNT-562 | TUITION - CHARTER SCHOOLS |               |                        |                             |                     |                      |             |
| 562         | TUITION - CHARTER S       | 10,306,060.00 | 664,908.07             | .00                         | 2,495,214.55        | 7,810,845.45         | 24.21       |
| ACCOUNT-563 | TUIT TO PRIV SCHOOLS      |               |                        |                             |                     |                      |             |
| 563         | TUIT TO PRIV SCHOOL       | 934,500.00    | 11,996.67              | .00                         | 446,698.26          | 487,801.74           | 47.80       |
| ACCOUNT-564 | TUIT TO AREA VO-TECH      |               |                        |                             |                     |                      |             |
| 564         | TUIT TO AREA VO-TEC       | 2,859,354.00  | 651,241.00             | .00                         | 1,302,482.00        | 1,556,872.00         | 45.55       |
| ACCOUNT-567 | TUITION TO APP PRIV. SCHL |               |                        |                             |                     |                      |             |
| 567         | TUITION TO APP PRIV       | 2,210,000.00  | 198,958.06             | .00                         | 641,653.50          | 1,568,346.50         | 29.03       |
| ACCOUNT-568 | TUITION PRRI, ALT ED,DEN  |               |                        |                             |                     |                      |             |
| 568         | TUITION PRRI, ALT E       | 10,000.00     | .00                    | .00                         | .00                 | 10,000.00            | .00         |
| ACCOUNT-569 | TUITION OTHER             |               |                        |                             |                     |                      |             |
| 569         | TUITION OTHER             | 50,000.00     | .00                    | .00                         | 20,880.00           | 29,120.00            | 41.76       |
| ACCOUNT-580 | TRAVEL EXPENSES           |               |                        |                             |                     |                      |             |
| 580         | TRAVEL EXPENSES           | 191,634.00    | 6,700.67               | 500.00                      | 10,912.08           | 180,221.92           | 5.96        |
| ACCOUNT-581 | TRAVEL-PROF. DEVELOPMENT  |               |                        |                             |                     |                      |             |
| 581         | TRAVEL-PROF. DEVELO       | 153,971.00    | 5,669.14               | 1,118.94                    | 7,139.00            | 145,713.06           | 5.36        |
| ACCOUNT-594 | I.U. PAYMNT BY W.H SP CL  |               |                        |                             |                     |                      |             |
| 594         | I.U. PAYMNT BY W.H        | 6,000.00      | .00                    | .00                         | .00                 | 6,000.00             | .00         |
| ACCOUNT-595 | I.U. PAYMNT BY W/H        |               |                        |                             |                     |                      |             |
| 595         | I.U. PAYMNT BY W/H        | 130,194.00    | .00                    | .00                         | .00                 | 130,194.00           | .00         |
| ACCOUNT-610 | GENERAL SUPPLIES          |               |                        |                             |                     |                      |             |
| 610         | GENERAL SUPPLIES          | 3,593,289.44  | 368,203.25             | 918,309.05                  | 1,043,851.95        | 1,631,128.44         | 54.61       |
| ACCOUNT-618 | SUPPLIES-TECHNOLOGY       |               |                        |                             |                     |                      |             |
| 618         | SUPPLIES-TECHNOLOGY       | 7,197.00      | 70.00                  | .00                         | 70.00               | 7,127.00             | .97         |
| ACCOUNT-621 | NATURAL GAS               |               |                        |                             |                     |                      |             |
| 621         | NATURAL GAS               | 1,029,500.00  | 34,441.25              | 66,949.58                   | 89,720.28           | 872,830.14           | 15.22       |
| ACCOUNT-626 | GASOLINE & DIESEL         |               |                        |                             |                     |                      |             |
| 626         | GASOLINE & DIESEL         | 69,362.00     | 12,742.45              | 50,715.84                   | 18,646.16           | .00                  | 100.00      |
| ACCOUNT-627 | DIESEL FUEL               |               |                        |                             |                     |                      |             |
| 627         | DIESEL FUEL               | 12,000.00     | 1,002.33               | 9,776.71                    | 1,980.29            | 243.00               | 97.98       |
| ACCOUNT-635 | FOOD MEALS & REFRESHMENTS |               |                        |                             |                     |                      |             |
| 635         | FOOD MEALS & REFRES       | 80,559.06     | 7,363.89               | 516.05                      | 22,819.31           | 57,223.70            | 28.97       |
| ACCOUNT-640 | BOOKS & PERIODICALS       |               |                        |                             |                     |                      |             |
| 640         | BOOKS & PERIODICALS       | 1,503,169.28  | 189,750.15             | 584,349.69                  | 506,824.75          | 411,994.84           | 72.59       |
| ACCOUNT-648 | BOOKS -TECHNOLOGY         |               |                        |                             |                     |                      |             |
| 648         | BOOKS -TECHNOLOGY         | 378.00        | .00                    | .00                         | .00                 | 378.00               | .00         |
| ACCOUNT-650 | SUPPLIES & FEES- TECH REL |               |                        |                             |                     |                      |             |

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WEST CHESTER AREA SCHOOL DISTRICT  
EXPENDITURE STATUS REPORT

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| ACCOUNT      | TITLE                     | BUDGET         | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|---------------------------|----------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 650          | SUPPLIES & FEES- TE       | 2,357,073.56   | 190,570.83             | 177,339.78                  | 1,079,004.21        | 1,100,729.57         | 53.30       |
| ACCOUNT-750  | EQUIP - ORIG & ADDT'L     |                |                        |                             |                     |                      |             |
| 750          | EQUIP - ORIG & ADDT       | 3,000.00       | 6,489.88               | 250.00                      | 15,863.88           | -13,113.88           | 537.13      |
| ACCOUNT-751  | NON CAP EQUIP-ORIG. OR AD |                |                        |                             |                     |                      |             |
| 751          | NON CAP EQUIP-ORIG.       | 4,943.81       | .00                    | 4,943.81                    | .00                 | .00                  | 100.00      |
| ACCOUNT-752  | CAP EQUIP- ORIG. OR ADD   |                |                        |                             |                     |                      |             |
| 752          | CAP EQUIP- ORIG. OR       | 147,505.32     | 32,898.24              | 17,800.32                   | 32,898.24           | 96,806.76            | 34.37       |
| ACCOUNT-758  | EQUIPMENT-TECHNOLOGY      |                |                        |                             |                     |                      |             |
| 758          | EQUIPMENT-TECHNOLOG       | 4,203.00       | .00                    | .00                         | .00                 | 4,203.00             | .00         |
| ACCOUNT-760  | EQUIPMENT - REPLACEMENT   |                |                        |                             |                     |                      |             |
| 760          | EQUIPMENT - REPLACE       | 22,031.00      | 176.84                 | 1,469.48                    | 929.47              | 19,632.05            | 10.89       |
| ACCOUNT-762  | CAP EQUIP- REPLACE        |                |                        |                             |                     |                      |             |
| 762          | CAP EQUIP- REPLACE        | 320,500.00     | 17,663.44              | 145,381.32                  | 59,232.24           | 115,886.44           | 63.84       |
| ACCOUNT-768  | EQUIP REPLACE-TECHNOLOGY  |                |                        |                             |                     |                      |             |
| 768          | EQUIP REPLACE-TECHN       | 3,750.00       | 482.99                 | .00                         | 482.99              | 3,267.01             | 12.88       |
| ACCOUNT-810  | DUES AND FEES             |                |                        |                             |                     |                      |             |
| 810          | DUES AND FEES             | 229,734.52     | 19,116.39              | 31,311.15                   | 80,754.44           | 117,668.93           | 48.78       |
| ACCOUNT-811  | MEMBERSHIPS               |                |                        |                             |                     |                      |             |
| 811          | MEMBERSHIPS               | 125,296.00     | 20,239.97              | 2,359.00                    | 55,512.00           | 67,425.00            | 46.19       |
| ACCOUNT-832  | INT SERIAL BONDS          |                |                        |                             |                     |                      |             |
| 832          | INT SERIAL BONDS          | 10,341,906.00  | 131,088.86             | .00                         | 902,852.67          | 9,439,053.33         | 8.73        |
| ACCOUNT-880  | REFNDS OF PR YRS RCP      |                |                        |                             |                     |                      |             |
| 880          | REFNDS OF PR YRS RC       | 55,000.00      | .00                    | .00                         | 4,021.80            | 50,978.20            | 7.31        |
| ACCOUNT-890  | MISC EXPENDITURES         |                |                        |                             |                     |                      |             |
| 890          | MISC EXPENDITURES         | -91,321.00     | .00                    | .00                         | .00                 | -91,321.00           | .00         |
| ACCOUNT-899  | STUDENT ACTIVITY          |                |                        |                             |                     |                      |             |
| 899          | STUDENT ACTIVITY          | 100,000.00     | .00                    | .00                         | .00                 | 100,000.00           | .00         |
| ACCOUNT-912  | SERIAL BNDS PRN PYMT      |                |                        |                             |                     |                      |             |
| 912          | SERIAL BNDS PRN PYM       | 17,615,000.00  | 520,000.00             | .00                         | 520,000.00          | 17,095,000.00        | 2.95        |
| ACCOUNT-932  | CAP RESERVE FD TRANS      |                |                        |                             |                     |                      |             |
| 932          | CAP RESERVE FD TRAN       | 12,457,496.00  | 2,323,177.00           | .00                         | 2,323,177.00        | 10,134,319.00        | 18.65       |
| TOTAL REPORT |                           | 296,840,416.00 | 23,052,663.99          | 3,102,326.05                | 71,739,007.47       | 221,999,082.48       | 25.21       |

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WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

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| ACCOUNT - - - - - TITLE - - - - -  | BUDGET        | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|------------------------------------|---------------|--------------------|-------------|--------------------------|----------------------|-------------|
| ACCOUNT-R6500 EARNINGS-INVESTMENTS |               |                    |             |                          |                      |             |
| R6500 EARNINGS-INVESTMENTS         | 75,000.00     | 100,170.21         | .00         | 298,769.51               | -223,769.51          | 398.36      |
| ACCOUNT-R9310 GENRL FND TRANSFERS  |               |                    |             |                          |                      |             |
| R9310 GENRL FND TRANSFERS          | 10,134,319.00 | .00                | .00         | .00                      | 10,134,319.00        | .00         |
| ACCOUNT-R9400 SALE OF FIXED ASSETS |               |                    |             |                          |                      |             |
| R9400 SALE OF FIXED ASSETS         | .00           | 17,590.50          | .00         | 109,210.00               | -109,210.00          | .00         |
| TOTAL REPORT                       | 10,209,319.00 | 117,760.71         | .00         | 407,979.51               | 9,801,339.49         | 4.00        |

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WEST CHESTER AREA SCHOOL DISTRICT  
EXPENDITURE STATUS REPORT

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| ACCOUNT      | TITLE                     | BUDGET       | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|---------------------------|--------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 330          | OTHER PROF SERVICES       | .00          | .00                    | 1,356.00                    | .00                 | -1,356.00            | .00         |
| ACCOUNT-390  | OTHER PURCH. SVCS         |              |                        |                             |                     |                      |             |
| 390          | OTHER PURCH. SVCS         | 5,000,000.00 | .00                    | 78,608.67                   | .00                 | 4,921,391.33         | 1.57        |
| ACCOUNT-529  | OTHER INSURANCE           |              |                        |                             |                     |                      |             |
| 529          | OTHER INSURANCE           | .00          | 100.00                 | .00                         | -100.00             | 100.00               | .00         |
| ACCOUNT-757  | NON CAP TECH EQUIP-ORIG   |              |                        |                             |                     |                      |             |
| 757          | NON CAP TECH EQUIP-       | 612,720.00   | 19,725.47              | 37,780.45                   | 71,804.59           | 503,134.96           | 17.89       |
| ACCOUNT-760  | EQUIPMENT - REPLACEMENT   |              |                        |                             |                     |                      |             |
| 760          | EQUIPMENT - REPLACE       | 100,000.00   | 13,373.23              | 38,915.64                   | 59,632.31           | 1,452.05             | 98.55       |
| ACCOUNT-766  | CAP TECH HARDWARE REPLACE |              |                        |                             |                     |                      |             |
| 766          | CAP TECH HARDWARE R       | 475,000.00   | 108,986.44             | 373,365.88                  | 108,986.44          | -7,352.32            | 101.55      |
| ACCOUNT-767  | NON CAP TECH EQUIP-REPLAC |              |                        |                             |                     |                      |             |
| 767          | NON CAP TECH EQUIP-       | 2,995,541.00 | 19,393.21              | 118,796.15                  | 301,775.79          | 2,574,969.06         | 14.04       |
| ACCOUNT-810  | DUES AND FEES             |              |                        |                             |                     |                      |             |
| 810          | DUES AND FEES             | .00          | .00                    | .00                         | 7.00                | -7.00                | .00         |
| TOTAL REPORT |                           | 9,183,261.00 | 161,578.35             | 648,822.79                  | 542,106.13          | 7,992,332.08         | 12.97       |

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WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

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| ACCOUNT - - - - - TITLE - - - - -                              | BUDGET       | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|----------------------------------------------------------------|--------------|--------------------|-------------|--------------------------|----------------------|-------------|
| ACCOUNT-R9310 GENRL FND TRANSFERS<br>R9310 GENRL FND TRANSFERS | 2,323,177.00 | 2,323,177.00       | .00         | 2,323,177.00             | .00                  | 100.00      |
| TOTAL REPORT                                                   | 2,323,177.00 | 2,323,177.00       | .00         | 2,323,177.00             | .00                  | 100.00      |

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WEST CHESTER AREA SCHOOL DISTRICT  
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| ACCOUNT      | TITLE                   | BUDGET       | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|-------------------------|--------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 300          | PRCHSD PRO&TECH SVS     | .00          | .00                    | 5,978.74                    | 12,176.00           | -18,154.74           | .00         |
| ACCOUNT-330  | OTHER PROF SERVICES     |              |                        |                             |                     |                      |             |
| 330          | OTHER PROF SERVICES     | .00          | .00                    | 52,773.80                   | 12,500.00           | -65,273.80           | .00         |
| ACCOUNT-390  | OTHER PURCH. SVCS       |              |                        |                             |                     |                      |             |
| 390          | OTHER PURCH. SVCS       | .00          | 86,880.80              | 1,006,807.68                | 430,038.18          | -1,436,845.86        | .00         |
| ACCOUNT-430  | REPAIRS & MAINT SVCS    |              |                        |                             |                     |                      |             |
| 430          | REPAIRS & MAINT SVC     | .00          | .00                    | 12,770.00                   | .00                 | -12,770.00           | .00         |
| ACCOUNT-610  | GENERAL SUPPLIES        |              |                        |                             |                     |                      |             |
| 610          | GENERAL SUPPLIES        | .00          | .00                    | 2,739.58                    | 692.93              | -3,432.51            | .00         |
| ACCOUNT-750  | EQUIP - ORIG & ADDT'L   |              |                        |                             |                     |                      |             |
| 750          | EQUIP - ORIG & ADDT     | .00          | .00                    | 2,119.11                    | 19,781.00           | -21,900.11           | .00         |
| ACCOUNT-752  | CAP EQUIP- ORIG. OR ADD |              |                        |                             |                     |                      |             |
| 752          | CAP EQUIP- ORIG. OR     | 2,323,177.00 | .00                    | .00                         | .00                 | 2,323,177.00         | .00         |
| ACCOUNT-891  | RETAINAGE               |              |                        |                             |                     |                      |             |
| 891          | RETAINAGE               | .00          | .00                    | 57,740.31                   | -9,707.44           | -48,032.87           | .00         |
| TOTAL REPORT |                         | 2,323,177.00 | 86,880.80              | 1,140,929.22                | 465,480.67          | 716,767.11           | 69.15       |



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WEST CHESTER AREA SCHOOL DISTRICT  
REVENUE STATUS REPORT

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| ACCOUNT - - - - - TITLE - - - - -                  | BUDGET     | PERIOD<br>RECEIPTS | RECEIVABLES | YEAR TO DATE<br>RECEIPTS | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|----------------------------------------------------|------------|--------------------|-------------|--------------------------|----------------------|-------------|
| ACCOUNT-R6710 GATE RECEIPTS<br>R6710 GATE RECEIPTS | 131,500.00 | 55,455.00          | .00         | 126,916.00               | 4,584.00             | 96.51       |
| TOTAL REPORT                                       | 131,500.00 | 55,455.00          | .00         | 126,916.00               | 4,584.00             | 96.51       |

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| ACCOUNT      | TITLE                 | BUDGET     | PERIOD<br>EXPENDITURES | ENCUMBRANCES<br>OUTSTANDING | YEAR TO DATE<br>EXP | AVAILABLE<br>BALANCE | YTD/<br>BUD |
|--------------|-----------------------|------------|------------------------|-----------------------------|---------------------|----------------------|-------------|
| 135          | SUPPLEMTL CONTR PRO   | 2,645.00   | 16,786.00              | .00                         | 23,461.00           | -20,816.00           | 886.99      |
| ACCOUNT-220  | SOCIAL SECURITY CONT  |            |                        |                             |                     |                      |             |
| 220          | SOCIAL SECURITY CON   | .00        | 1,229.98               | .00                         | 1,723.73            | -1,723.73            | .00         |
| ACCOUNT-230  | RETIREMENT CONTRIBS   |            |                        |                             |                     |                      |             |
| 230          | RETIREMENT CONTRIBS   | .00        | 5,197.60               | .00                         | 6,869.88            | -6,869.88            | .00         |
| ACCOUNT-231  | RETIREMENT CONTR - DC |            |                        |                             |                     |                      |             |
| 231          | RETIREMENT CONTR -    | .00        | 22.97                  | .00                         | 41.45               | -41.45               | .00         |
| ACCOUNT-350  | SECURITY/SAFETY SVCS  |            |                        |                             |                     |                      |             |
| 350          | SECURITY/SAFETY SVC   | 3,340.00   | .00                    | .00                         | .00                 | 3,340.00             | .00         |
| ACCOUNT-390  | OTHER PURCH. SVCS     |            |                        |                             |                     |                      |             |
| 390          | OTHER PURCH. SVCS     | 64,075.00  | 125.00                 | .00                         | 500.00              | 63,575.00            | .78         |
| ACCOUNT-513  | CONTRACTED CARRIERS   |            |                        |                             |                     |                      |             |
| 513          | CONTRACTED CARRIERS   | 3,080.00   | .00                    | .00                         | .00                 | 3,080.00             | .00         |
| ACCOUNT-580  | TRAVEL EXPENSES       |            |                        |                             |                     |                      |             |
| 580          | TRAVEL EXPENSES       | 2,010.00   | .00                    | .00                         | .00                 | 2,010.00             | .00         |
| ACCOUNT-610  | GENERAL SUPPLIES      |            |                        |                             |                     |                      |             |
| 610          | GENERAL SUPPLIES      | 32,900.00  | .00                    | 9,379.70                    | 1,004.25            | 22,516.05            | 31.56       |
| ACCOUNT-762  | CAP EQUIP- REPLACE    |            |                        |                             |                     |                      |             |
| 762          | CAP EQUIP- REPLACE    | 18,060.00  | .00                    | .00                         | .00                 | 18,060.00            | .00         |
| ACCOUNT-810  | DUES AND FEES         |            |                        |                             |                     |                      |             |
| 810          | DUES AND FEES         | 5,390.00   | .00                    | .00                         | .00                 | 5,390.00             | .00         |
| TOTAL REPORT |                       | 131,500.00 | 23,361.55              | 9,379.70                    | 33,600.31           | 88,519.99            | 32.68       |

**WEST CHESTER AREA SCHOOL DISTRICT  
CAPITAL PROJECTS FUND  
Month Ending October 31, 2022**

| Project                 | Description                                   | Project Budget | Project to Date<br>Expenses at<br>Prior 6/30 | Current Fiscal Year<br>to Date Expenses | Total Expenses | Budget Balance |
|-------------------------|-----------------------------------------------|----------------|----------------------------------------------|-----------------------------------------|----------------|----------------|
| <b>Current Projects</b> |                                               |                |                                              |                                         |                |                |
| C033                    | Exton Renovations/Additions                   | 18,202,584.08  | 17,912,813.79                                | 0.00                                    | 17,912,813.79  | 289,770.29     |
| C034                    | East Goshen Design and Construction           | 17,750,000.00  | 17,625,891.07                                | 29,487.61                               | 17,655,378.68  | 94,621.32      |
| C035                    | Mary C Howse Design and Construction          | 11,900,000.00  | 53,376.67                                    | 7,220.00                                | 60,596.67      | 11,839,403.33  |
| C036                    | Glen Acres Design and Construction            | 17,700,000.00  | 2,267,847.11                                 | 2,397,790.93                            | 4,665,638.04   | 13,034,361.96  |
| C037                    | Hillsdale Design and Construction             | 10,400,000.00  | 0.00                                         | 0.00                                    | 0.00           | 10,400,000.00  |
| C038                    | Starkweather Design and Construction          | 10,400,000.00  | 477,546.31                                   | 169.57                                  | 477,715.88     | 9,922,284.12   |
| C057                    | New Elementary School Design and Construction | 27,500,000.00  | 26,674,522.98                                | 37,177.82                               | 26,711,700.80  | 788,299.20     |
| C059                    | Westtown-Thornbury Addition                   | 2,500,000.00   | 2,595,115.30                                 | 248,842.79                              | 2,843,958.09   | (343,958.09)   |
| C064                    | EHS Fire Panel Replacement                    | 145,000.00     | 137,470.00                                   | 0.00                                    | 137,470.00     | 7,530.00       |
| C065                    | HHS Front Entrance Redesign                   | 53,080.00      | 14,771.00                                    | 0.00                                    | 14,771.00      | 38,309.00      |
| C068                    | FMS Fire Panel Replacement                    | 75,000.00      | 49,150.00                                    | 0.00                                    | 49,150.00      | 25,850.00      |
| C069                    | RHS Phase 2 Roof Replacement                  | 1,313,750.00   | 1,313,750.00                                 | 0.00                                    | 1,313,750.00   | 0.00           |
| C070                    | RHS Phase 3 Roof Replacement                  | 1,350,611.00   | 477,620.33                                   | 874,784.54                              | 1,352,404.87   | (1,793.87)     |
| C999                    | 2012-2023 Labor                               | 4,915,221.54   | 4,258,627.74                                 | 77,686.95                               | 4,336,314.69   | 578,906.85     |
| Total Current Projects  |                                               | 163,095,112.28 | 111,643,108.88                               | 3,673,160.21                            | 115,316,269.09 | 47,778,843.19  |

WEST CHESTER AREA SCHOOL DISTRICT  
FOOD SERVICES FUND  
OCTOBER 31, 2022

|                           | 2022-23<br>CONTRACT<br>BUDGET | ACTUAL<br>OCTOBER 2022 | 2022-23   |
|---------------------------|-------------------------------|------------------------|-----------|
| <u>REVENUE</u>            |                               |                        |           |
| CAFETERIA SALES *         | 2,725,673                     | 240,144                | 452,126   |
| GOVERNMENT REIMBURSEMENTS | 769,873                       | 134,284                | 277,956   |
| TOTAL REVENUE             | 3,495,545                     | 374,428                | 730,082   |
| <u>EXPENDITURES</u>       |                               |                        |           |
| COST OF FOOD              | 1,205,102                     | 139,178                | 313,093   |
| <i>COMMODITY USAGE</i>    | <i>(101,150)</i>              | 19,958                 | 39,854    |
| LABOR                     | 1,568,170                     | 151,201                | 404,675   |
| ADMINISTRATIVE EXPENSE    | 66,495                        | 6,743                  | 13,485    |
| MANAGEMENT FEE            | 61,380                        | 6,224                  | 12,448    |
| OTHER DIRECT EXPENSES **  | 413,684                       | 31,633                 | 86,708    |
| TOTAL EXPENDITURES        | 3,213,680                     | 334,979                | 830,408   |
| PROFIT/LOSS               | 281,865                       | 39,449                 | (100,327) |

\* Includes Catering

\*\* Includes Catering Expense

WEST CHESTER AREA SCHOOL DISTRICT  
October 2022

|                                     | 452<br>EB | 440<br>EG | 438<br>EX | 444<br>FH | 445<br>GA | 454<br>GES | 451<br>HILLS | 437<br>MCH | 448<br>PW | 453<br>SS | 447<br>WT | Total<br>Elementary | 328<br>F.M. | 326<br>P.M. | 327<br>S.M. | 223<br>RUSTIN | 222<br>EAST | 221<br>HEND. | Total<br>Secondary | OTHER | TOTAL |        |                                  |                                     |
|-------------------------------------|-----------|-----------|-----------|-----------|-----------|------------|--------------|------------|-----------|-----------|-----------|---------------------|-------------|-------------|-------------|---------------|-------------|--------------|--------------------|-------|-------|--------|----------------------------------|-------------------------------------|
| Kindergarten                        | 66        | 78        | 62        | 45        | 63        | 88         | 80           | 71         | 59        | 81        | 68        | 761                 |             |             |             |               |             |              |                    |       |       | 761    | Kindergarten                     |                                     |
| Special Education - Kinder          | 6         | 11        | 11        | 8         | 12        | 1          | 3            | 9          | 9         | 17        | 11        | 98                  |             |             |             |               |             |              |                    |       |       | 98     | Special Education - Kinder       |                                     |
| Grade1                              | 60        | 76        | 71        | 71        | 61        | 71         | 90           | 78         | 59        | 73        | 70        | 780                 |             |             |             |               |             |              |                    |       |       | 780    | Grade1                           |                                     |
| Special Education - Grade 1         | 11        | 6         | 11        | 8         | 13        | 9          | 7            | 8          | 7         | 10        | 11        | 101                 |             |             |             |               |             |              |                    |       |       | 101    | Special Education - Grade 1      |                                     |
| Grade 2                             | 78        | 66        | 68        | 54        | 74        | 93         | 78           | 68         | 85        | 86        | 78        | 828                 |             |             |             |               |             |              |                    |       |       | 828    | Grade 2                          |                                     |
| Special Education - Grade 2         | 9         | 6         | 12        | 5         | 11        | 10         | 6            | 8          | 6         | 18        | 10        | 101                 |             |             |             |               |             |              |                    |       |       | 101    | Special Education - Grade 2      |                                     |
| Grade 3                             | 70        | 85        | 55        | 67        | 77        | 67         | 78           | 67         | 74        | 82        | 90        | 812                 |             |             |             |               |             |              |                    |       |       | 812    | Grade 3                          |                                     |
| Special Education - Grade 3         | 9         | 10        | 14        | 13        | 13        | 15         | 12           | 8          | 11        | 10        | 10        | 125                 |             |             |             |               |             |              |                    |       |       | 125    | Special Education - Grade 3      |                                     |
| Grade 4                             | 62        | 70        | 56        | 47        | 59        | 93         | 95           | 86         | 59        | 105       | 88        | 820                 |             |             |             |               |             |              |                    |       |       | 820    | Grade 4                          |                                     |
| Special Education - Grade 4         | 9         | 11        | 8         | 7         | 19        | 13         | 11           | 12         | 9         | 12        | 11        | 122                 |             |             |             |               |             |              |                    |       |       | 122    | Special Education - Grade 4      |                                     |
| Grade 5                             | 72        | 79        | 56        | 57        | 67        | 66         | 78           | 66         | 75        | 67        | 84        | 767                 |             |             |             |               |             |              |                    |       |       | 767    | Grade 5                          |                                     |
| Special Education - Grade 5         | 19        | 13        | 21        | 10        | 14        | 14         | 11           | 9          | 12        | 17        | 13        | 153                 |             |             |             |               |             |              |                    |       |       | 153    | Special Education - Grade 5      |                                     |
| Grade 6                             |           |           |           |           |           |            |              |            |           |           |           |                     | 249         | 298         | 234         |               |             |              |                    |       |       | 781    | Grade 6                          |                                     |
| Special Education - Grade 6         |           |           |           |           |           |            |              |            |           |           |           |                     | 56          | 47          | 43          |               |             |              |                    |       |       | 146    | Special Education - Grade 6      |                                     |
| Grade 7                             |           |           |           |           |           |            |              |            |           |           |           |                     | 230         | 262         | 217         |               |             |              |                    |       |       | 709    | Grade 7                          |                                     |
| Special Education - Grade 7         |           |           |           |           |           |            |              |            |           |           |           |                     | 46          | 58          | 52          |               |             |              |                    |       |       | 156    | Special Education - Grade 7      |                                     |
| Grade 8                             |           |           |           |           |           |            |              |            |           |           |           |                     | 286         | 304         | 237         |               |             |              |                    |       |       | 827    | Grade 8                          |                                     |
| Special Education - Grade 8         |           |           |           |           |           |            |              |            |           |           |           |                     | 44          | 53          | 60          |               |             |              |                    |       |       | 157    | Special Education - Grade 8      |                                     |
| Grade 9                             |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             | 247           | 254         | 314          |                    |       |       | 815    | Grade 9                          |                                     |
| Special Education - Grade 9         |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             | 52            | 58          | 60           |                    |       |       | 170    | Special Education - Grade 9      |                                     |
| Grade 10                            |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             | 235           | 260         | 332          |                    |       |       | 827    | Grade 10                         |                                     |
| Special Education - Grade 10        |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             | 53            | 53          | 45           |                    |       |       | 151    | Special Education - Grade 10     |                                     |
| Grade 11                            |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             | 257           | 268         | 287          |                    |       |       | 812    | Grade 11                         |                                     |
| Special Education - Grade 11        |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             | 44            | 47          | 56           |                    |       |       | 147    | Special Education - Grade 11     |                                     |
| Grade 12                            |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             | 266           | 261         | 305          |                    |       |       | 832    | Grade 12                         |                                     |
| Special Education - Grade 12        |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             | 50            | 48          | 39           |                    |       |       | 137    | Special Education - Grade 12     |                                     |
| Regular Education                   | 408       | 454       | 368       | 341       | 401       | 478        | 499          | 436        | 411       | 494       | 478       | 4,768               | 765         | 864         | 688         | 1,005         | 1,043       | 1,238        | 5,603              |       |       | 10,371 | Regular Education                |                                     |
| Special Education                   | 63        | 57        | 77        | 51        | 82        | 62         | 50           | 54         | 54        | 84        | 66        | 700                 | 146         | 158         | 155         | 199           | 206         | 200          | 1,064              |       |       | 1,764  | Special Education                |                                     |
| In - District Total                 | 471       | 511       | 445       | 392       | 483       | 540        | 549          | 490        | 465       | 578       | 544       | 5,468               | 911         | 1,022       | 843         | 1,204         | 1,249       | 1,438        | 6,667              |       |       | 12,135 | In - District Total              |                                     |
| Out of District Totals              |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       |        |                                  |                                     |
| Alternative Ed. Reg. Ed.            |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | -     | -      | Alternative Ed. Reg. Ed.         |                                     |
| Alternative Ed. Special Ed.         |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 165   | 165    | Alternative Ed. Special Ed.      |                                     |
| Charter Schools                     |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       |        |                                  | Charter Schools                     |
| Achievement Cyber                   |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 1     | 1      | Achievement Cyber                |                                     |
| Agora Cyber                         |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 5     | 5      | Agora Cyber                      |                                     |
| Avon Grove                          |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | -      | -                                | Avon Grove                          |
| Chester County Family Academy       |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 15    | 15     | Chester County Family Academy    |                                     |
| Chester Community Charter Collegium |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       |       | -      | -                                | Chester Community Charter Collegium |
| Commonwealth Connections - Cyber    |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 224   | 224    | Commonwealth Connections - Cyber |                                     |
| Insight                             |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 23    | 23     | Insight                          |                                     |
| Ketterer Charter                    |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 7     | 7      | Ketterer Charter                 |                                     |
| Pa Leadership - Cyber               |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 1     | 1      | Pa Leadership - Cyber            |                                     |
| Pennsylvania Cyber                  |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 110   | 110    | Pennsylvania Cyber               |                                     |
| Pa Virtual - Cyber                  |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 1     | 1      | Pa Virtual - Cyber               |                                     |
| Reach Cyber                         |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 4     | 4      | Reach Cyber                      |                                     |
| Renaissance Academy                 |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 6     | 6      | Renaissance Academy              |                                     |
| 21st Century - Cyber                |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 5     | 5      | 21st Century - Cyber             |                                     |
|                                     |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | 11    | 11     |                                  |                                     |
| Outside PA                          |           |           |           |           |           |            |              |            |           |           |           |                     |             |             |             |               |             |              |                    |       | -     | -      | Outside PA                       |                                     |
| GRAND TOTAL                         | 471       | 511       | 445       | 392       | 483       | 540        | 549          | 490        | 465       | 578       | 544       | 5,468               | 911         | 1,022       | 843         | 1,204         | 1,249       | 1,438        | 6,667              | 578   |       | 12,713 |                                  |                                     |

WEST CHESTER AREA SCHOOL DISTRICT  
Enrollment Monthly Overview 2022-23

| In District Total | EB  | EG  | EX  | FH  | GA  | GES | HILLS | MCH | PW  | SS  | Total<br>WT Elementary |       | F.M. | P.M.  | S.M. | RUSTIN | EAST  | Total<br>HEND. Secondary |       | TOTAL  |
|-------------------|-----|-----|-----|-----|-----|-----|-------|-----|-----|-----|------------------------|-------|------|-------|------|--------|-------|--------------------------|-------|--------|
| August 2022       | 471 | 512 | 447 | 394 | 493 | 534 | 543   | 499 | 463 | 575 | 543                    | 5,474 | 911  | 1,018 | 850  | 1,210  | 1,261 | 1,436                    | 6,686 | 12,160 |
| September 2022    | 469 | 510 | 444 | 395 | 485 | 538 | 544   | 492 | 463 | 578 | 546                    | 5,464 | 909  | 1,016 | 844  | 1,210  | 1,254 | 1,434                    | 6,667 | 12,131 |
| October 2022      | 471 | 511 | 445 | 392 | 483 | 540 | 549   | 490 | 465 | 578 | 544                    | 5,468 | 911  | 1,022 | 843  | 1,204  | 1,249 | 1,438                    | 6,667 | 12,135 |
| November 2022     |     |     |     |     |     |     |       |     |     |     |                        | -     |      |       |      |        |       |                          | -     | -      |
| December 2022     |     |     |     |     |     |     |       |     |     |     |                        | -     |      |       |      |        |       |                          | -     | -      |
| January 2023      |     |     |     |     |     |     |       |     |     |     |                        | -     |      |       |      |        |       |                          | -     | -      |
| February 2023     |     |     |     |     |     |     |       |     |     |     |                        | -     |      |       |      |        |       |                          | -     | -      |
| March 2023        |     |     |     |     |     |     |       |     |     |     |                        | -     |      |       |      |        |       |                          | -     | -      |
| April 2023        |     |     |     |     |     |     |       |     |     |     |                        | -     |      |       |      |        |       |                          | -     | -      |
| May 2023          |     |     |     |     |     |     |       |     |     |     |                        | -     |      |       |      |        |       |                          | -     | -      |
| June 2023         |     |     |     |     |     |     |       |     |     |     |                        | -     |      |       |      |        |       |                          | -     | -      |

# **WEST CHESTER AREA SCHOOL DISTRICT**

**November 28, 2022**

**Other Business**

**ACTION ITEMS**

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## **Approval of the revised Human Resources Job Description, Human Resources Specialist**

Approval is requested of the revised Human Resources Job Description, Human Resources Specialist

*I so move.*

## **Approval of the new Human Resources Job Description and Position, Human Resources Generalist**

Approval is requested of the new Human Resources Job Description and Position, Human Resources Generalist

*I so move.*

## **Approval of the new Human Resources Job Description and Position, Human Resources Lead Generalist**

Approval is requested of the new Human Resources Job Description and Position, Human Resources Lead Generalist

*I so move.*

## **Approval of revised Technology Job Description, Communications Technician**

Approval is requested of the Job Description Communications Technician

*I so move.*

## **Approval of the new Pupil Services Job Description and Position, Registered Behavior Technician**

Approval is requested of the new Pupil Services Job Description and Position, Registered Behavior Technician

*I so move.*



### **Approval of 2022-23 Non-Bargaining Support Staff Salary Ranges**

Approval is requested of 2022-23 Non-Bargaining Support Staff Salary Ranges.

*I so move.*

### **Approval of Non-Bargaining Support Staff Compensation, Benefits, and Work Environment Guide for a five (5) year term beginning on July 1, 2023 and ending on June 30, 2028.**

Approval is requested of the Non-Bargaining Support Staff Compensation, Benefits, and Work Environment Guide for a five (5) year term beginning on July 1, 2023 and ending on June 30, 2028.

*I so move.*

### **Approval of the Computer Design and Integration LLC (CDI) contract**

Approval is requested of the Computer Design and Integration LLC (CDI) contract for network services in the amount of \$45,650.

*I so move.*



## WEST CHESTER AREA SCHOOL DISTRICT

### POSITION DESCRIPTION

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|                        |                               |                  |                         |
|------------------------|-------------------------------|------------------|-------------------------|
| <b>POSITION TITLE:</b> | Human Resources Specialist    | <b>DATE:</b>     | October 20, 2022        |
| <b>DEPARTMENT:</b>     | Human Resources               | <b>LOCATION:</b> | Administration Building |
| <b>FLSA:</b>           | Exempt (Non-Bargaining Staff) |                  |                         |

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#### **SUMMARY:**

The Human Resources Specialist is responsible for human resources functions that support the Lead Generalist and Generalist in all areas of HR.

#### **REPORTING RELATIONSHIPS:**

- The Human Resources Specialist reports to the Director of Human Resources
- Works cooperatively with administrators, supervisors, staff and others to perform job responsibilities as outlined.

#### **TERMS OF EMPLOYMENT:**

1. 12 month (260-262 days) 7 hours daily
2. Salary and benefits in accordance with the Non-Bargaining/Confidential unit of the West Chester Area School District

#### **QUALIFICATIONS & PHYSICAL REQUIREMENTS:**

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training, skill and/or ability necessary.

- Bachelor's degree in human resources or related field
- Minimum of 1 year related work experience
- Excellent communication skills
- Strong attention to detail and follow through skills
- Ability to act with integrity, professionalism and confidentiality
- Proficient with Microsoft Office Suite
- Proficiency with or ability to quickly learn the WCASD HRIS and talent management systems

Qualified candidate will be required to use hands to finger, handle or feel objects, tools or controls, and to talk and hear; Sit (80% of work day) and occasionally be required to stand, walk, stoop, kneel and crouch; Have specific vision abilities, to include close vision, color vision, and the ability to adjust focus; Have the ability to lift and/or move up to 25 pounds; and possess effective communication, judgmental, planning and human relations skills, and will be required to work under periods of stress due to the level of the position responsibility.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to be consistently at work and perform any other position-related duties requested by the supervisor.



#### Job Description – Human Resources Specialist (cont'd)

1. Enter all interview scores into the WCASD applicant tracking system.
2. Meet with all newly hired staff to complete new hire on-boarding as well as follow up for outstanding documents.
3. Ensure completion of Act 168 forms in database
4. Attend job fairs
5. Update and maintain HR website
6. Updates and maintains employee status changes in all HR systems (Aesop, Vector Solutions, etc.)
7. E-Finance data entry back up for Staffing/Personnel Assistant
8. Assist Generalist with all aspects of hiring for summer programs
9. Maintenance of file room to include filing, creating job files for every search, shredding of job files after one year has passed since fill date
10. Assist Lead Generalist and Generalist with projects
11. All other duties as assigned by the Assistant Director or Director of Human Resources

The West Chester Area School District is an equal opportunity employment, educational and service organization.

ko updated 4/03; CH 1/20, CM 10/22



## WEST CHESTER AREA SCHOOL DISTRICT

### POSITION DESCRIPTION

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|                        |                               |                  |                         |
|------------------------|-------------------------------|------------------|-------------------------|
| <b>POSITION TITLE:</b> | Human Resources Generalist    | <b>DATE:</b>     | October 20, 2022        |
| <b>DEPARTMENT:</b>     | Human Resources               | <b>LOCATION:</b> | Administration Building |
| <b>FLSA:</b>           | Exempt (Non-Bargaining Staff) |                  |                         |

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#### **SUMMARY:**

The Human Resources Generalist is responsible for human resources functions include but not limited to hiring and onboarding of support staff, processing level change and tuition reimbursement requests, tracking compliance of mandatory trainings, manage and hire for all summer programs, and maintain Frontline absence management system for employees and campus users.

#### **REPORTING RELATIONSHIPS:**

- The Human Resources Generalist reports to the Director of Human Resources
- Works cooperatively with administrators, supervisors, staff and others to perform job responsibilities as outlined.

#### **TERMS OF EMPLOYMENT:**

1. 12 month (260-262 days) 7 hours daily
2. Salary and benefits in accordance with the Non-Bargaining/Confidential unit of the West Chester Area School District

#### **QUALIFICATIONS & PHYSICAL REQUIREMENTS:**

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training, skill and/or ability necessary.

- Bachelor's degree in human resources or related field
- Minimum of 3 year related work experience
- Ability to act with integrity, professionalism, and confidentiality
- Excellent communication and time management skills
- Proficient with Microsoft Office Suite or related software
- Proficiency with or ability to quickly learn the WCASD HRIS and talent management systems

Qualified candidate will be required to use hands to finger, handle or feel objects, tools or controls, and to talk and hear; Sit (80% of work day) and occasionally be required to stand, walk, stoop, kneel and crouch; Have specific vision abilities, to include close vision, color vision, and the ability to adjust focus; Have the ability to lift and/or move up to 25 pounds; and possess effective communication, judgmental, planning and human relations skills, and will be required to work under periods of stress due to the level of the position responsibility.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to be consistently at work and perform any other position-related duties requested by the supervisor.



### Job Description – Human Resources Generalist (cont'd)

1. Post all support staff vacancies to the District web site and advertise as needed
2. Participate in interview process of professional and support staff, as well as employees for all summer programs
3. Meet with newly hired staff to complete hire paperwork; conduct & acquire background checks and employee eligibility verifications
4. Process tuition reimbursement requests for all staff including receiving all supporting documentation, verifying eligibility, and creating report for payroll
5. Verify and process annual level change requests; create report to provide payroll
6. Manage all summer programs including posting vacancies, interviewing, making offers, hire paperwork for external employees, and preparing Board minutes
7. Review, track, and document compliance with mandatory trainings
8. Maintain/update job descriptions
9. Maintain Frontline Absence Management System, including entering all new employees, creating campus user accounts, and approver profiles
10. Act as a liaison with substitute provider to maintain building substitutes, PD coverage, and emergency certification processing
11. Reconcile all invoices for HR provided by the substitute provider
12. Attend job fairs
13. All other duties as assigned by the Assistant Director or Director of Human Resources

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## WEST CHESTER AREA SCHOOL DISTRICT

### POSITION DESCRIPTION

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|------------------------|---------------------------------|------------------|-------------------------|
| <b>POSITION TITLE:</b> | Human Resources Lead Generalist | <b>DATE:</b>     | October 20, 2022        |
| <b>DEPARTMENT:</b>     | Human Resources                 | <b>LOCATION:</b> | Administration Building |
| <b>FLSA:</b>           | Exempt (Non-Bargaining Staff)   |                  |                         |

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#### **SUMMARY:**

The Human Resources Lead Generalist is responsible for human resources functions to include but not limited to professional hiring and onboarding processes, supplemental contract hiring and onboarding processes, tracking for the Induction program, annual training and on-going clearance compliance.

#### **REPORTING RELATIONSHIPS:**

- The Human Resources Lead Generalist reports to the Director of Human Resources
- Works cooperatively with administrators, supervisors, staff and others to perform job responsibilities as outlined.

#### **TERMS OF EMPLOYMENT:**

1. 12 month (260-262 days) 7 hours daily
2. Salary and benefits in accordance with the Non-Bargaining/Confidential unit of the West Chester Area School District

#### **QUALIFICATIONS & PHYSICAL REQUIREMENTS:**

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training, skill and/or ability necessary.

- Bachelor's degree in human resources or related field
- Minimum of 5 years related work experience
- Excellent communication skills
- Strong organizational and follow through skills; attention to detail
- Ability to prioritize tasks and delegate when appropriate
- Ability to act with integrity, professionalism and confidentiality
- Proficient with Microsoft Office Suite
- Proficiency with or ability to quickly learn the WCASD HRIS and talent management systems

Qualified candidate will be required to use hands to finger, handle or feel objects, tools or controls, and to talk and hear; Sit (80% of work day) and occasionally be required to stand, walk, stoop, kneel and crouch; Have specific vision abilities, to include close vision, color vision, and the ability to adjust focus; Have the ability to lift and/or move up to 25 pounds; and possess effective communication, judgmental, planning and human relations skills, and will be required to work under periods of stress due to the level of the position responsibility.



## Job Description – Human Resources Lead Generalist (cont'd)

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to be consistently at work and perform any other position-related duties requested by the supervisor.

1. Post all professional vacancies to the District web site and when applicable, advertise to attract a diverse applicant pool
2. Participate in the interview process for all professional searches
3. Coordinate on-boarding process of all new professional employees
4. Attend job fairs
5. Maintain the electronic job description file
6. Track the District Induction program for new certificated employees
7. Ensure that all District employees maintain up to date clearance records as per the PA Department of Education requirements.
8. Assist building personnel in creating and maintaining Act 48 records for all certificated employees
9. Post, hire, on-board and prepare Board minutes for all supplemental contract positions according to the collective bargaining agreement.
10. Review, track and document compliance with PDE mandated trainings.
11. All other duties as assigned by the Assistant Director or Director of Human Resources

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## WEST CHESTER AREA SCHOOL DISTRICT

### POSITION DESCRIPTION

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|                 |                                    |           |                         |
|-----------------|------------------------------------|-----------|-------------------------|
| POSITION TITLE: | Communications Technician          | DATE:     | November 9, 2022        |
| DEPARTMENT:     | Technology                         | LOCATION: | Administration Building |
| FLSA:           | Non-Exempt (Support Staff-WCAESPA) |           |                         |

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#### SUMMARY:

Assists with the development, student and staff engagement, and public relations activities. Helps to organize district engagement events. Designs and coordinates the production of district publications. Assists in updating the website, oversees district's website content, and posting relevant information to social media.

#### REPORTING RELATIONSHIPS:

- Reports to the Digital Communications Coordinator
- Works cooperatively with other administrators, supervisors, staff, parents and others to perform job responsibilities as outlined

#### TERMS OF EMPLOYMENT:

1. 12 month (260-262 days)
2. Salary (step/level placement) & Benefits are as described in the current Collective Bargaining Agreement.

#### QUALIFICATIONS & PHYSICAL REQUIREMENTS:

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training, skill and/or ability necessary.

- Confidentiality and a high degree of professionalism required
- Strong presentation, communication, computer, design and writing, verbal and written communication, organizational, and time management skills
- Organized, creative thinker
- Be able to work with varying levels of a school district from Board of Directors, Superintendent, Business Office, Transportation, School Administrators, etc.
- Position requires problem-solving and interpersonal skills
- Able to work independently
- Experience with search engine optimization and web/social media analytics
- Knowledge of photography and videography
- Must possess a valid PA driver's license

Qualified candidate will be required to use hands to finger, handle or feel objects, tools or controls, and to talk and hear; Sit (80% of work day) and occasionally be required to stand, walk, stoop, kneel and crouch; Have specific vision abilities, to include close vision, color vision, and the ability to adjust focus; Have the ability to lift and/or move up to 50 pounds; and possess effective communication, judgmental, planning and human relations skills, and will be required to work under periods of stress due to the level of the position responsibility.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to perform any other position-related duties requested by the supervisor.





Job Description – Communications  
Technician (cont'd)

ESSENTIAL DUTIES AND RESPONSIBILITIES: (cont'd)

- Serve as Website ADA Coordinator and Create accessibility training materials
- Serve as District Webmaster and assist in the management of school webmasters
- Establish and manage the digital licenses in Google and Apple for the district app
- Maintain, plan, develop, and expand the district and school pages of the website
- Coordinates production and installation/publication of advertising working with various district departments and vendors
- Designs and produces internal and external web and print publications as well as arrange for printing and distribution in a timely and cost-effective manner
- Maintains tracking of budget contracts, invoices, and payments for the department
- Assists with social media and website communication
- Arrange with school staff and administrators to photograph district events
- Promote stories in the media displaying a positive image and exposure for WCASD
- Uses professional discretion to determine the urgency of media, district, and community requests and handles difficult and sensitive situations in a courteous and professional manner
- Assists with the planning, promotion, organization, and execution of events, projects, and publications for the West Chester Area Educational Foundation and Preschool Parents Group
- Assists principals and other administrators with communication needs, evaluate requests, and develops recommendations based upon district policies and best practice
- Serve as support for the monthly district communication programming
- Create online event registrations for Preschool Parents Group, Education Foundation, and other district-wide events
- Creates and/or coordinates engaging marketing content including photos, district calendars, course selection/description guides, videos, infographics, and press releases, and posts to appropriate platforms and share with appropriate constituents for distribution
- Stays up-to-date on industry trends, best practices, insights, and emerging trends to identify and propose new digital marketing opportunities appropriate for the district



Job Description - Communications  
Technician (cont'd)

ESSENTIAL DUTIES AND RESPONSIBILITIES: (cont'd)

- Works with administrators, teachers, guest speakers, and others to design, photograph, record, and/or prepare content for publication to communicate student, staff, and district announcements, accomplishments, initiatives, programs, and/or activities
- Assists with print, telephone, and multimedia communications requested by the Superintendent and other administrators
- Performs other departmental duties as assigned

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## WEST CHESTER AREA SCHOOL DISTRICT

### POSITION DESCRIPTION

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|                        |                                      |                  |                   |
|------------------------|--------------------------------------|------------------|-------------------|
| <b>POSITION TITLE:</b> | Registered Behavior Technician (RBT) | <b>DATE:</b>     | November 28, 2022 |
| <b>DEPARTMENT:</b>     | Pupil Services                       | <b>LOCATION:</b> | Spellman          |
| <b>FLSA:</b>           | Non-Exempt (Support Staff-WCAESPA)   |                  |                   |

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**SUMMARY:** A Registered Behavior Technician (RBT) is a credentialed paraprofessional who works one-on-one with students receiving Applied Behavior Analysis (ABA) therapy to implement their intervention plans. The RBT will work closely with the special education teachers and school teams to implement behavior plans for students.

#### **REPORTING RELATIONSHIPS:**

- Works under the guidance and direction of the supervising teacher(s), supervising Behavior Support Specialist, Pupil Services Coordinator and administrators in the performance of assigned duties.
- Works cooperatively with other administrators, supervisors, staff, parents and students to perform job responsibilities as outlined.

#### **TERMS OF EMPLOYMENT:**

1. 10-month employee per bargaining agreement
2. Salary (step/level placement) & Benefits are as described in the current Collective Bargaining Agreement.

#### **QUALIFICATIONS & PHYSICAL REQUIREMENTS:**

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training, skill and/or ability necessary.

- High school diploma or equivalent
- Basic computer skills required
- Excellent communication skills required
- Registered Behavior Technician Certification and must maintain annual supervisory requirements, renew certification annually and abide by the ethics outline by the Behavior Analyst Certification Board (BACB).

Qualified candidate will be required to use hands to finger, handle or feel objects, tools or controls, and to talk and hear; Sit and occasionally be required to stand, walk, stoop, kneel and crouch; Have specific vision abilities, to include close vision, color vision, and the ability to adjust focus; Have the ability to lift and/or move up to 25 pounds; and possess effective communication, judgmental, planning and human relations skills, and will be required to work under periods of stress due to the level of the position responsibility.



## Job Description – Registered Behavior Technician (cont'd)

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to be consistently at work and perform any other position-related duties requested by the supervisor.

- Maintain a thorough understanding of Applied Behavior Analysis (ABA). Common techniques such as shaping, positive reinforcement, naturalistic teaching, prompting and prompt fading, and chaining.
- Collect data about students' behaviors through direct observation. Describe and record students' behaviors in measurable terms. Generate a complete report while complying with all applicable legal, regulatory, and workplace requirements. This report will involve other variables, such as illness and medication notes, and other objective observations.
- Assist BCBAs as directed with behavior reduction assessments and skill acquisition plans.
- Teach students the specific behavior skills called for in treatment plans.
- Nurture students' social skills.
- Communicate behavioral intervention results to teachers and/or BCBAs.
- Maintain effective time management. Tasks are completed in specific order, by date, and communicate all observational data appropriately.
- RBTs must also assist BCBAs with assessment procedures, which vary depending on each student's behavioral needs.
- Collectively with building teams and the Behavior Support Specialist, create a skill acquisition plan for the student and implement procedures to encourage the student's acquisition of the desired skill.
- Collectively with building teams and the Behavior Support Specialist, create a behavior reduction plan and implement interventions and differential reinforcement procedures.
- Maintain clear lines of communication and professional boundaries, and implement supervisors' feedback to improve your professional performance.
- Other duties as assigned by Supervisors.

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